

**JEFFERSON TOWNSHIP COUNCIL
MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
973-208-6100
www.jeffersontownship.net**

**JANUARY 15, 2020
REGULAR MEETING – 7:00 PM
MINUTES**

1. CALL TO ORDER

Council President Finnegan read the meeting statement as follows: this meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **January 15, 2020** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 3, 2020** and was posted on the bulletin board in the Municipal Building on **January 3, 2020** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Council President Finnegan called the meeting to order at 7:00 pm.

2. ROLL CALL – Township Clerk

	Present	Absent
Mr. Birmingham	X	
Mr. Dunham		X
Mrs. Merz	X	
Vice President Senatore	X	
President Finnegan	X	
Ms. Leo, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

Ms. Reilly called the roll. All Council members were present except for Councilman Dunham, who was absent. Also in attendance was Mayor Wilsusen and Administrator Debi Millikin.

3. SALUTE TO THE FLAG

Council President Finnegan led the flag salute.

4. SPECIAL PRESENTATIONS

- Oath of Office – Chief of Fire Company #1 – Ray Cabrera
- Oath of Office – Chief of Fire Company #2 – Lou Loiacono
- Oath of Office – Chief of Milton First Aid Squad (MFAS) – Frank Parete
- Oath of Office – Chief of Jefferson Township Rescue Squad (JTRS) – Albie Garcia

Mayor Wilsusen administered the Oath of Office to the Chiefs with the assistance of Council President Finnegan.

5. PUBLIC COMMENT

Council President Finnegan opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Phil Doyle - 58 Valley Trail

Mr. Doyle complained about the timing of the traffic light at the intersection of Route 15 and Berkshire Valley Road. Mayor Wilsusen explained that the Department of Transportation (DOT) is satisfied with the timing of the light and has set it how they feel it works most efficiently. He encouraged Mr. Doyle to write to his legislators.

Robert Caruso - 30 Brady Boulevard

Mr. Caruso expressed his displeasure with Ordinance #19-16. He said that based on an OPRA request he had filed the Township owns 1502 acres of property. He quoted from an article in the New Jersey Law Journal written about the Landowner Liability Act and gave his opinion that the Township has no liability if it allows hunting, etc. on Township property.

With no one else wishing to be heard, Council President Finnegan closed the public comment portion of the meeting.

6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

There were no Ordinances listed on the January 15, 2020 agenda for public hearing and vote for adoption.

7. COUNCIL AND MAYOR DISCUSSION

- **Amend Chapter 235, Fees, General - Regarding A Fee for the Use of Police Vehicles**

Ms. Millikin said she worked with the Police Department to amend Chapter 235, which currently sets the police vehicle charge at \$25.00 per hour. She said the Township's mechanic estimates the cost of maintenance for vehicles at \$10.00 per hour. She stated that she was suggesting the Ordinance be amended to include a vehicle charge of \$50.00 for the first four (4) hours or less and \$100.00 for the entire day. Ms. Millikin mentioned that the amendment would also exempt school or Township projects from the vehicle charge.

- **Amend Chapter 353, Park Regulations - Regarding Prohibited Activities in Township Parks and Township Owned Properties**

Ms. Millikin said the Ordinance was not supposed to include all Township owned properties but only include Prospect Point Preserve, Liffy Island and Camp Jefferson. Councilwoman Merz asked if an inventory of Township owned properties had been done. Mayor Wilsusen said it had not, but his recommendation was to include the Township properties with lots of use and that no other parcels stood out.

Council Vice President Senatore said she was interested in prohibiting club teams from using Lakeside Field, Ridge Field and Kennedy Field. Mayor Wilsusen said he was in the process of revising old Park regulations and would be presenting these to Council next month.

8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Mayor Wilsusen gave his annual report. He thanked everyone for their cooperation last year and said he thought 2019 was very successful and a lot had been accomplished. He said the accomplishments were a team effort and gave special thanks to Administrator Debi Millikin, his assistant Joanne Meyer, OEM Coordinator Ed Mangold and all Township employees and volunteers.

Mayor Wilsusen said the dashboard reports now contained a full year of data and that these had recently been distributed to Council. Ms. Millikin reviewed some of the statistics and said the reports would continue to be updated monthly.

Mayor Wilsusen stated that he had an aggressive agenda in 2019, which will continue in 2020. He mentioned that sometimes significant events can hijack an agenda and pointed out some which affected Jefferson in 2019: Weldon Quarry discharge, harmful algae bloom on Lake Hopatcong, and a few tragic events - fatal accidents, a drowning, and a homicide.

Mayor Wilsusen detailed some of his administration's highlights from 2019, including the search and hiring of a new Administrator, the issuance of RFP's resulting in new Township and Labor attorneys, instituting dashboard reports, the Administrator's weekly newsletter, his personnel orders, monthly department head meetings and the restructuring of some departments. He gave kudos to Joe Macaluso for his efforts in property maintenance and Ed Mangold for his efforts with emergency management.

Mayor Wilsusen said he expected to present an overview of the strategic plan to Council on February 19th. He said he was still waiting on one component to complete the report, and that was the information from Facility Dude. He said he expected the strategic plan to be a road map to look at future needs, as it would be a ten (10) year plan, and that it would assist the Township in spending money more efficiently.

Mayor Wilsusen said he also expected to present the SWOT analysis to Council on February 5th. He said he and the Administrator had received the preliminary draft today. He explained that the SWOT analysis would detail goals and where the Township is headed as well as a vision for the future, and that the report would be made available to the public after the presentation to Council.

Mayor Wilsusen continued with administration highlights from 2019, mentioning retirements, hires and promotions, including a restructured IT department, the hiring of a part-time animal attendant and a part-time facilities maintenance individual. He said the Township held a surplus auction and plans to continue this practice yearly. He mentioned holding a professional development day with a focus on customer service and said an employee appreciation day had been held as well.

Mayor Wilsusen mentioned the passage of the Ordinance implementing a Land Use Board, which will allow the Township to save money on professionals. He said the Board will meet on the fourth (4th) Monday of each month and on the second (2nd) Monday if needed. He thanked Stephanie McCormack for her assistance and said she was developing some flow charts to help residents going through the Board process.

Mayor Wilsusen commented that fee Ordinances had been updated as well as personnel policies. He pointed out that all Township inspectors now wear Township attire so they are easily identified. He said the Mayor's Wellness campaign had been reinstated and thanked his wife, who is the Township's Health Educator, and Grace Rhinesmith.

Mayor Wilsusen said he felt his administration has been very transparent and responsive to the needs of residents. He mentioned the hiring of a part-time social media coordinator and said the new web page is live as of today. He said he will continue to find ways to address the senior population and has been to the senior meetings and will be utilizing the Chronicle now that it is being mailed again.

Mayor Wilsusen stated that the Township has implemented a municipal management software called "SDL" in the health department, construction department, and Clerk's office, and intends to implement it in more departments this year. He said SDL will go live to residents in the next month or so and that field inspectors will be able to file their reports in real time.

Mayor Wilsusen commented on the restructuring of the Economic Development Advisory Board, which he said was off to a good start and had already held several meetings. He said there are several new businesses in town, and that Kean University is open and taking students. He mentioned that Tri-County Orthopedic is building on the site of the old Pathmark, that a new Mexican restaurant had opened in town, and that the Jefferson Market is expanding. He said he hoped to see the proposed apartments on Route 15 come before the Land Use Board this year.

Mayor Wilsusen said that White Rock had been completely paved and that drainage work and paving had been completed in Lake Stockholm, in partnership with Hardyston. He said a portion of Brady Road had been paved, drainage work had been completed on Spring Road and the tennis courts on Brady Road had been fixed. Mayor Wilsusen stated that the Department of Public Works had repaired one hundred and seventy-five (175) drains in 2019. He commented that the Liffy Island Bridge and trail project, which was started under the previous administration, had finally been completed, and that White Rock pavilion had been spruced up and can now be used and rented. He mentioned the fireboat had been delivered, the County had installed rumble strips on Berkshire Valley Road, and the Township had purchased a sign machine which would save the Township money.

Mayor Wilsusen pointed out what he said considers his biggest challenge for 2020, which is road improvements. He said it's the biggest complaint he gets and that both he and the Township Engineer feel that road improvements have been underfunded in the past. He discussed micro paving and cape seal as a more cost effective alternative for improving some roads. He said his other challenges will be contract negotiations, as contracts expire at the end of 2020, and the garbage and recycling contract, which expires at the same time. Mayor Wilsusen said there will be some tough decisions to be made regarding the garbage contract and he will need Council help.

Mayor Wilsusen told Council the police addition is underway and he hopes to break ground in the fall. He said there are two (2) new fire trucks expected to be delivered in March or April. He referenced the 2019 report by Director of Utilities John Perry and said attention would be given to address the water and sewer deficiencies. He said Community Development Block Grant funding for water main improvements and transit would be researched, and said the Township had contracted with Millennium for grant writing services.

Mayor Wilsusen stated that at the December SWOT training, a suggestion had been made to hold quarterly staff meetings, and he said he planned to hold at least one or two meetings with the full staff in 2020. He said Recreation would be implementing new field scheduler software and that the Township Planner would be working on the Master Plan Review. He mentioned that recreation and animal control policies will be addressed in 2020 along with private road issues and that he and the Administrator will continue with Ordinance and personnel policy updates as well as an overview and analysis of Dial A Ride.

Mayor Wilsusen announced that the County had informed him that the Ridge Road Bridge project will be completed by the end of 2020.

Mayor Wilsusen said that he and the Administrator had discussed additional budget meetings in order to expedite the budget schedule. He said Chief Financial Officer Bill Eagen will be attending the February 5th meeting in order to give Council a budget overview.

Ms. Millikin said that there is a meeting planned with New Jersey Natural Gas on January 31st and they will discuss NJNG's future plans for Jefferson. She mentioned that the SWOT analysis will be presented to Council on February 5th and the strategic plan update is scheduled for February 19th.

Council Vice President Senatore asked about the school budget. Ms. Millikin said the new Business Administrator and the Superintendent will be meeting with her and the Mayor next Wednesday to talk about their budget and the hardships they are facing, as well as shared service opportunities.

POSITION	NAME	TERM	EXPIRES
Economic Advisory Board	H. Ronald Smith	1 Year	12/31/20
Economic Advisory Board	Charlie Oberman	1 Year	12/31/20
Economic Advisory Board	Steve Rush	1 Year	12/31/20
Municipal Alliance	Maria Weskott	2 Years	12/31/21
Municipal Alliance	Sue Toth	2 Years	12/31/21
Municipal Alliance	Michelle Cooper	2 Years	12/31/21
Municipal Alliance	Debi Merz	2 Years	12/31/21
Municipal Alliance	Al Salzano	2 Years	12/31/21

MAYOR'S APPOINTMENTS WITH COUNCIL ADVICE AND CONSENT

POSITION	NAME	TERM	EXPIRES
Library Board of Trustees	Christine Williams	5 Years	12/31/24
Library Board of Trustees	Rose Lange	5 Years	12/31/24
Library Board of Trustees	Frank Bagnati	5 Years	12/31/24
Library Board of Trustees	Mayor or Alternate (William Craig Senior)	1 Year	12/31/20
Library Board of Trustees	Jeanne Howe, Superintendent of Schools or Alt.	1 Year	12/31/20

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Dunham						X
Mrs. Merz			X			
Vice President Senatore		X	X			
President Finnegan			X			

9. COUNCIL REPORTS

Council President Finnegan mentioned that the Mayor had brought up the topic of extra Council meetings in February. Mayor Wilsusen said he would like to hold budget meetings on February 12th and then if needed on February 26th. He asked Council to start the meeting on the 19th at 6 pm. Councilwoman Merz said she would be unable to attend those meetings.

Councilman Birmingham said his three (3) top takeaways from 2019 were the merging of the Land Use Board, the openness of the Mayor and Administrator and redevelopment. He said it was good for people to know the town is business friendly. He reported attending the Milton First Aid Squad (MFAS) installation dinner and talked about listening to members describe their "saves". He also reported attending the Rockaway River Water Coalition (RRWC) meeting. He said he would like to see the Township Code updated in 2020 and referenced the Environmental Commission as an example of a section needing updates. Mayor Wilsusen said he hoped to reorganize the Environmental Commission in 2020 but agreed that portions of the Code should be updated. Councilman Birmingham mentioned the Clerk's Office and said the agenda covers all the bases as far as transparency is concerned.

Council Vice President Senatore said she also attended the MFAS dinner as well as the Special Education Parents Advisory Group. She commented on the number of young volunteers at the MFAS dinner and mentioned that parents with children in special education haven't had a support group in a long time.

Councilwoman Merz said it was nice to see and hear the Mayor's goal and plans and she felt it was particularly important for him to keep the Council and public informed of restructuring of departments. She said she would agree that the OEM coordinator has improved communications. She also reported attending the MFAS dinner and commented on their impressive statistics and conscientious volunteers. She stated that she has checked out the new website and asked the Mayor for more police presence at the Taphouse and Church.

Council President Finnegan reported attending both the MFAS and the Jefferson Rescue installation dinners. She said she attended the Township sponsored workplace harassment class held for the emergency services volunteers and that it was nice to have all four (4) companies together. She said she was happy that the animal shelter volunteers were taking advantage of social media. She reported attending the soft opening of Chapala, the new Mexican restaurant.

Council President Finnegan commented on the Route 15/Berkshire Valley Road issue and said people are being cut off on Lower Berkshire. She announced that the Township would be sponsoring a Crisis Response Team (CRT) class in March and if anyone was interested in the training to please contact her.

10. NEW BUSINESS

- Council Economic Advisory Board Representatives (2)**

Council President Finnegan said she would like the representatives to remain her and Council Vice President Senatore.

- Administration Request for Additional Bills:**
 -PO#19-03658, Dezine Line, \$748.20
 -PO#19-03291, Munidex, \$4775.76

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Dunham						X
Mrs. Merz			X			
Vice President Senatore			X			
President Finnegan		X	X			

11. ORDINANCES – FIRST READING

There were no Ordinances listed on the January 15, 2020 agenda for first reading.

12. MINUTES

Councilwoman Merz made a motion that both sets of minutes be considered together.

December 18, 2019 - Regular
 January 2, 2020 - Regular

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham						X
Mrs. Merz	X		X			
Vice President Senatore		X	X			
President Finnegan			X			

13. CONSENT AGENDA*

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***PERMITS/LICENSES**

Mobile Home Park/Trailer Licenses for the Period January 1, 2020 - December 31, 2020

- 20-01 Sandy Point Park & Marina, LLC - 60 Trailer Lots
- 20-02 Alfonso Porfido/YB Properties LLC – 39 Trailer Lots
- 20-03 Milton/Oak Ridge Associates - 50 Trailer Lots

***APPOINTMENTS**

- Economic Advisory Board - Two (2) Council Representatives - Council President Finnegan & Council Vice President Senatore

***CONSENT AGENDA RESOLUTIONS:**

- 20-39 Resolution Authorizing the Payment of Bills
- 20-40 Resolution Authorizing a Transfer of Appropriations
- 20-41 Resolution Authorizing a Refund of Overpayment(s) of Taxes
- 20-42 Resolution Authorizing Contracts With Certain Approved New Jersey State Contract Vendors for Contracting Units - Chas. S. Winner, Inc, d/b/a Winner Ford
- 20-43 Resolution Authorizing the Rejection of Sealed Bids for Furnish and Construction Of 72' Diameter Domed Salt Shed and Authorizing a Rebid for Same
- 20-44 Resolution Authorizing Change Order No. 2 and Approving Current Estimate No. 3- J.A. Alexander - For Milton Road Improvements - Phase Two - RDE-17-5

Prior to the vote on the Consent Agenda, Councilwoman Merz requested that Resolution #20-45, Resolution Authorizing Contract For The Range Remediation and Maintenance Project - Contract BLD-71-1F - Metals Treatment Technologies, LLC, be removed for separate consideration and vote.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Dunham						X
Mrs. Merz			X			
Vice President Senatore		X	X			
President Finnegan			X			

- 20-45 Resolution Authorizing Contract For The Range Remediation and Maintenance Project - Contract BLD-71-1F - Metals Treatment Technologies, LLC

Councilwoman Merz asked why the lowest bid was being rejected and Ms. Millikin said changes were made to the bid and not initialed. Councilwoman Merz asked if this project would be completed in phases and Mayor Wilsusen said no.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham						X
Mrs. Merz	X		X			
Vice President Senatore			X			
President Finnegan		X	X			

14. PUBLIC COMMENT

Council President Finnegan opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Robert Caruso - 30 Brady Boulevard
 Mr. Caruso made some suggestions to solve the Route 15/Berkshire Valley Road intersection issues. He mentioned that on January 22nd, the Morris County Park Commission's agenda included opening up Lee's Park for parking for ice fishing. He said he would send an email to the Council requesting they support opening the park. Mayor Wilsusen asked him to send the email to the Clerk for distribution to the Council.

Council Vice President Senatore asked Mayor Wilsusen to look into a "Council" email which would automatically be sent to all members of Council.

Phil Doyle - 58 Valley Trail

Mr. Doyle said he works with a company called Transparent Energy which offers municipalities lower rates for utilities. He said he would like the Township to utilize this service. Ms. Millikin said the Township had recently entered into a two (2) year contract for energy services and the auction had just been held. Mr. Doyle said he would like the price the Township closed at.

With no one else wishing to be heard, Council President Finnegan closed the public comment portion of the meeting.

15. EXECUTIVE SESSION

There was no Executive Session listed on the January 15, 2020 agenda.

16. ADJOURNMENT AT 8:37 PM

Motion made by Councilwoman Merz, second by Councilman Birmingham, to adjourn the meeting at 8:37 pm, with all members in favor signifying by "Aye".

ATTEST: January 15, 2020

Michele Reilly, Township Clerk

Kim Finnegan, Council President

Michele Reilly, RMC, CMR
Township Clerk
973-208-6133
mreilly@jeffersontownship.net

CONSENT AGENDA RESOLUTION #20-39

"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **January 15, 2020** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #20-40

"RESOLUTION AUTHORIZING A TRANSFER OF APPROPRIATIONS"

WHEREAS, there is a need for an appropriation transfer for **2019** Current Fund, Water Op and Sewer Op budgets; and

WHEREAS, there are sufficient funds to meet the current needs.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers:

Appropriation Transfers - 2019 Budget		01/15/2020 Council Meeting
	CURRENT FUND	
FROM:	ACCOUNT No.	AMOUNT:
Parks OE	01-28-370-371-200	80.00
TO:	ACCOUNT No.	AMOUNT
Forrestor OE	9-01-30-422-422-200	80.00
	WATER OPERATING	
FROM:	ACCOUNT No.	AMOUNT:
Water Op SW	05-55-500-000-500	14,688.03
TO:	ACCOUNT No.	AMOUNT
Water Op OE	05-55-500-000-550	14,688.03
	SEWER OPERATING	
FROM:	ACCOUNT No.	AMOUNT:
Sewer Op SW	07-55-500-000-500	11,913.29
TO:	ACCOUNT No.	AMOUNT
Sewer Op OE	07-55-500-000-550	11,913.29

CONSENT AGENDA RESOLUTION #20-41

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | | | |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment | 2. Adjustment of Assessment | 3. Homestead Rebate | 4. Overbilled | 5. Third Party Lien |
| 6. Duplicate Payment | 7. Exempt | 8. County/State Board Appeal | 9. Overpayment | |
| 10. Return of Premium | 11. New Jersey Saver | 12. Return of Recording Fee | 13. Vets, Senior Citizen Deduction | |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
449	11	USBANK CUST TOWER DB TX 2019-1	\$15,652.73	5	2020
449	11	USBANK CUST TOWER DB TX 2019-1	\$24,100.00	10	2020
270	2.18	JR BON-D LLC	\$27,618.54	5	2020
270	2.18	JR BON-D LLC	\$4,000.00	10	2020
39	14	US BANK CUST FOR PRO CAP 8	\$2,805.58	5	2020
39	14	US BANK CUST FOR PRO CAP 8	\$400.00	10	2020
270	1	RIDGEBACK VENTURES LLC	\$2,843.55	5	2020
270	1	HERBERT T ETZOLD	\$973.91	5	2020
			TOTAL: \$78,394.31		

CONSENT AGENDA RESOLUTION #20-42

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS - CHAS S. WINNER INC. DBA WINNER FORD”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the **State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury**; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services **for the Fire Bureau** utilizing **State contracts**; and

WHEREAS, State Contract #T-02776 (A88728) was awarded to Chas. S. Winner Inc. dba Winner Ford, 770 Cuthbert Boulevard, Cherry Hill, New Jersey, 08034 for a 2020 Ford F-150 4x4 Crew Cab; and

WHEREAS, the Township of Jefferson passed Resolution #19-284 on December 18, 2019 to enter into contract in an amount of \$36,459.00 with Chas. S. Winner, Inc. (d/b/a) Winner Ford for a 2020 Ford F150 4x4 Crew Cab with options through that resolution and properly executed contract, subject to all the conditions applicable to the current New Jersey contract; and

WHEREAS, due to revisions to the previous quote, an additional amount is needed, not to exceed \$2,000.00; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$2,000.00; and

T-15-56-860-000-853

WHEREAS, the Township of Jefferson desires to purchase one (1) 2020 Ford F-150 4x4 Crew Cab with options in an amount not to exceed \$38,459.00 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey State Cooperative Purchasing Program contracts; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase one (1) 2020 Ford F-150 4x4 Crew Cab with options in an amount not to exceed \$38,459.00 from Chas. S. Winner Inc. dba Winner Ford, 770 Cuthbert Boulevard, Cherry Hill, New Jersey, 08034.

CONSENT AGENDA RESOLUTION #20-43

“RESOLUTION AUTHORIZING THE REJECTION OF SEALED BIDS FOR FURNISH AND CONSTRUCTION OF 72' DIAMETER DOMED SALT SHED AND AUTHORIZING A REBID FOR SAME”

WHEREAS, the Administrator of the Township of Jefferson caused a notice to be published in the Daily Record inviting the submission to the Jefferson Township Purchasing Office at the Municipal Building on December 10, 2019 of sealed bids for “Furnish and Construction of 72' Diameter Domed Salt Shed”; and

WHEREAS, one bid was received from Bulk Storage, Inc., in the amount of \$238, 420.00; and

WHEREAS, upon review of the bid package it was determined that the bidder's New Jersey Public Works Contractor Registration Certificate had expired; and

WHEREAS, due to the bidder not having a valid Public Works Registration Certificate at the time of bid, the Township Attorney recommended the bid be rejected and the project be rebid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the bid is hereby rejected.

BE IT FURTHER RESOLVED that the Administrator is hereby authorized to re-advertise for the receipt of sealed bids for “Furnish and Construction of 72' Diameter Domed Salt Shed” for the Township of Jefferson.

CONSENT AGENDA RESOLUTION #20-44

“RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 AND APPROVING CURRENT ESTIMATE NO. 3 (FINAL)– J.A. ALEXANDER, INC. - FOR MILTON ROAD IMPROVEMENTS – PHASE 2 CONTRACT NO. RDE-17-5”

WHEREAS, a contract was awarded to J.A. Alexander, Inc. for Milton Road Improvements – Phase 2, Contract No. RDE-17-5; and

WHEREAS, the Township Engineer has submitted and recommended Change Order No. 2 dated 1/06/2020 in the amount of -\$2,200.01 to reflect an adjusted price for a change in as-built quantities, a payment for repairs due to damage by the contractor, the addition of superpave and drainage pipe, and the cost of police traffic directors, decreasing the contract total to \$168,678.10 (an overall adjustment of +8.08% to the original contract amount); and

WHEREAS, the Township Engineer has submitted Current Estimate No. 3 - Final in the amount of \$5,801.01 for work completed and accepted; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said payment.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby approves Change Order No. 2 in the amount of -\$2,200.01 and Current Estimate No. 3 - Final for a payment in the amount of \$5,801.01 to J.A. Alexander, Inc., 130-158 John F. Kennedy Drive North, Bloomfield, New Jersey, 07003.

BE IT FURTHER RESOLVED that this payment will be made pending receipt of the State of New Jersey Monthly Project Manning Report and certified payroll records.

CONSENT AGENDA RESOLUTION #20-45

“RESOLUTION AUTHORIZING CONTRACT FOR THE RANGE REMEDIATION AND MAINTENANCE PROJECT CONTRACT BLD-71-1F - METALS TREATMENT TECHNOLOGIES, LLC”

WHEREAS, the Township of Jefferson received bids for the Range Remediation and Maintenance Project, Contract BLD-71-1F, on December 10, 2019 at 10:00 a.m.; and

WHEREAS, three (3) bids were received as listed; and

<u>BIDDER</u>	<u>BASE BID AMOUNT</u>
ERC Environmental	\$55,706.00
Metals Treatment Technologies, LLC	\$66,092.50
Enterprise Network Resolutions (ENRC)	\$86,250.00

WHEREAS, ERC Environmental of Sparta, New Jersey was the lowest responsible bidder with a bid of **\$55,706.00**; and

WHEREAS, upon review of the bid package it was determined that the low bidder failed to initial the changes made on the Proposal submitted as required under the "Information to Bidders" section of the contract specifications (Page 100-2, No. 5A); and

WHEREAS, due to the deficiencies in the bid package, the Township Attorney recommended the rejection of the bid submitted by ERC Environmental of Sparta, New Jersey; and

WHEREAS, Metal Treatment Technologies, LLC of Arvada, Colorado had the second lowest responsible bid of **\$66,092.50**; and

WHEREAS, the Township Attorney has reviewed and accepted the bid package submitted by **Metal Treatment Technologies, LLC**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and **totaling \$66,092.50**.

C-04-55-916-004-911
C-04-55-912-012-906
C-04-55-912-012-907
C-04-55-912-012-908
0-01-25-240-240-218

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, rejects the bid submitted by ERC Environmental of Sparta, New Jersey, due to deficiencies in the bid package.

BE IT ALSO RESOLVED that the Township Council hereby awards the contract for **the Range Remediation and Maintenance Project, Contract BLD-71-1F to Metals Treatment Technologies, LLC, 14045 West 66th Avenue, Arvada, Colorado, 80004 in the amount of \$66,092.50.**

BE IT ALSO RESOLVED that the Mayor and Clerk of this Township be and are hereby authorized and directed to execute the contract and other necessary documents in order to effectuate the purpose of this resolution and that the Certificate of Availability of Funds supplied by the Chief Financial Officer (CFO) of this Township shall be attached to the original copy of this resolution.