

JEFFERSON TOWNSHIP COUNCIL
MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
973-208-6100
www.jeffersontownship.net

NOVEMBER 11, 2020
REGULAR MEETING – 7:00 PM
AGENDA

TO THE EXTENT
KNOWN AS OF
11.06.2020

1. CALL TO ORDER – Presiding Officer

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **November 11, 2020** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 3, 2020** and was posted on the bulletin board in the Municipal Building on **January 3, 2020** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. The change to a meeting held via remote access only due to the Covid-19 pandemic and in response to State and Local Health Department guidelines was noticed on **November 6, 2020**.

Proper notice having been given, the Township Clerk is directed to include this statement in the minutes of this meeting.

2. ROLL CALL – Township Clerk

	Present	Absent
Mrs. Bennett		
Mr. Birmingham		
Mr. Dunham		
Vice President Senatore		
President Finnegan		
Mr. Ryan, Township Attorney		
Ms. Reilly, Township Clerk		

Let the record reflect the following members of the Administration are present: Administrator Debi Millikin and Mayor Eric Wilsusen.

3. SALUTE TO THE FLAG – Presiding Officer

4. SPECIAL PRESENTATIONS - Presiding Officer

5. PUBLIC COMMENT – Presiding Officer

Please state and spell your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION - Township Clerk

ORDINANCE #20-21 - ORDINANCE AMENDING CHAPTER 146 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED “ANIMALS”, SPECIFICALLY ARTICLE 1, “DOGS”, SECTION 146-2, “LICENSE AND REGISTRATION TAGS; FEES; APPLICATION” ARTICLE 3, “CATS”, SECTION 146-26, “LICENSING REQUIREMENTS”, ARTICLE V, “PET COLLECTIVES”, SECTION 146-32, “PET COLLECTIVE REGISTRATION AND INSPECTION” AND SECTION 146-33 “VIOLATIONS AND PENALTIES” AND ADDING ARTICLE, VI, “DOMESTIC ANIMALS”, ARTICLE VII, “LIVESTOCK”, ARTICLE VIII, “REGISTRATION FOR HARBORING ANIMALS” AND ARTICLE IX, “PRE-EXISTING NON-CONFORMING USE”

WHEREAS, the Jefferson Township Council has reviewed the Township Code regarding animals permitted within the Township and has determined that revisions are necessary.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Jefferson Township Municipal Code is hereby amended to revise Sections 146-2 “License and registration tags; fees; application”, Section 146-26, “Licensing Requirements”, Section 146-32 “Pet Collective Registration and Inspection” and Section 146-33 “Violations and Penalties” and also to add, Article VI, “Domestic Animals”, Article VII, “Livestock”, Article VII, “Registration for Harboring Animals” and Article IX, “Pre-Existing Non-Conforming Use” as follows:

SECTION I. Section 146-2, “License and registration tags; fees; application” shall be amended with the addition of subsection E, as follows:

E. Each property shall have no more than five (5) dogs on lots smaller than one (1) acre. Each property owner shall have no more than eight (8) dogs on lots greater than one (1) acre. Properties harboring seven (7) or more dogs and not being a kennel, shelter or pet shop as defined in Article 1 of Chapter 146 must register as a Pet Collective as defined in Article V of Chapter 146.

SECTION II. Section 146-26, “Licensing requirements”, shall be amended with the addition of subsection M, as follows:

M. Each property shall have no more than eight (8) cats. Properties harboring seven (7) or more cats and not being a kennel, shelter or pet shop as defined in Article 1 of Chapter 146 must register as a Pet Collective as defined in Article V of Chapter 146.

SECTION III. Section 146-32, “Pet collective registration and inspection”, shall be amended as follows:

Every owner, tenant, or principal occupier of a pet collective as defined herein shall be required to register with the Jefferson Township Department of Health on an appropriate form. Each pet collective shall pay an annual fee of \$25.00 in addition to any licensing fees as required by this chapter. The pet collective shall be subject to a minimum of one inspection per year by the Jefferson Township Department of Health and may be cited for any health violations or violations of Chapter 146.

SECTION IV. Section 146-33 B & C, “Violations and Penalties” shall be amended as follows:

B. Second Offense: The penalty shall be \$500 for a second offense.

C. Subsequent Offenses: Any subsequent violations of this article shall be punishable by the imposition of a fine of \$1,000.00 per offense.

SECTION V. Chapter 146, Article VI, “Domestic Animals”, shall be adopted as follows:

ARTICLE VI. DOMESTIC ANIMALS

§146-34 Definitions

ANIMALS RUNNING AT LARGE. "At large" shall mean off the premises of the owner or custodian of the animal, and not under the immediate control of the owner or custodian.

DOMESTIC ANIMALS. Any animal that has been bred and/or raised to live in or about the habitation of humans and is dependent on people for food and shelter, and not raised for commercial gain; including among others dogs, cats, guinea pigs, reptiles, chickens and fish; and excluding: poisonous and dangerous animals such as lions and bears, livestock such as horses and cows, and other animals weighing more than 100 pounds.

FARM ANIMALS. An animal which is normally found on a farm, ranch, or stable. Such animals include, but are not limited to horses, cattle, sheep, goats, swine, and chickens.

NONDOMESTICATED ANIMALS. Any wild animal, reptile or fowl which is not naturally tame or gentle but is of a wild nature or disposition and which, because of its size, vicious nature or other characteristics, would constitute a danger to human life or property.

§146-35 Domestic Animals

Domestic animals (no more than eight (8) cats and eight (8) dogs) shall be permitted on a property within all Zones within the Township of Jefferson.

§146-36 Animals Running at Large

No person shall permit any animal regularly housed on his property or in his possession to run at large, nor shall any animals be permitted upon the streets or other public ways of the Township unless under the immediate control of the owner or his authorized custodian. Such action is declared to be a nuisance and dangerous to the public health and safety.

§146-37 Standards for Keeping Chickens

The keeping of chickens in the Township of Jefferson shall be subject to the following requirements:

- A. A maximum of five (5) female chickens shall be permitted on lots one (1) acre or less.
- B. A maximum of ten (10) female chickens shall be permitted on lots two (2) acres or more.
- C. The keeping of roosters (mature male chickens) and cockerels (young male chickens) is prohibited except on farmland assessed property.
- D. Chickens shall be provided with a fully-enclosed shelter (coop) and a run or fenced enclosure, with the following requirements:
 1. Shelters and runs or fenced enclosures are permitted in the rear yard only;
 2. Shelters and runs or fenced enclosures shall be located a minimum of twenty-five (25') feet from a fenced in property line, and fifty (50') feet from any non-fenced in property line and a minimum of fifty (50') feet from any residential dwelling;
 3. Only one shelter shall be permitted on any lot, with a maximum permitted area of any shelter of 100 SF, and the total area of shelters and attached run shall be a maximum of 150 SF; and
 4. Shelters/coops shall not exceed six (6') feet in height.
- E. The shelter and enclosures shall remain in good repair and in a clean and healthy condition, free from accumulation of waste, free from noxious or offensive odor, and free from any condition which may breed flies or other insects. Slaughtering chickens in public view is prohibited.
- F. Storage of manure, waste and odor or dust producing substances shall be kept in a water-tight container and disposed of in accordance with health code and accepted agricultural practices; such manure and waste storage shall be located at least ten (10') feet from any lot line and a minimum of twenty-five (25') feet from any residential dwelling.

SECTION VI. Chapter 146, Article VII, "Livestock", shall be adopted as follows:

ARTICLE VII. LIVESTOCK

§146-38 Livestock Standards

The keeping of livestock, including but not limited to cows, horses, sheep, goats, ducks, pigs, llamas, alpacas, peacocks, chickens and roosters shall only be permitted on farmland assessed property, subject to the following additional provisions:

- A. Such uses are conducted upon a lot not less than five (5) acres in area.
- B. No building or structure used for shelter or enclosure of livestock shall be closer to any property line than 200 feet.

SECTION VII. Chapter 146, Article VIII, "Registration for Harboring Animals" shall be adopted as follows:

ARTICLE VIII. REGISTRATION FOR HARBORING ANIMALS

§146-39 Registration for Harboring Animals

Any person desiring to keep, raise or harbor more than two pet animals other than cats and dogs within the Township of Jefferson shall first apply to the Code Enforcement Office to register the animals on a yearly basis. The information provided to Code Enforcement Office must include a sketch of all buildings on the premises, the area to be occupied by the animals, proposed fences and enclosures and the type and number of pet animals to be kept.

SECTION VIII. Chapter 146, Article IX, "Pre-Existing Non-Conforming Use" shall be adopted as follows:

ARTICLE IX. PRE-EXISTING NON-CONFORMING USE

§146-40 Pre-Existing Non-Conforming Use

Any existing use of possessing, keeping or maintaining farm animals existing prior to the effective date of this section shall become and considered a preexisting nonconforming use, provided the owner registers the use with the Zoning Officer within the time provided by the Municipal Land Use Law. This provision shall not allow replacement of animals in numbers greater than permitted by this chapter.

SECTION IX.

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION X.

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION XI.

This Ordinance shall take effect immediately upon final publication as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING

INTRODUCTION: OCTOBER 21, 2020

ADOPTION:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mrs. Bennett						X						
Mr. Birmingham	X		X									
Mr. Dunham				X								
Vice President Senatore		X	X									
President Finnegan			X									

ORDINANCE #20-22 – ORDINANCE AMENDING CHAPTER 199 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED “DONATION CLOTHING BINS”, SPECIFICALLY SECTION 199-2, “REQUIREMENTS FOR PLACEMENT, USE OF CLOTHING BIN FOR SOLICITATION PURPOSES”

WHEREAS, the Jefferson Township Council has reviewed the Township Code regarding Donation Clothing Bins permitted within the Township and has determined that revisions are necessary.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Jefferson Township Municipal Code is hereby amended to revise Section 199-2, “Requirements for placement, use of clothing bin for solicitation purposes” as follows:

SECTION I

§199.2. Requirements for placement, use of clothing bin for solicitation purposes.

No person shall place, use, or employ a donation clothing bin, for solicitation purposes, within the Township of Jefferson, unless all of the following requirements are met:

- A. The person has obtained a permit from the Jefferson Township Clerk in accordance with the following:
 - (1) In applying for such a permit, the person shall include:
 - (a) the location where the bin would be situated, as precisely as possible;
 - (b) the manner in which the person anticipates any clothing or other donations collected via the bin would be used, sold, or dispersed, and the method by which the proceeds of collected donations would be allocated or spent;
 - (c) the name, and telephone number of the bona fide office required pursuant to subsection E. of this section, of any entity which may share or profit from any clothing or other donations collected via the bin;
 - (d) written consent from the property owner to place the bin on his property; and
 - (e) the schedule of pickups removing the articles from the bin, which can be no less often than once per week, and the name and telephone number of the person to be notified if the bin is overflowing prior to the scheduled day of pickup.
- B. The Jefferson Township Clerk shall not grant an application for a permit to place, use, or employ a donation clothing bin if it determines that:
 - (1) the placement of the bin could constitute a safety hazard (such hazards shall include, but not be limited to, the placement of a donation clothing bin within 100 yards of any place that stores large amounts of, or sells, fuel or other flammable liquids or gases);
 - (2) the bin will not be placed on commercial property;
 - (3) granting the application will cause more than four bins to be placed on one commercial property; or
 - (4) granting the application will cause a bin to be placed on Township property and the Township Council has not approved such placement; provided that Council approval shall not be required for one permit for each of the following emergency services locations:
 - 1. Jefferson Fire Company #1;
 - 2. Jefferson Fire Company #2;
 - 3. Jefferson Rescue Squad; and
 - 4. Milton First Aid Squad.
- C. The fee for such application shall be \$25. The application fee will not be prorated for initial permits issued after January 1.

- D. An expiring permit for a donation clothing bin may be renewed for a one-year period upon application for renewal and payment of \$25 to the Township Clerk. In addition to the initial application requirement set forth in this chapter, such renewal application shall include:
- (1) The location where the bin is situated, as precisely as possible, and, if the person intends to move it, the new location where the bin would be situated after the renewal is granted and written consent from the property owner to place the bin on his property;
 - (2) The manner in which the person has used, sold, or dispersed any clothing or other donations collected via the bin, the method by which the proceeds of collected donations have been allocated or spent, and any changes the person anticipates it may make in these processes during the period covered by the renewal;
 - (3) The name, and telephone number of the bona fide office required pursuant to subsection e. of this section, of any entity which shared or profited from any clothing or other donations collected via the bin, and of any entities which may do so during the period covered by the renewal; and
 - (4) The permit number and its date of expiration shall be clearly and conspicuously displayed on the exterior of the donation clothing bin, in addition to the information required pursuant to subsection f. of this section.
- E. The person, and any other entity which may share or profit from any clothing or other donations collected via the bin, maintains a bona fide office where a representative of the person or other entity, respectively, can be reached at a telephone information line during normal business hours for the purpose of offering information concerning the person or other entity. For the purposes of this subsection, an answering machine or service unrelated to the person does not constitute a bona fide office; and
- F. The following information is clearly and conspicuously displayed on the exterior of the donation clothing bin:
- (1) The name and address of the registered person that owns the bin, and of any other entity which may share or profit from any clothing or other donations collected via the bin;
 - (2) The telephone number of the person's bona fide office and, if applicable, the telephone number of the bona fide office of any other entity which may share or profit from any clothing or other donations collected via the bin;
 - (3) In cases when any entity other than the person who owns the bin may share or profit from any clothing or other donations collected via the bin, a notice, written in a clear and easily understandable manner, indicating that clothing or other donations collected via the bin, their proceeds, or both, may be shared, or given entirely to, an entity other than the person who owns the bin, and identifying all such entities which may share or profit from such donations; and
 - (4) A statement, consistent with the information provided to the appropriate municipal agency in the most recent permit or renewal application pursuant to subparagraph A(1)(b) of this section and Subsection D(2) of this section, indicating the manner in which the person anticipates any clothing or other donations collected via the bin would be used, sold, or dispersed, and the method by which the proceeds of collected donations would be allocated or spent.
 - (5) Permits shall be valid for one year, except for initial permits issued after January 1, and may be annually renewed thereafter in accordance with the provisions of this chapter. All permits shall expire on December 31. The provisions of this section shall apply to all donation clothing bins in place as of the effective date of this section, and to all clothing bins placed subsequent to the effective date of this section.

SECTION II

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING

INTRODUCTION: OCTOBER 21, 2020

ADOPTION:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mrs. Bennett						X						
Mr. Birmingham			X									
Mr. Dunham	X		X									
Vice President Senatore		X	X									
President Finnegan			X									

7. COUNCIL AND MAYOR DISCUSSION

- Streetlight Policy
- Commemorative/Organizational Display Policy
- Memorial Policy

8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR – Mayor Wilsusen

9. COUNCIL REPORTS – Presiding Officer

10. ORDINANCES – FIRST READING- Township Clerk

11. NEW BUSINESS – Presiding Officer

RESOLUTION #20-263

RESOLUTION AUTHORIZING CONTRACT FOR PURCHASE OF HURST JAWS OF LIFE FOR JEFFERSON TOWNSHIP FIRE COMPANY #2 THROUGH STATE LINE FIRE & SAFETY, THE AUTHORIZED VENDOR FOR NORTHEASTERN NEW JERSEY

WHEREAS, Jefferson Township Fire Company #2 has the immediate need to purchase certain Fire Equipment; and

WHEREAS, the Township of Jefferson sought quotes for certain Hurst Jaws of Life equipment which is compatible with existing Hurst equipment owned and used by the Fire Company; and

WHEREAS, the Township was unable to obtain multiple quotes for the equipment and was informed that State Line Fire & Safety from Park Ridge, New Jersey has the exclusive contract to provide Hurst Jaws of Life and is the only vendor that can provide this equipment in the Northeastern Areas; and

WHEREAS, the Township, on behalf of Jefferson Township Fire Company #2, desires to purchase **one (1) Hurst Jaws of Life (equipment listed on the attached schedule)** in the total amount of **\$23,675.90** through this resolution and a properly executed contract, which shall be subject to all the conditions applicable; and

WHEREAS, the contract is being awarded pursuant to N.J.S.A. 40A:11-6.1.a since the cost is more than fifteen percent (15%) of the Township's quote threshold but less than the Township's bid threshold, after seeking quotes to the extent practicable; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$23,675.90**.

C-04-55-919-012-905
C-04-55-920-013-907

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase **one (1) Hurst Jaws of Life (equipment listed on the attached schedule) in the amount of \$23,675.90 from State Line Fire and Safety, 50 Park Avenue, Park Ridge, New Jersey, 07656.**

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Bennett						
Mr. Birmingham						
Mr. Dunham						
Vice President Senatore						
President Finnegan						

RESOLUTION #20-264

RESOLUTION AUTHORIZING THE PLACE-TO-PLACE/EXPANSION OF PREMISES TRANSFER OF 28 LEGION ROAD, OAK RIDGE (TOWNSHIP OF JEFFERSON), NEW JERSEY - CLUB LICENSE #1414-31-034-001– TRI COUNTY MEMORIAL POST 423"

WHEREAS, an application has also been filed for **place-to-place/expansion of premises transfer of Club License #1414-31-034-001** for the purpose of the sale, service and storage of alcoholic beverages; and

WHEREAS, the submitted application forms are complete in all respects and the transfer fees have been paid.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, does hereby approve, effective **November 11, 2020** licensing the premises **located at 28 Legion Road, Oak Ridge (Township of Jefferson), New Jersey for Plenary Retail Consumption** and to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Bennett						
Mr. Birmingham						
Mr. Dunham						
Vice President Senatore						
President Finnegan						

12. MINUTES

October 21, 2020 (Regular)

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Bennett						
Mr. Birmingham						
Mr. Dunham						
Vice President Senatore						
President Finnegan						

13. **CONSENT AGENDA* – Township Clerk**

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***PERMITS/LICENSES**

- None

***APPOINTMENTS**

- None

***CONSENT AGENDA RESOLUTIONS:**

- 20-253 Resolution Authorizing the Payment of Bills
- 20-254 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 20-255 Resolution Authorizing the Refund of Overpayment(s) of Recreation Fees
- 20-256 Resolution Authorizing the Establishment of a Storm Recovery Reserve Fund In Accordance With The Provisions of N.J.S.A. 40A: 4-62.1
- 20-257 Resolution Cancelling Capital Appropriations
- 20-258 Resolution Authorizing Contract for the New HVAC at the Municipal Building – Contract BLD-71-1J – Hanna’s Mechanical Contractors, Inc.
- 20-259 Resolution Authorizing Contracts With Certain Approved ESCNJ Contract Vendors For Contracting Units – Beyer Brothers Corporation – Animal Control Van
- 20-260 Resolution Authorizing Contract With Mavron, Inc. - Animal Transport Van Conversion
- 20-261 Resolution Authorizing Contracts With Certain Approved State Contract Vendors for Contracting Units – Ocean Computer Group, Inc. – Citrix Servers
- 20-262 Resolution Authorizing Contracts With Certain Approved State Contract Vendors for Contracting Units – Ocean Computer Group, Inc. – Rapid Recovery Servers

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Bennett						
Mr. Birmingham						
Mr. Dunham						
Vice President Senatore						
President Finnegan						

14. **PUBLIC COMMENT – Presiding Officer**

Please state and spell your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

15. **ADJOURNMENT AT _____ PM - Presiding Officer**

Michele Reilly, RMC, CMR
 Township Clerk
 973-208-6133 mreilly@jeffersontownship.net

FUTURE MEETINGS (7 PM START)
 Wednesday, December 16th

Wednesday, December 2nd
 Thursday, January 6th, 2021 – Reorganization

CONSENT AGENDA RESOLUTION #20-253

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **November 11, 2020** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #20-254

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | | | |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment | 2. Adjustment of Assessment | 3. Homestead Rebate | 4. Overbilled | 5. Third Party Lien |
| 6. Duplicate Payment | 7. Exempt | 8. County/State Board Appeal | 9. Overpayment | |
| 10. Return of Premium | 11. New Jersey Saver | 12. Return of Recording Fee | 13. Vets, Senior Citizen Deduction | |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
473.09	22	BALA PARTNERS LLC	\$ 2,919.03	5	2020
473.09	22	BALA PARTNERS LLC	\$ 1,500.00	10	2020
555	13	US BANK CUST/PRO CAP 8/PRO CAP	\$ 2,554.06	5	2020
453	4.2051	WELLS FARGO	\$ 1,380.44	6	2020
51	44.01	WELLS FARGO	\$ 1,922.04	6	2020
132	28	PRIDE ABSTRACT & SETTLEMENT SVC	\$ 5,011.98	6	2020
151	8	GREYMORR	\$ 6,593.64	5	2020
151	8	GREYMORR	\$21,000.00	10	2020
114	3	GREYMORR	\$ 128.67	5	2020
114	3	GREYMORR	\$10,500.00	10	2020
		TOTAL		\$53,509.86	

CONSENT AGENDA RESOLUTION #20-255

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF RECREATION FEES”

WHEREAS, there appears on the Recreation Department records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Recreation Department recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | |
|----------------------|-------------------------|----------------------------|
| 1. Incorrect Payment | 2. Duplicate Payment | 3. Withdrawal from Program |
| 4. Program Cancelled | 5. Expelled Participant | |

PAYEE	PROGRAM	AMOUNT	CODE
Janice Murray 33 Shawnee Parkway Lake Hopatcong, NJ 07849	2020 Chair Yoga Winter Session	42.00	4
	Total Refunds:	42.00	

CONSENT AGENDA RESOLUTION #20-256

“RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A STORM RECOVERY RESERVE FUND IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:4-62.1”

WHEREAS, it is appropriate and necessary to ratify the conversion of the Township of Jefferson’s Snow Removal Reserve to a Storm Recovery Reserve Fund in accordance with the provisions of N.J.S.A. 40A:4-62.1; and

WHEREAS, the purpose of the Township of Jefferson’s Storm Recovery Reserve Fund is to provide funds in reserve to be utilized for any purpose necessary to protect the safety, security, health and welfare of its citizens from the damage caused by an emergency declared by the Governor of the State of New Jersey or the President of the United States; and

WHEREAS, one (1) certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby ratifies the conversion of the Snow Removal Reserve to a Storm Recovery Reserve Fund in accordance with the aforementioned statutory authority.

CONSENT AGENDA RESOLUTION #20-257

“RESOLUTION CANCELLING CAPITAL APPROPRIATIONS”

WHEREAS, there are Capital Appropriations that need to be cancelled

Fund	Account Id	Description	Balance
Capital	C-04-55-916-005-900	BOND ORDINANCE #05-2016	
Capital	C-04-55-916-005-999	SECTION 20	1,966.69
Capital	C-04-55-917-005-900	BOND ORDINANCE #05-2017	
Capital	C-04-55-917-005-999	SECTION 20	25,430.89
Capital	C-04-55-917-010-900	ORDINANCE#10-2017 OEM GRANT CIF	
Capital	C-04-55-917-010-903	OEM GRANT - COMMUNICATION CENTER UPGRADE	40,578.80
Capital	C-04-55-918-007-900	ORDINANCE #07-2018 OPEN SPACE/REC CIF	
Capital	C-04-55-918-007-902	RECREATION - PROSPECT POINT FENCING	2,460.00
Capital	C-04-55-918-008-900	ORDINANCE #08-2018 CIF	
Capital	C-04-55-918-008-912	POLICE - LICENSE PLATE READER	1,468.07
Capital	C-04-55-918-008-914	POLICE - COMMUNITY SERVICES TRAILER	510.00
Capital	C-04-55-918-008-917	POLICE - RADAR UNITS	422.68
Capital	C-04-55-918-008-918	ROADS - CAMERA	2,231.97
Capital	C-04-55-919-007-900	BOND ORDINANCE#07-2019 FIRE TRUCKS	
Capital	C-04-55-919-007-901	FIRE CO#1 - - FIRE TRUCK	44,939.66
Capital	C-04-55-919-007-902	FIRE CO#2 - FIRE TRUCK	261.00
Capital	C-04-55-919-008-900	ORDINANCE #08-2019 OPEN SPACE/REC CIF	
Capital	C-04-55-919-008-903	PARKS - PICKUP TRUCK	420.13
Capital	C-04-55-919-008-904	PARKS - MASON DUMP	1,325.63
Capital	C-04-55-919-008-905	PARKS - LEAF BLOWERS	3,375.01
Capital	C-04-55-919-012-900	ORDINANCE #12-2019 CIF	
Capital	C-04-55-919-012-908	POLICE - FIREARMS/OFFICER SAFETY EQUIPMNT	277.17
		TOTALS	125,667.70
Water Capital	C-06-55-514-012-500	WATER BOND ORDINANCE #12-2014	
Water Capital	C-06-55-514-012-599	SECTION 20	3,465.58
		TOTALS	3,465.58

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, Morris County, New Jersey, that the above referenced Budget Items be cancelled.

CONSENT AGENDA RESOLUTION #20-258

“RESOLUTION AUTHORIZING CONTRACT FOR THE NEW HVAC AT THE MUNICIPAL BUILDING-
 CONTRACT BLD-71-1J – HANNA’S MECHANICAL CONTRACTORS, INC.”

WHEREAS, the Township of Jefferson received bids for the New HVAC at the Municipal Building, Contract BLD-71-1J, on October 14, 2020.; and

WHEREAS, ten (10) bids were received as listed; and

BIDDER	BASE BID AMOUNT
Pow-R-Save	\$114,300.00
Hanna’s Mechanical Contractors, Inc.	\$137,800.50
WHL Enterprises Inc. t/a Bill Leary A/C &HTG	\$140,000.00
1 st Goal Heating and Cooling	\$155,000.00
Echelon Services, LLC	\$161,312.00
Thassian Mechanical Contracting	\$179,000.00
McCloskey Mechanical Contractor	\$180,958.00
TMB Brennan Service, Inc.	\$187,000.00
Iron Mountain Mechanical, LLC	\$188,985.00
EACM Corp.	\$221,350.00

WHEREAS, Pow-R-Save of Clifton, New Jersey was the lowest apparent bidder with a bid of \$114,300.00; and

WHEREAS, upon review of the bid package it was determined that the bid was materially defective and not responsive because the bidder did not have employees with the necessary licenses or list any sub-contractors in the bid; and

WHEREAS, due to the deficiencies in the bid package, the Township Engineer noted that the bid submitted by **Pow-R-Save of Clifton, New Jersey** must be rejected; and

WHEREAS, **Hanna's Mechanical Contractors, Inc. of Milltown, New Jersey** had the second lowest responsible bid of **\$137,800.50**; and

WHEREAS, the Township Engineer recommends the Township Council award the contract to **Hanna's Mechanical Contractors, Inc. of Milltown, New Jersey**.

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$137,800.50**

C-04-55-919-012-903	\$100,000.00	Bldg & Grounds – HVAC Improvements
C-04-55-920-013-902	\$ 37,800.50	Bldg Grounds - HVAC

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, rejects the materially deficient bid submitted by **Pow-R-Save of Clifton, New Jersey** due to deficiencies in the bid packages.

BE IT ALSO RESOLVED that the Township Council hereby awards the contract for **the New HVAC at the Municipal Building, Contract BLD-71-1J to Hanna's Mechanical Contractors, 44 North Main Street, Milltown, New Jersey, 08850 in the amount of \$137,800.50.**

BE IT ALSO RESOLVED that the Mayor and Clerk of this Township be and are hereby authorized and directed to execute the contract and other necessary documents in order to effectuate the purpose of this resolution and that the Certificate of Availability of Funds supplied by the Chief Financial Officer (CFO) of this Township shall be attached to the original copy of this resolution.

CONSENT AGENDA RESOLUTION #20-259

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
ESCNJ CONTRACT VENDORS FOR CONTRACTING UNITS – BEYER BROTHERS CORPORATION”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **New Jersey State Approved Educational Services Commission of New Jersey (ESCNJ) Co-op (#65MCESCCPS) contracts entered into on behalf of said Commission**; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services **for Animal Control** utilizing **cooperative contracts**; and

WHEREAS, **ESCNJ Contract #20/21-09** was awarded to **Beyer Brothers Corporation, 109 Broad Avenue, Fairview, New Jersey, 07022 for Cars, Crossovers, Pickup Trucks, SUV's and Vans**; and

WHEREAS, the Township of Jefferson desires to purchase **one (1) 2021 GMC Savana Cargo Van TG23405 -2500 – 1WT in an amount not to exceed \$28,127.99 and one (1) extended warranty in an amount not to exceed \$1,986.00 for a total amount not to exceed \$30,113.99** through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current **the ESCNJ contracts**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$30,113.99**.

C-04-55-919-011-908	\$30,113.99
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase **one (1) 2021 GMC Savana Cargo Van TG23405 -2500 – 1WT in an amount not to exceed \$28,127.99 and one (1) extended warranty in an amount not to exceed \$1,986.00 for a total amount not to exceed \$30,113.99 from Beyer Brothers Corporation, 109 Broad Avenue, Fairview, New Jersey, 07022.**

CONSENT AGENDA RESOLUTION #20-260

“RESOLUTION AUTHORIZING CONTRACT WITH MAVRON, INC.”

WHEREAS, the Township of Jefferson has obtained quotes for converting the rear of the 2021 GMC Savana Cargo Van for animal control purposes; and

WHEREAS, the Township of Jefferson has reviewed the quotes and **Mavron, Inc.'s quote dated October 16, 2020** was the most responsive quote received and meets the needs of the Township for conversion of the van for the safety and transport of animals; and

WHEREAS, the Township of Jefferson desires to purchase an Animal Transport Van Conversion in the amount of **\$19,996.00 from Mavron, Inc., 152 South Zimmer Road, Warsaw, Indiana, 46580-2369** through this resolution and properly executed contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$19,996.00**.

C-04-55-919-011-908	\$14,886.01	Health – Animal Control Vehicle
C-04-55-920-010-917	\$ 5,109.99	Health – Animal Control Vehicle

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase an Animal Transport Van Conversion in the amount of \$19,996.00 from Mavron, Inc., 152 South Zimmer Road, Warsaw, Indiana, 46580-2369.

CONSENT AGENDA RESOLUTION #20-261

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS – OCEAN COMPUTER GROUP, INC.”**

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services **State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury;** and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **State contracts;** and

WHEREAS, State Contracts #19-TELE-00656 & 89968 (NASPO ValuePoint Contract M0483) and 88796 (NASPO ValuePoint Contract M7000) were awarded to Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, New Jersey, 07747, an authorized dealer for Dell and EMC under their participating addendum’s for WSCA/NASPO in New Jersey, for Computer Equipment, Peripherals, and Related Services; and

WHEREAS, the Township of Jefferson desires to purchase three (3) Dell PowerEdge R640 Servers for Citrix VDL (technology, hardware, maintenance, support and related services) in an amount not to exceed \$47,588.01 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **New Jersey State Cooperative Purchasing Program;** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$47,588.01.

C-04-55-920-010-911

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township Administrator is authorized to purchase three (3) Dell PowerEdge R640 Servers for Citrix VDL (technology hardware, maintenance, support and related services) from Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, New Jersey, 07747, in an amount not to exceed \$47,588.01.

CONSENT AGENDA RESOLUTION #20-262

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS – OCEAN COMPUTER GROUP, INC.”**

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services **State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury;** and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **State contracts;** and

WHEREAS, State Contracts #19-TELE-00656 & 89968 (NASPO ValuePoint Contract M0483) and 88796 (NASPO ValuePoint Contract M7000) were awarded to Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, New Jersey, 07747, an authorized dealer for Dell and EMC under their participating addendum’s for WSCA/NASPO in New Jersey, for Computer Equipment, Peripherals, and Related Services; and

WHEREAS, the Township of Jefferson desires to purchase two (2) Dell PowerEdge R640 Servers for Rapid Recovery (technology, hardware, maintenance, support and related services) in an amount not to exceed \$17,712.50 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **New Jersey State Cooperative Purchasing Program;** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$17,712.50.

C-04-55-920-010-911

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township Administrator is authorized to purchase two (2) Dell PowerEdge R640 Servers for Rapid Recovery (technology hardware, maintenance, support and related services) from Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, New Jersey, 07747, in an amount not to exceed \$17,712.50.