

JEFFERSON TOWNSHIP COUNCIL
MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
973-208-6100
www.jeffersontownship.net

JUNE 10, 2020
EXECUTIVE SESSION - 6:00 PM
REGULAR MEETING – 7:00 PM
AGENDA

**TO THE EXTENT
KNOWN AS OF
6.08.2020**

**PUBLIC MEETING
BEGINS AT 7:00 PM**

1. CALL TO ORDER – Presiding Officer

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **June 10, 2020** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 3, 2020** and was posted on the bulletin board in the Municipal Building on **January 3, 2020** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. The change to a meeting held via remote access only due to the Covid-19 pandemic and in response to State and Local Health Department guidelines, as well as the change in meeting time, was noticed on **June 8, 2020**.

Proper notice having been given, the Township Clerk is directed to include this statement in the minutes of this meeting.

2. ROLL CALL – Township Clerk

	Present	Absent
Mr. Birmingham		
Mr. Dunham		
Mrs. Merz		
Vice President Senatore		
President Finnegan		
Mr. Ryan, Township Attorney		
Ms. Reilly, Township Clerk		

Let the record reflect the following members of the Administration are present: Administrator Debi Millikin, Mayor Eric Wilsusen, Tax Assessor Raymond Tighe and

3. SALUTE TO THE FLAG – Presiding Officer

4. EXECUTIVE SESSION - Presiding Officer

RESOLUTION #20-136 - Resolution Providing For A Meeting Not Open To The Public In Accordance With The Provisions Of The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Jefferson is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Jefferson to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

- Court Decision - Pella Realty, LLC v. Paterson
- Tort Claim - Hopkins
- Arbitration - Township of Jefferson v. Policemen's Benevolent Association Local 190

(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, assembled in public session on **June 10, 2020 at 6:00 P.M.** in the Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, that the Township Council shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Dunham						
Mrs. Merz						
Vice President Senatore						
President Finnegan						

5. **SPECIAL PRESENTATIONS - Presiding Officer**
 - None for June 10, 2020
6. **PUBLIC COMMENT – Presiding Officer**
Please state and spell your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.
7. **ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION - Township Clerk**
 - None for June 10, 2020
8. **COUNCIL AND MAYOR DISCUSSION**
 - Police Addition Discussion (with Captain Castimore)
9. **ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR – Mayor Wilsusen**
10. **COUNCIL REPORTS – Presiding Officer**
11. **ORDINANCES – FIRST READING- Township Clerk**
 - **ORDINANCE #20-16 - ORDINANCE ESTABLISHING SALARY RANGES AND BENEFITS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF JEFFERSON**

WHEREAS, the Township Council of the Township of Jefferson, Morris County, New Jersey, is required to establish by Ordinance the salary or salary ranges of officers and employees of the Township of Jefferson; and

WHEREAS, there is an existing Ordinance setting forth salary ranges of officers and employees of the Township; and

WHEREAS, the Township wishes to adopt an Ordinance, **effective January 1, 2020**, establishing the salary ranges and other benefits with reference to the officers and employees of the Township of Jefferson; and

WHEREAS, it is the intention that this Ordinance shall replace and repeal all other pre-existing ordinances setting forth the salary ranges of officers and employees of the Township of Jefferson.

NOW, THEREFORE, BE IT ORDAINED, as follows:

SECTION ONE: There is hereby established the following salaries and/or rates of compensation for the officers and employees of the Township of Jefferson, **effective January 1, 2020**, as follows:

OFFICE OF THE CLERK	MINIMUM	MAXIMUM
POSITION		
Council President	\$3,500	\$6,600
Council Member	\$3,000	\$5,500
Township Clerk	\$37,450	\$101,208
Deputy Township Clerk	\$18,000	\$60,500
Deputy Township Clerk P/T	Prevailing minimum wage	\$24.19 per hour
Advisory Board Secretary P/T	Prevailing minimum wage	\$24.19 per hour
Assistant Municipal Clerk	\$18,000	\$56,954

OFFICE OF THE MAYOR	MINIMUM	MAXIMUM
POSITION		
Mayor	\$8,000	\$11,000

ADMINISTRATION	MINIMUM	MAXIMUM
POSITION		
Township Administrator	\$45,000	\$157,080
Administrative/Confidential Scty.	\$45,000	\$89,301
Receptionist/Typist	\$19,890	\$37,450
Receptionist/Typist P/T	\$14.00 per hour	\$19.00 per hour
Wedding/Civil Union Services	\$0 - May waive fee	\$200.00 per service
Public Information Assistant	\$10,000	\$25,740

FINANCE DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Chief Financial Officer	\$45,000	\$149,584
Supervising Principal Personnel Tech	\$45,000	\$90,520
Senior Personnel Technician	\$19,000	\$84,520
Principal Payroll/Personnel Clerk	\$19,000	\$65,000
Supervisor of Account	\$17,000	\$51,143
Assistant Municipal Treasurer	\$26,000	\$63,569
Assistant Purchasing Agent	\$21,000	\$72,747
Senior Purchasing Assistant	\$21,000	\$46,374
Payroll Clerk P/T	\$1,000	\$2,574

TAX ASSESSOR	MINIMUM	MAXIMUM
POSITION		
Tax Assessor	\$37,450	\$66,000

TAX COLLECTOR	MINIMUM	MAXIMUM
POSITION		
Municipal Tax Collector/Cashier	\$15,000	\$101,208
Assistant Municipal Tax Collector	\$15,000	\$66,000
Senior Account Clerk	\$15,000	\$60,434

MUNICIPAL COURT	MINIMUM	MAXIMUM
POSITION		
Judge of the Municipal Court	\$40,000	\$57,540
Municipal Court Administrator	\$25,000	\$98,310
Deputy Court Administrator	\$15,000	\$56,494
Deputy Court Administrator Bilingual English/Spanish	\$15,000	\$63,708
Assistant Court Administrator	\$15,000	\$64,000
Violations Clerk	\$15,000	\$41,220

LAND USE BOARD	MINIMUM	MAXIMUM
POSITION		
Technical Assistant Land Use	\$15,000	\$53,708

ENVIRONMENTAL COMMISSION	MINIMUM	MAXIMUM
POSITION		
Clerk P/T	\$15.00 per meeting	\$35.00 per meeting

FIRE PREVENTION BUREAU	MINIMUM	MAXIMUM
POSITION		
Fire Official	\$1,000	\$93,438
Fire Inspection P/T	Prevailing Minimum Wage	\$33.00 per hour

POLICE DEPARTMENT	MINIMUM	MAXIMUM
HIRED ON OR BEFORE 8/01/11		
POSITION		
Chief of Police	\$120,229	\$201,207
Captain	\$114,504	\$185,279

Lieutenant Step 1	\$120,152	\$150,854
Lieutenant Step 2	\$125,784	\$157,924
Sergeant Step 1	\$109,400	\$137,353
Sergeant Step 2	\$114,520	\$143,781
Police Officer Step 7	\$104,279	\$130,923

POLICE DEPARTMENT	MINIMUM	MAXIMUM
HIRED ON OR AFTER 8/02/11		
POSITION		
Chief of Police	\$120,229	\$213,444
Captain	\$114,504	\$185,279
Lieutenant Step 1	\$118,277	\$148,499
Lieutenant Step 2	\$123,909	\$155,569
Sergeant Step 1	\$107,525	\$134,999
Sergeant Step 2	\$112,645	\$141,427
Academy Step	\$39,413	\$49,484
Police Officer Step 1	\$47,295	\$59,380
Police Officer Step 2	\$55,178	\$69,277
Police Officer Step 3	\$63,061	\$79,174
Police Officer Step 4	\$70,944	\$89,071
Police Officer Step 5	\$78,826	\$98,967
Police Officer Step 6	\$86,709	\$108,899
Police Officer Step 7	\$94,591	\$118,761
Police Officer Step 8	\$102,404	\$128,569

POLICE DEPARTMENT	MINIMUM	MAXIMUM
OUTSIDE EMPLOYMENT		
POSITION		
Police Officer	\$85.00 per hour	\$93.50 per hour
Sergeant	\$85.00 per hour	\$93.50 per hour
Lieutenant	\$85.00 per hour	\$93.50 per hour
Captain	\$85.00 per hour	\$93.50 per hour
Chief of Police	\$85.00 per hour	\$93.50 per hour

POLICE DEPARTMENT	MINIMUM	MAXIMUM
CIVILIAN EMPLOYEES		
POSITION		
Police Administrative Clerk	\$22,000	\$65,035
Special Law Enforcement Officer P/T	\$20.00 per hour	\$30.29 per hour
Senior Public Safety Telecommunicator	\$60,176	\$80,576
Public Safety Telecommunicator	\$50,345	\$66,194
Public Safety Telecommunicator P/T	\$20.80 per hour	\$27.50 per hour
Prosecutor	\$15,000	\$24,206
Prosecutor Special Sessions	\$175.00 per session	\$500.00 per session

COMMUNICATIONS	MINIMUM	MAXIMUM
POSITION		
Director of Information Technology	\$75,000	\$100,000
Assistant Director of Information Technology	\$55,000	\$75,000
Computer Operator	\$40,000	\$51,928
Communications Coordinator P/T	\$1,200	\$30,000

OFFICE OF EMERGENCY MANAGEMENT	MINIMUM	MAXIMUM
POSITION		
Office of Emergency Management Coordinator	\$2,000	\$33,000
Deputy Emergency Management Coordinator	\$2,000	\$7,700

CONSTRUCTION DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Construction Official	\$31,000	\$159,805

Zoning Officer P/T	\$2,000	\$8,415
Technical Assistant to Construction Official	\$25,000	\$60,434
Electrical Sub-Code Official P/T	\$25.00 per hour	\$52.63 per hour
Building Inspector/Fire Subcode Official P/T	\$25.00 per hour	\$71.60 per hour
Code Enforcement Officer P/T	\$20.00 per hour	\$30.29 per hour
Plumbing Sub-Code Official P/T	\$25.00 per hour	\$37.06 per hour
Plumbing Inspector P/T	\$20.00 per hour	\$32.91 per hour

HEALTH & WELFARE DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Health Officer	\$32,000	\$100,113
Director of Health	\$10,480	\$16,500
Principal R.E.H.S.	\$70,000	\$86,990
Senior R.E.H.S.	\$47,000	\$70,000
R.E.H.S. Trainee	\$47,000	\$47,000
R.E.H.S. Year 2	\$51,690	\$51,690
R.E.H.S. Year 3	\$57,330	\$57,330
R.E.H.S. Year 4	\$62,965	\$62,965
R.E.H.S. Year 5	\$68,600	\$68,600
Public Health Nurse	\$25.00 per hour	\$37.95 per hour
Keyboarding Clerk 3/Registrar Vital Statistics	\$29,571	\$53,708
Practical Nurse P/T	\$15.00 per hour	\$28.50 per hour
Clinical Nurse P/T	\$15.00 per hour	\$24.68 per hour
Environmental Health Specialist	\$500.00 per month	\$1,329 per month

ANIMAL CONTROL	MINIMUM	MAXIMUM
POSITION		
Animal Control Officer	\$45,000	\$70,335
Animal Control Officer P/T	Prevailing Minimum Wage	\$30.00 per hour
Animal Attendant P/T	Prevailing Minimum Wage	\$25.00 per hour

RECREATION DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Director of Recreation	\$38,000	\$105,408
Recreation Leader	\$36,929	\$55,550
Recreation Program Coordinator	\$16,000	\$75,241
Recreation Aides P/T	\$1,000	\$5,500
Recreation Leader P/T	\$15.00 per hour	\$23.54 per hour
Camp Director	\$25,000	\$54,622
Camp Director P/T	\$15.00 per hour	\$27.50 per hour
Assistant Camp Director	\$14.00 per hour	\$23.00 per hour
Recreation Board Secretary	\$15.00 per hour	\$25.00 per hour
Park Attendant P/T	\$15.00 per hour	\$25.00 per hour
Head Track Coach	\$2,000 per season	\$4,400 per season
Assistant Track Coach	\$500 per season	\$770 per season
Track Coach	\$2,000 per season	\$4,400 per season
Junior Counselor	Minimum Wage Seasonal Rate	\$15.00 per hour
Senior Counselor	Minimum Wage Seasonal Rate	\$15.00 per hour
Head Counselor	Minimum Wage Seasonal Rate	\$16.50 per hour
Field Supervisor	Minimum Wage Seasonal Rate	\$16.50 per hour
After Care & Before Care	Minimum Wage Seasonal Rate	\$15.00 per hour
Lifeguard	Minimum Wage Seasonal Rate	\$16.50 per hour
Maintenance	Minimum Wage Seasonal Rate	\$16.50 per hour
Science Specialist	Minimum Wage Seasonal Rate	\$15.50 per hour
Program Specialist	Minimum Wage Seasonal Rate	\$16.50 per hour
Music Specialist	Minimum Wage Seasonal Rate	\$15.00 per hour
After Care Supervisor	Minimum Wage Seasonal Rate	\$20.00 per hour
Photographer	Minimum Wage Seasonal Rate	\$15.00 per hour
Rope Specialist	Minimum Wage Seasonal Rate	\$15.50 per hour

Bus Assistant/Counselor	Minimum Wage Seasonal Rate	\$15.00 per hour
Vocal Specialist	Minimum Wage Seasonal Rate	\$15.00 per hour
Before Care & After Care EMT	Minimum Wage Seasonal Rate	\$20.00 per hour
Instrument Assistant	Minimum Wage Seasonal Rate	\$15.00 per hour
Substitute Nurse EMT	Minimum Wage Seasonal Rate	\$19.80 per hour
Theater Specialist	Minimum Wage Seasonal Rate	\$16.50 per hour
Art Specialist	Minimum Wage Seasonal Rate	\$16.50 per hour
Cooking	Minimum Wage Seasonal Rate	\$16.50 per hour
Rock Wall Specialist	Minimum Wage Seasonal Rate	\$15.50 per hour
Clinic Nurse	Minimum Wage Seasonal Rate	\$27.00 per hour
Bus Driver	Minimum Wage Seasonal Rate	\$27.00 per hour
Elective Specialist	Minimum Wage Seasonal Rate	\$20.00 per hour
Cleaning/Maintenance	Minimum Wage Seasonal Rate	\$16.50 per hour
Safety Monitor	Minimum Wage Seasonal Rate	\$25.00 per hour

PARKS DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Director of Parks	\$38,000	\$89,949
Maintenance Supervisor Grounds	\$23.35 per hour	\$39.30 per hour
Maintenance Worker 1 Grounds	\$21.43 per hour	\$34.22 per hour

DIAL-A-RIDE DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Supervisor Omni Bus Operator (See Clerical)	\$35,393	\$56,494
Assistant Supervisor Omni Bus Operator	\$32,175	\$49,367
Omni Bus Operator	\$29,250	\$44,618
Omni Bus Operator P/T, Occasional	\$15.00 per hour	\$21.73 per hour
Clerk Drivers P/T Occasional	\$15.00 per hour	\$21.73 per hour

WATER & SEWER DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Director of Utilities	\$3,000	\$141,372
Administrative Clerk - See Clerical	\$18,000	\$52,767
Water Meter Reader P/T	\$15.00 per hour	\$21.02 per hour
Senior Sewage Plant Operator	\$34.59 per hour	\$51.64 per hour
Water & Sewer Operator	\$32.33 per hour	\$51.64 per hour
Water & Sewer Repairer 1	\$28.01 per hour	\$42.70 per hour
Water & Sewer Repairer 2	\$33.09 per hour	\$46.00 per hour

PUBLIC WORKS DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Municipal Engineer	\$100,000	\$110,000
Assistant Municipal Engineer	\$50,000	\$95,000
Contract Administrator	\$47,500	\$71,500
Director of Public Works	\$47,356	\$124,759
Road Repairer Superintendent	\$47,356	\$123,878
Road Repairer Supervisor	\$38,000	\$101,803
Assistant Road Supervisor	\$38,000	\$96,818
Supervising Diesel Mechanic	\$87,036	\$99,200
Supervising Heavy Equipment Operator	\$87,036	\$99,200
Land Surveyor P/T	\$25.00 per hour	\$47.65 per hour
Senior Construction Inspector	\$38,000	\$88,414
Municipal Recycling Coordinator	\$950	\$5,000
Public Works Inspector	\$22.39 per hour	\$40.82 per hour
Heavy Equipment Operators	\$30.40 per hour	\$45.78 per hour
Mechanic	\$26.94 per hour	\$40.82 per hour
Senior Repairmen/Masons	\$24.38 per hour	\$35.12 per hour
Senior Mechanics	\$29.12 per hour	\$44.54 per hour
Mechanic's Helper	\$18.94 per hour	\$30.50 per hour
Truck Driver	\$24.38 per hour	\$38.01 per hour

Heavy Truck Driver	\$25.66 per hour	\$39.67 per hour
Supervising Heavy Equipment Operator	\$31.90 per hour	\$48.05 per hour
Engineering Aid	\$25,000	\$63,800
Senior Engineering Aid	\$35,000	\$88,955
Garage Attendant	\$17.72 per hour	\$25.55 per hour
Senior Recycling Operator	\$25.44 per hour	\$38.23 per hour
Equipment Operator	\$29.16 per hour	\$40.82 per hour
Road Repairer/Mason	\$21.89 per hour	\$32.15 per hour
Recycling Operator/Seasonal/P/T	\$16.76 per hour	\$30.26 per hour
Diesel Mechanic	\$24.37 per hour	\$40.99 per hour
Building Maintenance Worker P/T	\$21.89 per hour	\$32.15 per hour
Laborer 1	\$21.50 per hour	\$30.50 per hour
Maintenance Repairer	\$21.89 per hour	\$32.15 per hour
Senior Road Supervisor	\$26.38 per hour	\$34.56 per hour
Truck Driver/Equipment Operator	\$27.77 per hour	\$39.67 per hour
Assistant Public Works Inspector	\$29.16 per hour	\$40.82 per hour

CLERICAL TITLES	MINIMUM	MAXIMUM
POSITION		
Keyboarding Clerk 1 P/T	\$15.00 per hour	\$20.00 per hour
Keyboarding Clerk 1	\$32,745	\$43,872
Keyboarding Clerk 2	\$35,000	\$45,376
Keyboarding Clerk 3	\$40,000	\$50,206
Clerk 3	\$41,461	\$62,506
Clerk 4	\$47,447	\$60,434
Account Clerk	\$28,000	\$60,434

PUBLIC LIBRARY	MINIMUM	MAXIMUM
POSITION		
Library Director	\$54,154	\$103,517
Senior Librarian	\$47,320	\$72,072
Librarian	\$20.10 per hour	\$28.60 per hour
Supervising Library Assistant	\$40,000	\$63,620
Principal Library Assistant	\$30,059	\$53,831
Senior Library Assistant	\$26,000	\$46,525
Library Assistant	\$20,020	\$38,200
Principal Account Clerk	\$11.40 per hour	\$24.17 per hour
Messenger	\$75 per week	\$160 per week
Building Maintenance Worker	\$11.00 per hour	\$16.50 per hour

In addition, individuals taking minutes for ad hoc boards, advisory boards or regular boards will be paid \$35.00 per meeting.

SECTION TWO: Normal pay periods for Township employees and officials will be bi-monthly provided that the Township Administrator may establish suitable pay periods as approved by Council or as noted above.

SECTION THREE: The actual salaries of particular officers and employees or groups thereof may have previously been set by Resolution, and it is intended that the adoption of this Ordinance shall not affect any Resolutions affixing the actual salaries or compensation of any officers and employees, provided that said salaries or compensation are within the ranges set forth above.

SECTION FOUR: Additional benefits affecting certain officers and employees of the Township of Jefferson are as follows:

- A. The holidays for 2020 shall be as per contract presently in existence for that period.
- B. Police Chief, Police Captain, and all Uniformed Officers are not entitled to longevity. All full-time Township employees not covered by a collective bargaining contract, and hired on or before November 1, 1997, shall be eligible for longevity awards in accordance with the agreement for OPEIU LOCAL 32 Blue Collar Unit, \$1,775.00, for OPEIU LOCAL 32 White Collar Unit, \$1,775.00 with the exception of Dispatchers which are not entitled to longevity, OPEIU Local 32 Foremen are not entitled to longevity. All eligible members shall have longevity become a part of their base salary. Longevity shall be based on each base annual wage. The first day of July is the day upon which the total number of years of service shall be measured. Employees hired after November 1, 1997 for OPEIU LOCAL 32 White Collar Unit, November 1, 1997 for OPEIU LOCAL 32 Blue Collar Unit and April 15, 1992 for OPEIU LOCAL 32 Foremen shall not be eligible for longevity, unless specifically provided for in their Collective Bargaining Contract. PBA Local 190 members have no exception to longevity payment.
- C. Employees in positions deemed to be unclassified by the New Jersey Civil Service Commission will earn sick, vacation, personal and holiday time in accordance with the White Collar Union. They will also be entitled to Article 7, Paragraph C in the PBA contract "Deferred Compensation Plan".

D. All specific salaries, holidays, vacation, longevity and other allotments of benefits to be granted to the individual members of OPEIU LOCAL 32, International Union of Production, Clerical, and Public Employees, White Collar Unit, OPEIU LOCAL 32 Blue Collar Unit, New Jersey Civil Service Association OPEIU LOCAL 32 Foremen’s Unit, P.B.A. Local 190, and Professional Staff Employees with certain agreements affecting the Municipal Corporation of the State of New Jersey, through their bargaining agents, or direct contract to the governing body.

SECTION FIVE: Nothing herein shall be intended to amend or in any way change any Collective Bargaining Agreements with reference to those officers or employees who are members of the collective bargaining unit, and to the extent that there is a discrepancy between any Collective Bargaining Agreement and the range of salaries or benefits set forth herein, the terms of the Collective Bargaining Agreement shall prevail.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **June 24, 2020.**

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham												
Mr. Dunham												
Mrs. Merz												
Vice President Senatore												
President Finnegan												

- **ORDINANCE #20-17 - ORDINANCE AMENDING CHAPTER 456 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED "TOWING", SPECIFICALLY SECTIONS 456-1, "ROTATION LIST; TOW OPERATORS REQUIREMENTS" AND SECTION 456-2, "FEES: HEAVY VEHICLE RECOVERY; YARD CHARGES**

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Chapter 456 of the Jefferson Township Municipal Code is hereby amended as follows:

SECTION I

§456-1, Rotation List; Tow Operators Requirements is amended as follows:

1. Section §456-1.C(8) is repealed and replaced as follows:

Towing operator's base of service. Any individual or entity that is placed on the rotation list by the Jefferson Township Police Department and maintains its principal place of operation within the Township, shall comply with this subsection. The principal place of operation shall conform to a legally approved zoning and/or site plan and shall fully comply with all of the Township's zoning, land use and property maintenance codes. Failure to comply may result in the towing operator being suspended from the rotational duty service list upon request to the Chief of Police made by the Township's Construction Official, Zoning Officer, Code Enforcement Officer or Property Maintenance Officer, subject to the towing operator's right of appeal under Section §456-3A of the Code.

2. Section §456-1.C(10) is repealed and replaced as follows:

The towing operator shall either have a storage facility within the corporate boundaries of the Township of Jefferson, which can accommodate a minimum of ten (10) medium size vehicles, or maintain a similar size storage facility outside of the Township of Jefferson and within twenty (20) minutes of the Jefferson Township Police Department's location. The storage facility must be lighted and secured by a fence that is at least six (6) feet high.

SECTION II

§456-2, Fees: Heavy Vehicle Recovery; Yard Charges is hereby repealed in its entirety and is replaced as follows:

§456-2(A). The following is the fee schedule for basic automobile services:

1. Cars: \$125.00 per hour plus parts
2. Trucks: \$175.00 per hour plus parts
3. Motorcycle and motorized bikes rate: \$70.00

§456-2(B). Basic Towing Services:

1. Light Duty up to 10,000 lbs.: Hook-up \$150.00
2. Medium Duty 10,001 – 16,000 lbs.: \$250.00 per hour
3. Heavy Duty 16,001 and above: \$500.00 per hour
4. Decoupling Fee (if the tow is not performed) ½ of basic rate

§456-2(C). On-Hook Mileage:

1. Light Duty: \$6.00/per loaded miles
2. Medium Duty: N/A
3. Heavy Duty: N/A

§456-2(D). Recovery/Winching (in addition to towing-per tuck including driver)

1. Light/Medium 10,0001 – 16,000 lbs.: \$350.00 per hour charged in 1 hour
Increments of \$175.00 per ½ hour
2. Heavy Duty 16,001 and above: \$600.00 per hour

§456-2(E). Specialized Recovery Equipment:

1. Rotator/Case Recovery Unit: \$1,200.00 per hour

- 2. Tractor with Landoll Trailer or Detached Trailer: \$ 450.00 per hour
- 3. Tractor/Transport Hauler only: \$ 250.00 per hour
- 4. Refrigerated Trailer w/Tractor: \$ 450.00 per hour
- 5. Box Trailer w/Tractor: \$ 400.00 per hour
- 6. Air Cushion Unit: \$1,000.00 per hour
- 7. Light Tower: \$ 250.00 per hour
- 8. Pallet Jack: \$ 200.00 flat rate
- 9. Rollers: \$ 200.00 flat rate
- 10. Any other Specialized Equipment: \$ 250.00 per hour
- 11. Loader/Backhoe/Bulldozer/Bobcat/Telescopic: \$ 300.00 per hour each
- 12. Forklift: \$ 300.00 per hour
- 13. Dump Truck/Dump Trailer w/Tractor: \$ 350.00 per hour
- 14. Roll-Off with Container: \$ 350.00 per hour plus disposal
- 15. Recovery Supervisor Vehicle: \$ 150.00 per hour
- 16. Scene Safety Equipment: \$ 250.00 per hour each type used
- 17. Recovery Support Vehicle/Trailer: \$ 350.00 per hour

456-2(F). Labor-All Labor a minimum of One (1) Hour

- 1. Accidental Minor Clean-up and Disposal of Debris: \$ 75.00 per hour minimum plus material used
- 2. Recovery Supervisor and/or Level III Recovery Specialist \$ 225.00 per hour*
*charges limited to one per incident
- 3. Certified Towing Operator: \$ 125.00 per hour per man
- 4. Manual Laborers: \$ 100.00 per hour per man

456-2(G). Storage-Per Calendar Day (inside rates two times outside rate)

- 1. Cars/Light – 10 ft. X20 ft. Space: \$ 65.00 per day
- 2. Trucks (Dual Wheels)/Single Axle: \$ 90.00 per day
- 3. Tractor/Dump Truck/Tractor and Trailer Combo: \$ 125.00 per unit per day
- 4. Buses: \$ 150.00 per day
- 5. Roll-off: \$ 125.00 per day
- 6. Cargo/Accident Debris/Load Storage/Vehicle Components 10 ft. X 20 ft. space: \$ 45.00 per day
- 7. Rental of any Tow Company Supplied Trailer post incident: \$ 500.00 per day

456-2(H). Additional Service/Notes

- 1. Fuel/Haz-Mat/Cargo Spills/Clean-up and Disposal: Time & Material
- 2. Haz-Mat and Trash Recovery: Surcharge 10%
- 3. Subcontractor Mark-up: 10%
- 4. Administrative Charge/Only after 3rd visit to vehicle: Cars only \$50.00
- 5. Administrative Charge: Medium/Heavy Truck \$200.00
- 6. After Hour Release: \$ 75.00
- 7. Notification Documentation Fee: \$ 50.00
- 8. Tarping/Wrapping Vehicle: \$ 90.00 per car/ \$ 250.00 per truck
- 9. Fuel Surcharge: Reserve for future need

NOTE: After the first hour, all hourly billable rates will be charged in half hour increments. Charges for all trucks/recovery equipment are inclusive of the operator. You may not separately charge for an operator that drives/operates the truck/recovery equipment.

SECTION III

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION IV

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION V

This Ordinance shall take effect immediately upon final publication as provided by law.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **June 24, 2020.**

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham												
Mr. Dunham												
Mrs. Merz												
Vice President Senatore												
President Finnegan												

12. **NEW BUSINESS – Presiding Officer**

- Request by Rockfall, Inc. to Amend Retail Consumption Liquor License 1414-33-017-005

- **Resolution #20-151 - Resolution Approving the Milling and Paving Agreement Between the Township of Jefferson and The Jefferson Township Rescue Squad, Inc.**

WHEREAS, the Jefferson Township Rescue Squad, Inc. ("Rescue Squad") has a long history of service to the community with dedicated individuals that pledge to provide a commitment to emergency medical assistance along with a commitment to service and professionalism; and

WHEREAS, the Mayor and Council of the Township of Jefferson are committed to recognizing and supporting the contributions of the Township's emergency services volunteers; and

WHEREAS, the Rescue Squad is the owner of the property located at 827 State Route 15 South, Jefferson Township, New Jersey (Tax Block 273, Lots 9 and 9.01) including the designated parking lot; and

WHEREAS, Jefferson Township desires to enter into a Milling and Paving Agreement (the "Agreement") with the Rescue Squad; and

WHEREAS, the Rescue Squad parking lot will be paved in conjunction with other paving projects being completed for the Township of Jefferson by Riverview Paving, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Mayor and the Clerk are authorized to sign the Agreement with the Jefferson Township Rescue Squad, Inc. to facilitate the milling and paving of the parking lot at 827 State Route 15 South.

If any section, subsection, sentence, clause or phrase in this resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this resolution.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Dunham						
Mrs. Merz						
Vice President Senatore						
President Finnegan						

13. MINUTES
May 20, 2020 (Regular)

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Dunham						
Mrs. Merz						
Vice President Senatore						
President Finnegan						

14. CONSENT AGENDA* – Township Clerk

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***PERMITS/LICENSES**

- None

***APPOINTMENTS**

- William C. Pugsley - Fire Company #1

***CONSENT AGENDA RESOLUTIONS:**

- 20-137 Resolution Authorizing the Payment of Bills
- 20-138 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 20-139 Resolution Authorizing the Refund of Overpayment(s) of Recreation Fees
- 20-140 Resolution Authorizing Assignment of a Tax Sale Certificate - Certificate Of Sale #12-00023, Block 187, Lot 16
- 20-141 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A:4-87 For The 2020 Municipal Court Alcohol Education Rehabilitation And Enforcement Fund Grant In The Amount of \$4,417.76
- 20-142 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A:4-87 For The 2020 Municipal Court SIF Risk Control Grant In The Amount of \$5,750.00
- 20-143 Resolution Requesting Permission for the 'Dedication By Rider' To The Budget Of The Township Of Jefferson, County of Morris, For Donations Related To Veterans Programs Pursuant To N.J.S.A. 40A:5-29 Et Seq.
- 20-144 Resolution Authorizing the Township Administrator To Execute A Treatment Works Application (TWA) On Behalf Of The Municipality - 757 Route 15 South, Block 273.03, Lot 1
- 20-145 Resolution Authorizing Change Order No. 1 and Approving Current Estimate No. 2 - Bulk Storage, Inc. - For 72' Diameter Domed Salt Shed (Re-Bid) - Contract No. BLD-72-1H
- 20-146 Resolution Authorizing the Purchase Of a Stepp Asphalt Pothole Patcher From W.E. Timmerman & Co., Inc. Under The Houston-Galveston Area National Cooperative
- 20-147 Resolution Authorizing Contracts With Certain Approved ESCNJ Contract Vendors For Contracting Units - Hoover Truck Centers - (2) 2020 Western Star 4x2 Cab and Chassis - DPW
- 20-148 Resolution Authorizing Contracts With Certain Approved ESCNJ Contract Vendors For Contracting Units - Hoover Truck Centers - (1) 2021 Western Star 4700 6x4 Cab and Chassis - DPW
- 20-149 Resolution Authorizing Contracts With Certain Approved ESCNJ Contract Vendors For Contracting Units - Tony Sanchez Ltd - (2) Dump Body With Snow Plow & Salt Spreader - DPW
- 20-150 Resolution Authorizing Contract With LawSoft, Inc., To Provide Proprietary Maintenance, Support and Updating Services for the Police Department Records Management System

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Dunham						
Mrs. Merz						
Vice President Senatore						
President Finnegan						

14. **PUBLIC COMMENT – Presiding Officer**
 Please state and spell your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.
15. **ADJOURNMENT AT _____ PM - Presiding Officer**

Michele Reilly, RMC, CMR
 Township Clerk
 973-208-6133 mreilly@jeffersontownship.net

FUTURE MEETINGS (7 PM START)

Wednesday, June 24th	
Wednesday, July 15th	Wednesday, August 12th
Wednesday, September 2nd	Tuesday, September 15th
Wednesday, October 7th	Wednesday, October 21st
Wednesday, November 11th	Wednesday, December 2nd
Wednesday, December 16th	Thursday, January 6th, 2021 – Reorganization

CONSENT AGENDA RESOLUTION #20-137

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated June 10, 2020 and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #20-138

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | | | |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment | 2. Adjustment of Assessment | 3. Homestead Rebate | 4. Overbilled | 5. Third Party Lien |
| 6. Duplicate Payment | 7. Exempt | 8. County/State Board Appeal | 9. Overpayment | |
| 10. Return of Premium | 11. New Jersey Saver | 12. Return of Recording Fee | 13. Vets, Senior Citizen Deduction | |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
148	3	PC 6, LLC	\$1,911.64	5	2020
			TOTAL	\$1,911.64	

CONSENT AGENDA RESOLUTION #20-139

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF RECREATION FEES”

WHEREAS, there appears on the Recreation Department records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Recreation Department recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks and refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | |
|----------------------|-------------------------|----------------------------|
| 1. Incorrect Payment | 2. Duplicate Payment | 3. Withdrawal from Program |
| 4. Program Cancelled | 5. Expelled Participant | |

PAYEE	PROGRAM	AMOUNT	CODE
Kim Walter 5A Kelly Way Lake Hopatcong, NJ 07849	2020 Camp Jefferson	\$60.00	4
William Carroll 34 West Lakeview Trail Wharton, NJ 07885	2020 Camp Jefferson	\$376.25	4
	TOTAL RECREATION REFUNDS	\$436.25	

CONSENT AGENDA RESOLUTION #20-140

**“RESOLUTION AUTHORIZING ASSIGNMENT OF A TAX SALE CERTIFICATE –
 CERTIFICATE OF SALE#12-00023, BLOCK 187, LOT 16”**

WHEREAS, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and

WHEREAS, Kathleen Wentink has presented an offer to purchase, by assignment, **Certificate of Sale #12-00023** which was issued to the Municipality of Jefferson Township at a tax sale held October 3, 2012, on **Block 187 Lot 16**, known as 13 Pershing Ave, Lake Hopatcong, NJ, and assessed to Sylvia Lockette, in the amount of **\$9,896.72**, being the full amount of the certificate, including all subsequent municipal taxes and other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above referenced Certificate of Sale.

BE IT FURTHER RESOLVED that a copy of this resolution is and shall be forwarded to the Tax Collector.

CONSENT AGENDA RESOLUTION #20-141

**“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION
 UNDER N.J.S.A. 40A:4-87 FOR THE 2020 MUNICIPAL COURT ALCOHOL EDUCATION REHABILITATION AND ENFORCEMENT
 FUND GRANT IN THE AMOUNT OF \$4,417.76”**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Jefferson, has been awarded a **2020 Municipal Court Alcohol Education Rehabilitation and Enforcement Fund Grant** in the amount of **\$4,417.76** and wishes to amend its **2020** budget to include this amount as an item of revenue.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2020** in the total amount of **\$4,417.76**, which will be available as a revenue from:

Miscellaneous Revenues	
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public And Private Revenues Offset with Appropriations:	
<u>2020 Municipal Court Alcohol Education Rehabilitation and Enforcement Fund Grant</u>	<u>\$4,417.76</u>

BE IT FURTHER RESOLVED that a like sum of **\$4,417.76** be and the same is hereby appropriated under the caption of:

General Appropriations	
A. Operations – Excluded from CAPS	
Public and Private Programs Offset by Revenues:	
<u>2020 Municipal Court Alcohol Education Rehabilitation and Enforcement Fund Grant</u>	
Municipal Court: Salaries and Wages	<u>\$4,417.76</u>

BE IT FURTHER RESOLVED that the Chief Financial Officer submit one copy of the Chapter 159 certification form and two copies of this resolution to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #20-142

**“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION
UNDER N.J.S.A. 40A:4-87 FOR THE 2020 SIF RISK CONTROLGRANT IN THE AMOUNT OF \$5,750.00”**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Jefferson, has been awarded a **2020 SIF Risk Control Grant** in the amount of **\$5,750.00** and wishes to amend its **2020** budget to include this amount as an item of revenue.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2020** in the total amount of **\$5,750.00**, which will be available as a revenue from:

Miscellaneous Revenues	
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public And Private Revenues Offset with Appropriations:	
2020 SIF Risk Control Grant	\$5,750.00

BE IT FURTHER RESOLVED that a like sum of **\$5,750.00** be and the same is hereby appropriated under the caption of:

General Appropriations	
A. Operations – Excluded from CAPS Public and Private Programs Offset by Revenues:	
2020 SIF Risk Control Grant	\$5,750.00

BE IT FURTHER RESOLVED that the Chief Financial Officer submit one copy of the Chapter 159 certification form and two copies of this resolution to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #20-143

**"RESOLUTION REQUESTING PERMISSION FOR THE 'DEDICATION BY RIDER'
TO THE BUDGET OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS,
FOR DONATIONS RELATED TO VETERANS PROGRAMS PURSUANT TO N.J.S.A. 40A:5-29 ET SEQ."**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS N.J.S.A. 40A:5-29 provides for receipt of Donations – Acceptance of Bequests and Gifts by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from Donations Related To Veterans Programs are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures for Veterans Programs pursuant to, N.J.S.A. 40A:5-29 and N.J.S.A. 40A:4-39; and
2. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #20-144

**“RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A
TREATMENT WORKS APPLICATION (TWA)
ON BEHALF OF THE MUNICIPALITY –
757 ROUTE 15 SOUTH, BLOCK 273.03, LOT 1**

WHEREAS, Jefferson North Condominium the owner of property known as **757 Route 15 South, Block 273.03, Lot 1**, has made application to the NJDEP for a Treatment Works Approval (TWA) permit **for permission to convey additional waste to the onsite treatment facility which also treats waste from an onsite Medical Center**; and

WHEREAS, it is necessary that the municipality consent to the applications; and

WHEREAS, the applications have been reviewed and approved by the Township Engineer and no objections to consent of submittal of the applications have been noted.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, Morris County, New Jersey, that the Township Administrator is hereby authorized to execute the Treatment Works Application (TWA) for **757 Route 15 South, Block 273.03, Lot 1**, signifying the consent of the Governing Body.

CONSENT AGENDA RESOLUTION #20-145

**“RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 AND APPROVING CURRENT ESTIMATE NO. 2–
BULK STORAGE, INC. - FOR 72' DIAMETER DOMED SALT SHED (RE-BID)-
CONTRACT NO. BLD-72-1H”**

WHEREAS, a contract was awarded to **Bulk Storage, Inc. for 72' Diameter Domed Salt Shed (Re-Bid), Contract No. BLD-72-1H;** and

WHEREAS, the Township Engineer has submitted and recommended **Change Order No. 1 dated 5/20/2020** in the amount of **\$27,032.05** to reflect **an adjusted price for furnishing and installing a 16' wide x 18' high coiling overhead door**, increasing the contract total to **\$265,452.05 (an overall adjustment of +11.34% to the original contract amount);** and

WHEREAS, the Township Engineer has submitted **Current Estimate No. 2** in the amount of **\$113,321.03** for work completed and accepted; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said payment.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby approves **Change Order No. 1 in the amount of \$27,032.05** and **Current Estimate No. 1 for a payment in the amount of \$113,321.03** to **Bulk Storage, Inc., 28101 South Yates Avenue, Beecher, Illinois, 60401.**

BE IT FURTHER RESOLVED that this payment will be made pending receipt of the State of New Jersey Monthly Project Manning Report and certified payroll records.

CONSENT AGENDA RESOLUTION#20-146

**"RESOLUTION AUTHORIZING THE PURCHASE OF A STEPP ASPHALT POTHOLE PATCHER FROM
W.E. TIMMERMAN & CO., INC. UNDER THE HOUSTON-GALVESTON AREA COUNCIL NATIONAL COOPERATIVE"**

WHEREAS, pursuant to P.L.2011, c.139 all contracting units are permitted to use contracts awarded by national or regional cooperatives that were already competitively bid without competitively bidding the goods or services themselves; and

WHEREAS, on July 20, 2016, the Township Council authorized the Township to enter into an agreement with the Houston-Galveston Area Council (H-GAC) National Cooperative to purchase goods and/or services in order to make the procurement process more efficient and to provide cost savings to the Township; and

WHEREAS, the H-GAC awarded **Contract #SM10-18A for Street Maintenance Equipment** to **W.E. Timmerman & Co., Inc., P.O. Box 71, Whitehouse, New Jersey, 08888;** and

WHEREAS, **W.E. Timmerman & Co., Inc.** is an authorized STEPP dealer under **Contract # SM10-18A;** and

WHEREAS, the Township of Jefferson wishes to purchase **one (1) STEPP Asphalt Pothole Patcher (H-GAC Product Code No. SM444C)** in an amount not to exceed **\$43,675.00;** and

WHEREAS, the Township is in receipt of the requisite documentation required in order to award this contract through the H-GAC National Cooperative contract; and

WHEREAS, the use of the H-GAC National Cooperative shall result in cost savings, after all factors, including charges for service, material and delivery, have been considered; and

WHEREAS, the H-GAC National Cooperative's bidding process for contractors meets the requirements of the "fair & open" definition required by N.J.S.A. 19:44A-20.7; and

WHEREAS, the determination by the Township to award this contract under this national cooperative was previously advertised both in the official newspaper of the Township and on the Township website; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations as designated below and **totaling \$43,675.00;**

C-04-55-920-013-912 \$43,675.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township Administrator is authorized to purchase **one (1) STEPP Asphalt Pothole Patcher** in an amount not to exceed **\$43,675.00** from **W.E. Timmerman & Co., Inc., P.O. Box 71, Whitehouse, New Jersey, 08888.**

CONSENT AGENDA RESOLUTION #20-147

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
ESCNJ CONTRACT VENDORS FOR CONTRACTING UNITS – HOOVER TRUCK CENTERS”**

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **New Jersey State Approved Educational Services Commission of New Jersey (ESCNJ) Co-op (#65MCESCCPS) contracts entered into on behalf of said Commission;** and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **cooperative contracts;** and

WHEREAS, ESCNJ Contract 17/18-30 was awarded to Hoover Truck and Bus Center, 149 Gold Mine Road, P.O. Box 719, Flanders, New Jersey, 07836 for 2020 Western Star 4X2 Cab and Chassis; and

WHEREAS, the Township of Jefferson desires to purchase two (2) 2020 Western Star 4x2 Cab and Chassis in an amount not to exceed \$223,011.94 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current the ESCNJ contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$223,011.94.

C-04-55-920-013-910

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase two (2) 2020 Western Star 4x2 Cab and Chassis in an amount not to exceed \$223,011.94 from Hoover Truck and Bus Center, 149 Gold Mine Road, P.O. Box 719, Flanders, New Jersey, 07836.

CONSENT AGENDA RESOLUTION #20-148

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
ESCNJ CONTRACT VENDORS FOR CONTRACTING UNITS – HOOVER TRUCK CENTERS”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey State Approved Educational Services Commission of New Jersey (ESCNJ) Co-op (#65MCESCCPS) contracts entered into on behalf of said Commission; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing cooperative contracts; and

WHEREAS, ESCNJ Contract 17/18-30 was awarded to Hoover Truck and Bus Center, 149 Gold Mine Road, P.O. Box 719, Flanders, New Jersey, 07836 for 2021 Western Star 4700 6x4 Cab and Chassis; and

WHEREAS, the Township of Jefferson desires to purchase one (1) 2021 Western Star 4700 6x4 Cab and Chassis in an amount not to exceed \$139,549.00 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current the ESCNJ contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$139,549.00.

C-04-55-919-011-903

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase one (1) 2021 Western Star 4700 6x4 Cab and Chassis in an amount not to exceed \$139,549.00 from Hoover Truck and Bus Center, 149 Gold Mine Road, P.O. Box 719, Flanders, New Jersey, 07836.

CONSENT AGENDA RESOLUTION #20-149

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
ESCNJ CONTRACT VENDORS FOR CONTRACTING UNITS – TONY SANCHEZ LTD.”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey State Approved Educational Services Commission of New Jersey (ESCNJ) Co-op (#65MCESCCPS) contracts entered into on behalf of said Commission; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing cooperative contracts; and

WHEREAS, ESCNJ Contract 17/18-30 was awarded to Tony Sanchez Ltd., P.O. Box 649, Stanhope, New Jersey, 07874 for Dump Body with Snow Plow & Salt Spreader; and

WHEREAS, the Township of Jefferson desires to purchase two (2) Dump Body with Snow Plow & Salt Spreader in an amount not to exceed \$136,953.02 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current the ESCNJ contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$136,953.02.

C-04-55-920-013-910

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase two (2) Dump Body with Snow Plow & Salt Spreader in an amount not to exceed \$136,953.02 from Tony Sanchez Ltd., P.O. Box 649, Stanhope, New Jersey, 07874.