

JEFFERSON TOWNSHIP COUNCIL
MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
973-208-6100
www.jeffersontownship.net

**TO THE EXTENT
KNOWN AS OF
8.30.20**

SEPTEMBER 2, 2020
EXECUTIVE SESSION – 6:30 PM
REGULAR MEETING – 7:00 PM
AGENDA

1. CALL TO ORDER – Presiding Officer

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **August 12, 2020** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 3, 2020** and was posted on the bulletin board in the Municipal Building on **January 3, 2020** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. **The change in meeting time was noticed on August 20, 2020.**

Proper notice having been given, the Township Clerk is directed to include this statement in the minutes of this meeting.

2. ROLL CALL – Township Clerk

	Present	Absent
Mr. Birmingham		
Mr. Dunham		
Mrs. Merz		
Vice President Senatore		
President Finnegan		
Mr. Ryan, Township Attorney		
Ms. Reilly, Township Clerk		

Let the record reflect the following members of the Administration are present: Administrator Debi Millikin, Mayor Eric Wilsusen and Chief Financial Officer Bill Eagen.

3. SALUTE TO THE FLAG – Presiding Officer

4. EXECUTIVE SESSION - Presiding Officer

RESOLUTION #20-200 - Resolution Providing For A Meeting Not Open To The Public In Accordance With The Provisions Of The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Jefferson is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Jefferson to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
 - Mason Street
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, assembled in public session on **September 2, 2020 at 6:30 P.M.** in the Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, that the Township Council shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Dunham						
Mrs. Merz						
Vice President Senatore						
President Finnegan						

5. **SPECIAL PRESENTATIONS - Presiding Officer**
 • Quarterly Update – CFO Bill Eagen

6. **PUBLIC COMMENT – Presiding Officer**
Please state and spell your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

7. **ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION - Township Clerk**
ORDINANCE #20-18 - ORDINANCE REVISING THE SALARY RANGE OF POLICE CIVILIAN EMPLOYEE - RECORDS MANAGER OF THE TOWNSHIP OF JEFFERSON

WHEREAS, the Township Council of the Township of Jefferson, Morris County, New Jersey, adopted Ordinance #17-27, on **January 1, 2017**, Ordinances # 19-06, on **January 1, 2019**, and Ordinance # 20-16, on **January 1, 2020 (salary Ordinances)**, establishing the salary ranges and other benefits with reference to the officers and employees of the Township of Jefferson; and

WHEREAS, subsequent to the adoption of the salary Ordinances, the title of **Records Manager** has been added and an agreement reached, requiring amendment to the previously adopted salary Ordinances.

NOW, THEREFORE, BE IT ORDAINED, as follows:

SECTION ONE: The salaries and/or rates of compensation for the officers and employees of the Township of Jefferson, set forth in Ordinances 17-27, 19-06, 20-16, shall be revised by the addition of the following:

POLICE DEPARTMENT	MINIMUM	MAXIMUM
CIVILIAN EMPLOYEES		
POSITION		
Police Records Manager	\$53,396	\$68,396

SECTION TWO: Nothing herein shall be intended to amend or in any way change any collective negotiations agreements with reference to those officers or employees who are members of the collective bargaining unit, and to the extent that there is a discrepancy between any collective negotiations Agreement and the range of salaries or benefits set forth herein, the terms of the Collective Bargaining Agreement shall prevail.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING

Please state and spell your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

INTRODUCTION: AUGUST 12, 2020

ADOPTION:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X									
Mr. Dunham			X									
Mrs. Merz	X		X									
Vice President Senatore		X	X									
President Finnegan			X									

8. **COUNCIL AND MAYOR DISCUSSION**
 • Amending Chapter 199, Donation Clothing Bins (Township Clerk)
 • Amending Chapter 146, Animals

9. **ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR – Mayor Wilsusen**

10. **COUNCIL REPORTS – Presiding Officer**

11. ORDINANCES – FIRST READING- Township Clerk

ORDINANCE #20-19 – ORDINANCE AMENDING CHAPTER 146 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED “ANIMALS”, SPECIFICALLY SECTION 146-16, “VIOLATIONS AND PENALTIES”

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Chapter 146 of the Jefferson Township Municipal Code entitled “Animals” is hereby amended by amending the following Subsection §146-16, as follows:

SECTION I

§146-16. Violations and Penalties

B. Penalties for dogs running at large.

- (1) Any person who shall violate §146-11 shall be liable to a fine of not less than \$50 nor more than \$500, plus costs of court, for the first offense and to a fine of not less than \$100 nor more than \$1,000, plus costs of court, for a second offense and each offense thereafter, in the discretion of the court.
- (2) Any person who shall be deemed to suffer a dog previously determined to be vicious under §146-12 to run at large shall be liable to a fine of not less than \$200 nor more than \$500, plus costs of court, for the first offense or to imprisonment for a period of not more than 10 days, or both, in the discretion of the court, and to a fine of not less than \$300 nor more than \$1,000, plus costs of court, in the discretion of the court, for a second offense and each offense thereafter.
- (3) Any owner who suffers a vicious dog to run at large with the Township shall, in the event that said animal is deemed to have bitten any person or other domestic animal, be subject to a fine of not less than \$300 and not more than \$1,000.

C. All other offenses for which a penalty is not provided under this section shall be subject to a fine not exceeding \$500.

SECTION II

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **September 15, 2020**.

INTRODUCTION:

ADOPTION:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham												
Mr. Dunham												
Mrs. Merz												
Vice President Senatore												
President Finnegan												

12. UNFINISHED BUSINESS – Presiding Officer

Resolution #20-194

Resolution Authorizing the Renewal of Liquor Licenses – Tipsy Toms Tavern LLC (Charley’s Tavern) – 1414-33-022-009

WHEREAS, the Township Council, Township of Jefferson, County of Morris, State of New Jersey has received applications for renewal of liquor licenses; and

WHEREAS, the following establishment has completed the necessary State of New Jersey Division of Alcoholic Beverage Control (ABC) applications and the correct fees have been paid to the Township Clerk for renewal of liquor licenses for the year **2020-2021**.

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Jefferson approves the application for renewal of liquor licenses for the following establishment for the period **July 1, 2020 to June 30, 2021**:

- Tipsy Toms Tavern LLC (Charley’s Tavern) Liquor License Number #1414-33-022-009

BE IT FURTHER RESOLVED that the following conditions apply:

1. **Outdoor music** is prohibited in any form, whether live or recorded, amplified or unamplified, and whether through speakers or otherwise piped in **after 10:00 pm**.
2. All doors and windows will be **closed at 10:00 pm** when there is indoor music of any kind, live or recorded, amplified or unamplified, and whether through speakers or otherwise piped in.
3. **Port-a-johns** are prohibited on the property.
4. **Occupancy** including the patio and gazebo area shall be limited to the occupancy assigned to the 1st floor footprint of the building as determined by the Building Department and Fire Official and as stated on the Certificate of Occupancy.
5. **Service of food and beverages**, including alcoholic beverages, is limited to the 1st floor footprint of the building; **service of food and beverages is prohibited in the patio and gazebo areas**.
6. **Exterior seating** is prohibited beyond the 1st floor footprint of the building and patio/gazebo area.

- 7. **Exterior chairs, tents, umbrellas and the like** are prohibited beyond the 1st floor footprint of the building, except such chairs, tables, umbrellas and the like as may be safely and reasonably placed within the exterior patio/gazebo area.
- 8. All **vehicles** owned or operated by patrons must be removed from the premises within **forty-five (45)** minutes of closing.
- 9. A **privacy fence** must be maintained and surround the patio and gazebo areas and **no egress** is permitted from the fenced in area onto Route 181.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Dunham						
Mrs. Merz						
Vice President Senatore						
President Finnegan						

13. **MINUTES**

August 12, 2020

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Dunham						
Mrs. Merz						
Vice President Senatore						
President Finnegan						

14. **CONSENT AGENDA* – Township Clerk**

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***PERMITS/LICENSES**

- None

***APPOINTMENTS**

- None

***CONSENT AGENDA RESOLUTIONS:**

- 20-201 Resolution Authorizing the Payment of Bills
- 20-202 Resolution Approving Amendment to Human Resources Policies and Procedures of the Township, Specifically Personnel Policy 4:1 – Sick Leave
- 20-203 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 20-204 Resolution Authorizing A Disabled Veterans Exemption And The Cancellation of Taxes – Gutierrez, Block 337, Lot 13.011
- 20-205 Resolution Authorizing the Cancellation of Tax Amounts Due To An Error On The Tax Duplicate
- 20-206 Resolution Authorizing the Reduction of Taxes Due to Successful County Tax Appeals
- 20-207 Resolution Authorizing the Refuse of Tax Sale Premium Payments Older Than Five (5) Years to the Treasurer Per N.J.S.A. 54:5-33
- 20-208 Resolution Authorizing Refund of Overpayment(s) of Recreation Fees
- 20-209 Resolution Authorizing Contract for Portable Salt Conveyor and Hopper – Kimco USA, Inc. – RDE-20-7
- 20-210 Resolution Authorizing Change Order No. 1 & Approving Current Estimate No. 2 (Final) – Riverview Paving, Inc. – For 2020 Road Paving Program – Contract No. RDE-20-1
- 20-211 Resolution Authorizing Change Order No. 2 & Approving Current Estimate No. 3 (Final) – Bulk Storage, Inc. – 72' Diameter Salt Shed (Red-Bid) – Contract No. BLD-72-1H
- 20-212 Resolution Authorizing Change Order No. 1 & Approving Current Estimate No. 2 (Final) – Riverview Paving, Inc. – For Ridge Road Improvements Phase 2 – Contract No. RDE-19-4
- 20-213 Resolution Authorizing Award of Non-Fair and Open Contract For Heating, Ventilation & Air Conditioning (HVAC) Services to Climate Care, LLC.

Liquor Licenses Renewals For:

- McKenna's
- Chapala
- Liquor Factory
- Mason Street
- Gatwyn's
- Whistle Stop

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Dunham						
Mrs. Merz						
Vice President Senatore						
President Finnegan						

15. **PUBLIC COMMENT – Presiding Officer**

Please state and spell your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

16. **ADJOURNMENT AT _____ PM - Presiding Officer**

Michele Reilly, RMC, CMR
 Township Clerk
 973-208-6133 mreilly@jeffersontownship.net

FUTURE MEETINGS (7 PM START)	Tuesday, September 15th
Wednesday, October 7th	Wednesday, October 21st
Wednesday, November 11th	Wednesday, December 2nd
Wednesday, December 16th	Thursday, January 6th, 2021 – Reorganization

CONSENT AGENDA RESOLUTION #20-201

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **September 2, 2020** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #20- 202

“RESOLUTION APPROVING AMENDMENT TO HUMAN RESOURCES POLICIES AND PROCEDURES OF THE TOWNSHIP, SPECIFICALLY PERSONNEL POLICY 4:1 –SICK LEAVE”

WHEREAS, the Township of Jefferson has a Human Resources Policies and Procedures Manual, which outlines rights of the Township employees and procedures for Township employees and the Township Administration; and

WHEREAS, the Mayor and Township Administrator recommend amending said Policies and Procedures Manual, specifically Personnel Policy 4:1, Sick Leave, specifically section 4:1-3F entitled “Sick Leave Use and Abuse”; and

WHEREAS, the Township Council is desirous of amending said Policies and Procedures Manual.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township Human Resources Policies and Procedures Manual is amended to include an updated to Section 4:1, Sick Leave, in the form attached hereto.

CONSENT AGENDA RESOLUTION #20-203

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | | | |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment | 2. Adjustment of Assessment | 3. Homestead Rebate | 4. Overbilled | 5. Third Party Lien |
| 6. Duplicate Payment | 7. Exempt | 8. County/State Board Appeal | 9. Overpayment | |
| 10. Return of Premium | 11. New Jersey Saver | 12. Return of Recording Fee | 13. Vets, Senior Citizen Deduction | |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
51	28	CORELOGIC	\$1,914.38	6	2020
198	26.01	SENEY, GLENN/JUDY	\$3,054.69	6	2020
250.03	46	ALLIED TITLE	\$3,487.72	6	2020
266	1	RIZO, FRANCISCO	\$2,749.46	6	2020
360	6	JAJ REALTY INVESTMENTS LLC	\$1,689.81	6	2020
416	32	JONES, JESSE	\$2,741.87	6	2020
448.08	7	ALL-PRO TITLE	\$1,907.05	6	2020
453	4.1194	HARMAN, ELEANOR	\$1,302.87	6	2020
155	20	CORNERSTONE TITLE AGENCY	\$2,262.31	6	2020
121	25	BOONE, DAVID/DEBORAH	\$1,392.84	9	2020
			TOTAL	\$22,503.00	

CONSENT AGENDA RESOLUTION #20-204

“RESOLUTION AUTHORIZING A DISABLED VETERANS EXEMPTION AND THE CANCELLATION OF TAXES – GUTIERREZ, BLOCK 337, LOT 13.011”

WHEREAS, the Tax Assessor has approved an application for a totally Disabled Veteran Exemption for **Mr. Robin Gutierrez**; and

WHEREAS, based on the approved permanently Disabled Veterans application date of **August 6, 2020**, **Mr. Robin Gutierrez** is entitled to a refund of his 2020 2nd Quarter taxes, interest, and partial 3rd Quarter taxes in accordance with N.J.S.A. 54:4-3.32; and

WHEREAS, the Mayor of the Township of Jefferson does recommend a refund of 2020 2nd Quarter taxes, interest, and partial 3rd Quarter taxes paid based on date of approved permanently Disabled Veterans application, **August 6, 2020**.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Chief Financial Officer be and is hereby authorized to issue checks for the payments appearing on the tax records as follows:

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>QUARTER/YR</u>
Robin Gutierrez	1 Brett Ct, Block 337, Lot 13.011	\$4,832.19	2 nd + Int 2020
		\$ 14.37	3 rd (partial) 2020

BE IT ALSO RESOLVED that the Tax Collector be and is hereby authorized to cancel said taxes as follows:

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>QUARTER/YR</u>
Robin Gutierrez	1 Brett Ct, Block 337, Lot 13.011	\$4,652.68	2 nd 2020
		\$4,846.56	3 rd 2020
		\$4,777.65	4 th 2020
		\$4,732.40	1 st 2021
		\$4,732.39	2 nd 2021

CONSENT AGENDA RESOLUTION #20-205

“RESOLUTION AUTHORIZING THE CANCELLATION OF TAX AMOUNTS DUE TO AN ERROR ON THE TAX DUPLICATE”

WHEREAS, the Township of Jefferson foreclosed on municipal liens on Final Judgment In Rem dated May 25, 2017, and the Township of Jefferson became the owner of record of **Block 525, Lot 12**; and

WHEREAS, the 2020 Extended Tax Duplicate erroneously lists the Property Class as Class 1 instead of Class 15C (Township Owned Property), which resulted in the generation of a tax amount; and

WHEREAS, the Tax Collector recommends the cancellation of the following amounts due on the **2020 and 2021 tax records** since the Township is the owner of the property:

2020	3rd quarter	\$580.35
2020	4th quarter	\$576.14
2021	1st quarter	\$289.13
2021	2nd quarter	\$289.12

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Tax Collector is authorized to adjust the **2020 and 2021 tax records to reflect cancellation of the amounts due** for said time periods in the amounts set forth above.

CONSENT AGENDA RESOLUTION #20-206

“RESOLUTION AUTHORIZING THE REDUCTION OF TAXES DUE TO SUCCESSFUL COUNTY TAX APPEALS”

WHEREAS, the Tax Collector of the Township of Jefferson has determined that action is required as a result of the 2020 tax reductions granted by the State of New Jersey and the Morris County Board of Taxation; and

WHEREAS, the Tax Collector has certified to the foregoing as well as to the amount of the tax cancellations, which are set forth along with the Name and Block and Lot of the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the required tax cancellations be made:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>TAX CANCELLATION</u>
11	6	Timothy Hoffman	\$ 3,680.98
90	1	Robert & Cathryn Caruso	\$ 1,337.79
120	5	David & Melissa McConnon	\$ 1,332.30
250	5	Moose Developers LLC	\$ 1,373.50
250.03	68	Thami Rachidi & Abid Najat	\$ 274.70
250.05	5	Dimitrios Rizos & Jacquel Core	\$ 1,159.23
250.06	28	Jota Mario & Michelle Lopez	\$ 1,494.37
250.06	47	Mirza & Otilia Baig	\$ 1,161.98
316	40	John & Laurie Lynch Jr	\$ 274.70
339	2.126	Munson Living Trust	\$ 733.45
444	28.07	Grzegorz & Agnieszka Kot	\$ 442.27
445	7.03	Angelo & Jessica Di Paola	\$ 549.40
447	16.25	George & Linda DeGraw	\$ 1,409.21
453	3.03	Jose & Elda Viana	\$ 890.03

457	44.01	Monica English	\$ 282.94
473.01	29	Matthew Gatzke & Meredith Conway	\$ 766.41
476	9.07	Scott & Judith Luker	\$ 1,433.93
476	9.10	Kevin & Jennifer Poehlman	\$ 1,362.51
509	10.03	Christopher Homer	\$ 686.75
509	10.08	Marek Skorupski	\$ 1,186.70
518	38	Daniel Gardocki	\$ 271.95
518.01	7.015	Cary & Robin Vance	\$ 3,496.93
518.01	7.016	Monaco, Rosellen	\$ 1,101.55
555	10.01	Thomas & Sherry Lemley	\$ 824.10
562	7	Frank & Sarah Riker	\$ 241.74
266	3.02	TFUF Enterprises	\$15,413.42

CONSENT AGENDA RESOLUTION #20-207

“RESOLUTION AUTHORIZING THE RELEASE OF TAX SALE PREMIUM PAYMENTS OLDER THAN FIVE (5) YEARS TO THE TREASURER PER N.J.S.A. 54:5-33”

WHEREAS, tax sale certificates were issued on May 27, 2015 with zero percent interest and premiums; and

WHEREAS, N.J.S.A. 54:5-33 states that if redemption of the tax sale certificate is not made within five (5) years from the date of the tax sale, the premium payment shall be turned over to the Treasurer of the municipality; and

WHEREAS, the tax sale certificate listed below has not been redeemed within five (5) years from the date of the tax sale; and

WHEREAS, the Collector of Taxes recommends the premium of such amounts be turned over to the Treasurer.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue payment for said premium to the Treasurer of the Township of Jefferson in the amount shown below:

CODE OF REASONS

1. Tax Sale Date beyond 5 years
2. Redemption of Tax Sale Certificate beyond 5 years
3. Tax Sale Certificate Foreclosed

BLOCK	LOT	NAME	PREMIUM AMOUNT	TAX SALE DATE	TAX SALE CERT.#	FORECLOSED/REDEMPTION DATE	CODE
53	12	ATCF II NJ LLC	\$4,500.00	5/27/15	15-00009	5/20/19	3
TOTAL			\$4,500.00				

CONSENT AGENDA RESOLUTION #20-208

“RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT(S) OF RECREATION FEES”

WHEREAS, there appears on the Recreation Department records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Recreation Department recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | |
|----------------------|-------------------------|----------------------------|
| 1. Incorrect Payment | 2. Duplicate Payment | 3. Withdrawal from Program |
| 4. Program Cancelled | 5. Expelled Participant | |

PAYEE	PROGRAM	AMOUNT	CODE
Lisa Mylod 3 Wood Duck Oak Ridge, NJ 07438	2020 Summer Yoga	28.00	3
Catrina Patruno 849 Ravine Road Lake Hopatcong, NJ 07849	2020 Bowling Program	100.00	4
Catrina Patruno 849 Ravine Road Lake Hopatcong, NJ 07849	2020 Spring Karate	55.00	4
	Total Refunds:	183.00	

CONSENT AGENDA RESOLUTION #20-209

“RESOLUTION AUTHORIZING CONTRACT FOR PORTABLE SALT CONVEYOR AND HOPPER –
KIMCO USA, INC. - (RDE-20-7)”

WHEREAS, the Township of Jefferson received bids for the Portable Salt Conveyor and Hopper (RDE-20-7) on August 20, 2020; and

WHEREAS, one (1) bid was received; and

WHEREAS, Kimco USA, Inc. of Marshall, Illinois was the lowest responsible bidder with a bid of \$104,189.73; and

WHEREAS, the Township Engineer, Edward L. Haack recommends awarding the contract to Kimco USA, Inc. of Marshall, Illinois in his letter dated August 20, 2020; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$104,189.73.

C-04-55-919-011-902
C-04-55-920-013-911

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby awards the contract for the Portable Salt Conveyor and Hopper (RDE-20-7) to Kimco USA, Inc., 118 E. Trefz Drive, Marshall, Illinois, 62441 in the amount of \$104,189.73.

BE IT ALSO RESOLVED that the Mayor and Municipal Clerk are authorized to sign the contracts for the Portable Salt Conveyor and Hopper – RDE-20-7.

CONSENT AGENDA RESOLUTION #20-210

“RESOLUTION AUTHORIZING CHANGE ORDER NO.1 AND APPROVING CURRENT ESTIMATE NO. 2 (FINAL) -
RIVERVIEW PAVING, INC. - FOR 2020 ROAD PAVING PROGRAM -
CONTRACT NO. RDE-20-1

WHEREAS, a contract was awarded to Riverview Paving, Inc. for 2020 Road Paving Program, Contract No. RDE-20-1; and

WHEREAS, the Township Engineer has submitted and recommended Change Order No. 1 dated 8/21/2020 in the amount of -\$30,965.05 to reflect an adjusted price for a change in as-built quantities, decreasing the contract total to \$647,342.45 (an overall adjustment of -4.56% to the original contract amount); and

WHEREAS, the Township Engineer has submitted Current Estimate No. 2 - Final in the amount of \$47,425.20 for work completed and accepted; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said payment.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby approves Change Order No. 1 in the amount of -\$30,965.05 and Current Estimate No. 2 - Final for a payment in the amount of \$47,425.50 to Riverview Paving, Inc., 13 Eagle Rock Avenue, East Hanover, New Jersey, 07936.

BE IT FURTHER RESOLVED that this payment will be made pending receipt of the State of New Jersey Monthly Project Manning Report and certified payroll records.

CONSENT AGENDA RESOLUTION #20-211

“RESOLUTION AUTHORIZING CHANGE ORDER NO.2 AND APPROVING CURRENT ESTIMATE NO. 3 (FINAL) -
BULK STORAGE, INC. – 72’ DIAMETER SALT SHED (RE-BID) -
CONTRACT NO. BLD-72-1H

WHEREAS, a contract was awarded to Bulk Storage, Inc. for 72’ Diameter Domed Salt Shed (Re-Bid), Contract No. BLD-72-1H; and

WHEREAS, the Township Engineer has submitted and recommended Change Order No. 2 8/25/2020 in the amount of \$1,200.00 to reflect an adjusted price for furnishing and installing new electrical service line for salt shed door under pavement, including cutting pavement, trenching and backfill between buildings to improve project, increasing the contract total to \$266,652.05 (an overall adjustment of +11.84% to the original contract amount); and

WHEREAS, the Township Engineer has submitted Current Estimate No. 3 - Final in the amount of \$36,505.22 for work completed and accepted; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said payment.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby approves Change Order No. 2 in the amount of \$1,200.00 and Current Estimate No. 3 for a payment in the amount of \$36,505.22 to Bulk Storage, Inc., 28101 South Yates Avenue, Beecher, Illinois, 60401.

BE IT FURTHER RESOLVED that this payment will be made pending receipt of the State of New Jersey Monthly Project Manning Report and certified payroll records.

CONSENT AGENDA RESOLUTION #20-212

“RESOLUTION AUTHORIZING CHANGE ORDER NO.1 AND APPROVING CURRENT ESTIMATE NO. 2 (FINAL) -
RIVERVIEW PAVING, INC. - FOR RIDGE ROAD IMPROVEMENTS PHASE 2 -
CONTRACT NO. RDE-19-4

WHEREAS, a contract was awarded to Riverview Paving, Inc. for Ridge Road Improvements Phase 2, Contract No. RDE-19-4; and

WHEREAS, the Township Engineer has submitted and recommended **Change Order No. 1 dated 8/21/2020** in the amount of **-\$1,496.59 to reflect an adjusted price for a change in as-built quantities**, decreasing the contract total to **\$298,077.31 (an overall adjustment of -0.50% to the original contract amount)**; and

WHEREAS, the Township Engineer has submitted **Current Estimate No. 2 - Final** in the amount of **\$34,297.79** for work completed and accepted; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said payment.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby approves **Change Order No. 1 in the amount of -\$1,496.59** and **Current Estimate No. 2 - Final for a payment in the amount of \$34,297.79** to Riverview Paving, Inc., 13 Eagle Rock Avenue, East Hanover, New Jersey, 07936.

BE IT FURTHER RESOLVED that this payment will be made pending receipt of the State of New Jersey Monthly Project Manning Report and certified payroll records.

CONSENT AGENDA RESOLUTION #20-213

“RESOLUTION AUTHORIZING AWARD OF NON-FAIR AND OPEN CONTRACT
FOR HEATING, VENTILATION & AIR CONDITIONING (HVAC) SERVICES TO CLIMATE CARE, LLC.

WHEREAS, the Township of Jefferson has a need for **Heating, Ventilation and Air Conditioning (HVAC)** services at the Senior Center; and

WHEREAS, the Chief Financial Officer (CFO) of the Township has determined and certified in writing that the value of the services by **Climate Care, LLC.** will **exceed \$17,500 but will not to exceed \$44,000.00**; and

WHEREAS, the Township of Jefferson has decided to award the contract for this service pursuant to N.J.S.A. 40A:11-6.1 after requesting and receiving quotations and determining that Climate Care, LLC's proposal is the most advantageous to the Township. The contract is also awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, **Climate Care, LLC.** has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit **Climate Care, LLC.** from making any reportable contributions through the term of the contract; and

WHEREAS, the total cost for the **Climate Care, LLC.** proposal dated **June 22, 2020** is **\$21,900.00**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said project are available and are designated to line item appropriations designated below and totaling **\$21,900.00**:

C-04-55-920-010-903	\$18,000.00	0-01-28-370-371-219	\$3,900.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this Non-Fair and Open contract is hereby authorized and approved.

BE IT ALSO RESOLVED:

Section 1. The Business Administrator or designee is hereby authorized and directed to execute an agreement with **Climate Care, LLC.** for HVAC services to the Township of Jefferson for a fee **not to exceed \$21,900.00**.

Section 2. The Business Entity Disclosure Certification and the Determination of Value will be placed on file with this resolution.

Section 3. The term of this agreement shall be one year, from **September 2, 2020 through September 1, 2021**, or until project completion.