

**JEFFERSON TOWNSHIP COUNCIL**  
**MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING**  
**1033 WELDON ROAD**  
**LAKE HOPATCONG, NJ 07849**  
**CONTACT: 973-208-6132/33**  
[www.jeffersontownship.net](http://www.jeffersontownship.net)

**JANUARY 19, 2022**  
**REGULAR MEETING – 7:00 PM**  
**MINUTES**

**1. CALL TO ORDER**

Council President Senatore called the meeting to order at 7:00 pm and read the meeting statement as follows: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **January 19, 2022** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2022** and was posted on the bulletin board in the Municipal Building on **January 6, 2022** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

**2. ROLL CALL**

	<b>Present</b>	<b>Absent</b>
<b>Mr. Birmingham</b>	<b>X</b>	
<b>Mr. Kalish</b>	<b>X</b>	
<b>Mr. Smith</b>	<b>X</b>	
<b>Vice President Dunham</b>	<b>X</b>	
<b>President Senatore</b>	<b>X</b>	
<b>Mr. Ryan, Township Attorney</b>	<b>X</b>	
<b>Ms. Reilly, Township Clerk</b>	<b>X</b>	

Ms. Reilly called the roll. All Council members were present. Also in attendance were: Mayor Eric Wilsusen and Administrator Debi Millikin.

**3. SALUTE TO THE FLAG**

Council President Senatore led the flag salute.

**4. SPECIAL PRESENTATIONS**

There were no special presentations on the January 19, 2022 agenda.

**5. PUBLIC COMMENT**

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Robert Vander Ploeg, Jr. – 14 Crystal Road

Mr. Vander Ploeg said he was concerned that Ordinance 22-01 was too broad and could result in a violation for an individual driving on Township roads as they are considered Township property.

Ms. Millikin replied that that Ordinance does not affect roads and is intended for the municipal complex and Township parks. Council Vice President Dunham gave an example of smoking while driving into the recycling center and asked the Township Attorney for comment. Mr. Ryan stated that smoking while riding down the road would not be a violation of the proposed Ordinance but smoking in the recycling center yard would be.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

**6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION**

There were no Ordinances for public hearing or vote for adoption on the January 19, 2022 agenda.

**7. COUNCIL AND MAYOR DISCUSSION**

• **Ordinance Establishing “Housing and Rental Property Standards – Short-Term Rental Property”**

Ms. Millikin said she did more research and looked at Toms River, Hopatcong, and Hardyston in order to prepare the updated draft that was sent to Council. She said the Administration would like to set some standards and short term rentals/ Air BnB's and was looking for Council feedback. She stated that short term rentals would have to register with the Township through Code Enforcement.

Councilman Birmingham asked how the Administration planned to communicate with the public if an Ordinance was adopted, particularly in reference to enforcement. Ms. Millikin said once standards have been established, information would be communicated through social media and directly to real estate agents. Mayor Wilsusen said the Code Enforcement Officer normally gives verbal warnings at first and that the Administration would educate the public since the Ordinance would be new. He stated that he gets many phone calls about this issue and believes there are at least twenty-five to thirty (25-30) short term rentals in the Lake Hopatcong section alone. Mayor Wilsusen also mentioned that the Code Enforcement Officer is very good at communicating with the public.

Council President Senatore asked who would maintain all the paperwork and licensing documents and Ms. Millikin said it would be Code Enforcement and the Clerk's Office would receive a copy. Council President Senatore also asked how weekend violators would be handled, other than calling the police. Mayor Wilsusen said the focus is on holding the property owners responsible and the police will report violations to the Code Enforcement Officer.

Council President Senatore expressed concerns about occupancy regulation since Jefferson is a septic town and renters may bring in more people than the allowable occupancy. She asked if a license could be suspended for future years if there were multiple violations and said she was concerned about issues such as those brought before Council by the owner and residents of Sandbar. Ms. Millikin said she would look into this. Mayor Wilsusen agreed that a homeowner with numerous violations should not receive a renewal. Mr. Ryan added that if there are violations leading to a court appearance, the judge will have input and can be effective in enforcement. He said he had language that he can send to Ms. Millikin to include in the draft Ordinance.

Council Vice President Dunham asked if this Ordinance would cover the party boat and Ms. Millikin said no, it would only apply to dwellings. Mayor Wilsusen said the party boat was a violation of Zoning and was dealt with.

- **Amend Chapter 353-1 – Park Regulations – Permit to Access Block 102, Lot 2, 57 Shore Road**

Ms. Millikin told Council that the Township owns this property through Green Acres money and that people are using it to access the lake. She said the neighbors and homeowners have complained and Green Acres said the Township is able to require a permit from anyone wishing to access the property. She asked Council if this was something they would like to consider. Mayor Wilsusen added that this was a small strip of property and the homeowners would have liked to purchase it but cannot because it is Green Acres property, so now they are asking for relief.

Council President Senatore asked how the Township would enforce the permits and Ms. Millikin said through signage. She also said that maybe the Township would have to try to delineate the property boundaries. Council President Senatore asked if the property was signed now and Mayor Wilsusen reported there was a Green Acres sign on the property. Council consensus was that a permit and signage were needed.

- **2022 Budget Meeting Schedule**

Ms. Millikin asked the Council to consider a special budget meeting on February 9<sup>th</sup>. She recommended starting at 4 pm and having the bigger departments come in and present to Council, followed by Council and Administration review and a cut off time of no later than 9:30 pm. She mentioned that the Annual Financial Statement is due but wasn't sure that revenue numbers would be firm by the February 9<sup>th</sup> meeting. She also reminded Council that the Township is State review this year. Mayor Wilsusen said getting the budget done as soon as possible allows the Township to get better bids and prices on capital projects.

Council Vice President Dunham said this would be a lot of information to absorb in one sitting and asked for a backup date for budget review. Ms. Millikin said there would be additional budget discussions with Council after the February 9<sup>th</sup> special meeting.

## **8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR**

Ms. Millikin reported that the police addition continues to progress. She thanked the DPW for their work during the storms and the Utility Department for their work on the water main break at New Jersey Avenue and Schwarz Boulevard, followed by another break in Lake Forest. Council Vice President Dunham commended the police officer (Badge 63) who called in the water main break at New Jersey Avenue.

Ms. Millikin said she, the Mayor, Stephanie McCormack, Jim Lutz, and Andrew Pierson met with the new Township Planner, Jessica Caldwell.

Ms. Millikin said the DOT has informed Jefferson that bids were received on the Weldon Road Bridge project and an award should be made by the end of the month.

Ms. Millikin congratulated the Finance Department on completing the rollover last night.

Mayor Wilsusen gave his annual report to the Council. He thanked all employees and said he has a great team. He acknowledged Ms. Millikin for all her efforts. He thanked all of Jefferson's volunteers and first responders, as well as the Council for their support.

Mayor Wilsusen mentioned the loss of many long term residents in 2021. He said his office sends out sympathy cards on behalf of the Mayor and Council, and last year fifty-five (55) were sent.

Mayor Wilsusen spoke about some of the significant events of 2021, including the Weldon Road Bridge, Covid-19, and the Governor's visit to Lake Hopatcong. He said he hopes Lake Hopatcong gets some much needed funding and he will keep pushing the lake agenda. He also reported that the Township's bond rating is stable, as is the tax rate.

Mayor Wilsusen referenced the monthly dashboard reports, which are given to Council and reflect revenues and incomes. He said his Administration has plans for the Covid-19 recovery money received. He mentioned the Jefferson Township Youth Coalition grant which will benefit the youth of the community. He also mentioned the completion of the ten (10) year strategic plan, and the surplus auctions that are being help on a regular basis and bringing money back to the town.

In reference to transparency and communication, Mayor Wilsusen said he emphasizes good customer service and has seen improvements and received compliments about customer service given by Township employees. He discussed social media presence, as well as the use of the updated website and the RAVE alert system. He referenced the fact that there is no newspaper in town and that led to his decision to publish a bi-annual newsletter, which he said has received good feedback.

Mayor Wilsusen told Council that SDL citizen will be launched soon, which will allow users to reports issues such as potholes through this municipal management software. He said he is working on a tax calculator for the website that will allow residents to break down exactly where their taxes go.

Mayor Wilsusen spoke about his reformation of the Economic Development Committee in 2019 and said the EDC has been successful in highlighting a business of the week. He said the EDC has also been holding roundtable events with the Chamber of Commerce. He mentioned a number of new businesses which opened in Jefferson in 2021. He said the apartments on Route 15 are moving forward and the Township is working with the new owner. He commented that the Township received a (1) million-dollar private donation for the expansion of Township trails.

Mayor Wilsusen discussed some notable items, such as New Jersey Natural Gas finishing installation in Cozy Lake and Lake Shawnee, with Lake Forest scheduled for spring 2022. He said the energy aggregation program is currently on hold and but the company will be bidding soon for new rates. He mentioned that the Administration has dealt with the issue of private roads.

Mayor Wilsusen thanked Ms. Millikin for her efforts in negotiating and completing four (4) contracts. He stated that monthly department head meetings continue to be held, and he will be trying to resume the quarterly staff meetings and professional development that were placed on hold due to Covid-19. He commented that the Master Plan Reexamination has been completed. Mayor Wilsusen mentioned the retirement of Robin Cosentino in the Building Department.

Regarding Public Safety, Mayor Wilsusen said Ed Mangold from the Office of Emergency Management retired and James Perrier was hired as the Department OEM Coordinator. He said the Milton First Aid Squad received their new ambulance and the Police addition is underway. He stated that there will be an open house for the public once the addition is complete. Mayor Wilsusen said the Police Department continues to do community outreach even with Covid-19. He said that the officers are now using body cameras and car cameras. He mentioned some retirements (Officers Kropp, Davis, Kratzel, Glazewski) and promotions (Officers Hale, McGowan, McCarthy, Cannarozzi) and the hiring of three (3) new officers in 2021 (Officers Kravevich, Aug, Ryan), as well as a new records clerk, Jen Nemeth.

Mayor Wilsusen said that the Department of Public Works has been busy with paving, drainage, guide rail replacements and cleaning catch basins. He mentioned that Township Engineer Ed Haack retired, and that the Engineering Department has been enhanced with the addition of Engineer Jim Lutz and Draftsmen Andrew Pierson. He said the Engineering Department is working on the grant for Three Rivers Bridge, the HVAC project and roof replacement were completed at the Township Municipal Building, and a number of Ordinances were created and/or updated in 2021.

Mayor Wilsusen commented that the Utility Department completed generator replacement at critical infrastructure locations, replaced an RBC at the White Rock facility, and is working on their ten (10) year capital plan. He said the Parks Department installed a pickleball court and the Recreation Building was re-sided.

In reference to the Recreation Department, Mayor Wilsusen mentioned the retirement of Ron Squires and the hiring of Carol Newman as his replacement. He stated that a successful camp season was held in 2021. He said that the Dial A Ride offices were moved to the Recreation building, and that the age for use of this service was increased from 55 to 62. He said the Recreation Department is working on E Sports, and hosted events supporting the Mayors Wellness Program. Mayor Wilsusen also thanked his wife for her help with the Mayor Wellness Program.

Mayor Wilsusen talked about the Health Department and said that Nurse Desirae Nigro went from full-time employee to per diem status, and that Amanda Hackett was hired as the full-time replacement. He mentioned the tremendous amount of work which has gone into managing the response to Covid-19. He also mentioned the two hundred twenty-six (226) septic permits, including alterations, reviewed by the Health Department in 2021, as well as the dog and cat licenses, marriage licenses, and food handler's licenses. Mayor Wilsusen said the Health Department is one of the busiest departments with a small staff and he thanked them for all their hard work.

Regarding the Land Use Board, Mayor Wilsusen said there were a total of fifteen (15) new land use applications in 2021. He said Township Engineer Jim Lutz has been working closely with Land Use Board Secretary Stephanie McCormack. He said Stephanie passed her Zoning Officer Class and this extra knowledge will be a great asset.

Mayor Wilsusen highlighted some goals and challenges for 2022. He mentioned that water and sewer rates need to be reviewed and that the budget will be a challenge due to inflation and higher fuel costs. He said the Township will continue to update its Ordinances. He mentioned that Engineer John Ruschke is working on a sewer plan update. He said he looked forward to the completion of the police addition. Mayor Wilsusen also mentioned some upcoming redevelopment projects, the Route 15 apartments and potentially Ringling Manor. He said the Township will continue to try to be business friendly.

**MAYOR'S APPOINTMENTS**

<b>POSITION</b>	<b>NAME</b>	<b>TERM</b>	<b>EXPIRES</b>
Land Use Board - Class IV Member	Patricia Galfo	4 Years	12/31/25
Land Use Board - Class IV Member	Robert Deutsch	4 Years	12/31/25
Land Use Board - Alternate 1	Jim Small	2 Years	12/31/23
Land Use Board - Alternate 4	Donna Macalle-Holly	1 Year	12/31/22
Morris County Community Development Revenue Sharing Committee (CDRS)	Mayor w/Administrator as Alternate	1 Year	12/31/22

**MAYOR'S APPOINTMENTS WITH COUNCIL ADVICE AND CONSENT**

<b>POSITION</b>	<b>NAME</b>	<b>TERM</b>	<b>EXPIRES</b>
Library Board of Trustees	Anne Augustyn	5 Years	12/31/26

<b>Council Member</b>	<b>By</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Birmingham			X			
Mr. Kalish		X	X			
Mr. Smith			X			
Vice President Dunham	X		X			
President Senatore			X			

**9. COUNCIL REPORTS – Presiding Officer**

Councilman Smith reported attending the Rescue Squad's installation dinner and said he would be attending Fire Company #1's dinner this Saturday.

Councilman Kalish said he applauded the Mayor and the team behind him for all the accomplishments. He mentioned Jack Kelly's memorial service will be held this Saturday at 9 am. He also mentioned that he is involved with the EDC and said that he has booked the Milton Inn for the next event, to be held on February 8<sup>th</sup> at 6:30 pm.

Councilman Kalish asked Mr. Ryan if there is anything written regarding a Code of Ethics for elected officials and items that shouldn't be shared with the public. Mr. Ryan said the Local Finance Board promulgates a Code of Ethics. He said that there is nothing statutory regarding decorum but elected officials are obligated to act in the best interest of their constituents and to adhere to fiduciary responsibilities and obligations, as well as to State statutes and municipal code. Mr. Ryan stated that executive session topics cannot be disclosed.

Councilman Birmingham said the School Board passes something at their reorganization meeting regarding ethics and also commented that is why elected officials attend seminars. He reported attending the Milton First Aid Dinner and said it was great to see so many people there, and in particular mentioned founding member Mary Parr. Councilman Birmingham also discussed his recent bout with Covid-19 and some of the interesting facts he learned from speaking with the Township's Health nurses.

Councilman Birmingham stated that the Rockaway River Watershed Cabinet will be meeting next week, although still virtually, and that Community Development (CDRS) will be starting in February with meetings scheduled for the 22, 23, and 24<sup>th</sup>.

Council Vice President Dunham thanked the Administration for having the drain pipe at the filling station replaced. He also thanked the DPW for their work clearing the roads on December 24<sup>th</sup>, the Administration for keeping the roads up to date, and the Police for reporting the road conditions. He said the DPW responds quickly.

Council Vice President Dunham said the police addition looks good and he was glad to hear there would be an open house. He reported missing the Library Board meeting due to a squad call.

Council Vice President Dunham commended the dispatchers and first responders (EMS and Police) for their responsiveness during the challenges of Covid-19.

Council Vice President Dunham reiterated that Jack Kelly's memorial is this Saturday at St. Thomas at 10 am. He said he was glad there was going to be a memorial for the former Citizen of the Year and said the Navy will be there to honor Jack as he was a World War 2 Navy veteran.

Council President Senatore offered thanks to the DPW for keeping the roads safe and clear.

## **10. ORDINANCES – FIRST READING**

### **ORDINANCE #22-01**

#### **ORDINANCE AMENDING CHAPTER 403, SMOKING; SALE OF TOBACCO PRODUCTS, SPECIFICALLY SECTION 403-1 ENTITLED "DEFINITIONS", SECTION 403-2 ENTITLED "PROHIBITION OF SMOKING IN PUBLIC PLACES; SIGNS TO BE POSTED," AND SECTION 403-6 ENTITLED "ENFORCEMENT"**

**WHEREAS**, the Jefferson Township Council has reviewed the Township Code regarding smoking and has determined that revisions are necessary to include the prohibition of smoking on all Township leased or owned property and in all Township leased or owned buildings.

**NOW THEREFORE, BE IT ORDAINED**, by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Jefferson Township Municipal Code is hereby amended to revise Section 403-1 "Definitions", Section 403-2 "Prohibition of Smoking in Public Places; Signs To Be Posted." and Section 403-6 "Enforcement," as follows:

#### **SECTION I**

**Section 403-1** of the Jefferson Township Municipal Code is hereby amended by adding the following definitions:

##### **Township Properties.**

All lands and grounds leased or owned by Jefferson Township, including but not limited to all recreation fields, parking areas and grounds adjacent to the buildings leased or owned by Jefferson Township.

**Section 403-2** of the Jefferson Township Municipal Code is hereby amended as follows:

- A. Smoking in Public Buildings, on Township properties, on recreation properties and on Board of Education properties as herein defined within the Township of Jefferson is prohibited.
- B. "No Smoking" signs or the international no smoking symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a diagonal red line through its cross-section) shall be posted at each public building entrance and within said building, as well as at conspicuous locations on Township properties, on recreation properties and Board of Education properties, in a number and in a manner determined by the administrator in charge of each such building or on such Township property, Board of Education property or recreation property to be sufficient to inform the public that there is no smoking allowed within the public buildings or on any such Township, Board of Education or recreation properties. The signs may contain a warning that smoking within the building or on any such property is subject to a fine. The failure to post any such sign shall not be a defense to a violation of this chapter.

**Section 403-6** of the Jefferson Township Municipal Code is hereby amended as follows:

The enforcement authorities of this chapter shall be the police officers of the Township of Jefferson, the Health Officer of the Township of Jefferson, and the Township Code Enforcement Officer, and their respective designees.

#### **SECTION II**

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

#### **SECTION III**

If any article, chapter, subchapter, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, chapter, subchapter, paragraph, phrase or sentence shall be deemed severable.

#### **SECTION IV**

This Ordinance shall take effect immediately upon final publication as provided by law.

Ms. Reilly stated that following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **February 2, 2022**.

Council Vice President Dunham made a motion. Councilman Kalish commented that he thought Mr. Vander Ploeg's comments were legitimate and asked if it made sense to tighten up the Ordinance.

Council Vice President Dunham asked Mr. Ryan again to clarify whether or not he would be in violation of the Ordinance if he was smoking while driving on public roads and Mr. Ryan said a reasonableness standard would apply. Mr. Ryan said if a person is sitting in their car smoking while parked on Township property it would be considered a violation. Council President Senatore said this is the same rule as for school property. Council Vice President Dunham pointed out that the only real change to the existing Ordinance is the inclusion of all Township properties instead of only recreation properties.

There was no second to Council Vice President Dunham's motion. In response to Councilman Birmingham's question, Mr. Ryan said the Ordinance does not need to be tabled as the motion is considered dead. He said the Ordinance may be re-introduced at a later date.

**11. NEW BUSINESS**

There was no new business on the January 19, 2022 agenda.

**12. MINUTES**

January 5, 2022 - Regular

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham					X	
Mr. Kalish			X			
Mr. Smith		X	X			
Vice President Dunham	X		X			
President Senatore			X			

**13. CONSENT AGENDA\***

\*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*PERMITS/LICENSES**

- None for January 19, 2022

**\*APPOINTMENTS**

- None for January 19, 2022

**\*CONSENT AGENDA RESOLUTIONS:**

- 22-38 Resolution Authorizing the Payment of Bills
- 22-39 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 22-40 Resolution Authorizing Assignment of a Tax Sale Certificate – Certificate of Sale #19-00003, Block 52, Lot 27
- 22-41 Resolution Authorizing Assignment of a Tax Sale Certificate – Certificate of Sale #19-00031, Block 473, Lot 5.02
- 22-42 Resolution Appointing a Member and Alternate Member to Serve on the Community Development Revenue Sharing Committee
- 22-43 Resolution Authorizing the Establishment of a Street Light Installation Policy
- 22-44 Resolution Authorizing the Establishment of a Memorial Policy
- 22-45 Resolution Authorizing the Establishment of a Commemorative Organizational Display Policy
- 22-46 Resolution Approving Per Diem Mutual Aid Agreement for Water Emergency Standbys with Morris County Fire Coordinator and the Township of Jefferson, County of Morris, State of New Jersey
- 22-47 Resolution Appointing a Commissioner and Alternate Commissioner to the North Jersey Municipal Employee Benefits Fund

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Kalish			X			
Mr. Smith	X		X			
Vice President Dunham			X			
President Senatore			X			

**14. PUBLIC COMMENT**

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

**15. EXECUTIVE SESSION**

There was no Executive Session on the January 19, 2022 agenda.

**16. ADJOURNMENT AT 8:10 PM**

Motion made by Councilman Smith, second by Councilman Kalish to adjourn the meeting at 8:10 pm, with all members in favor signifying by "Aye."

January 19, 2022

\_\_\_\_\_  
 Michele Reilly, RMC, Township Clerk

\_\_\_\_\_  
 Melissa Senatore, Council President

**CONSENT AGENDA RESOLUTION #22-38**

**"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"**

**WHEREAS**, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

**WHEREAS**, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **January 19, 2022** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

**CONSENT AGENDA RESOLUTION #22-39**

**“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”**

**WHEREAS**, there appears on the tax records overpayment(s) as shown below; and

**WHEREAS**, said overpayment(s) were created by the reasons indicated; and

**WHEREAS**, the Collector of Taxes recommends the refund(s) of such overpayment(s).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

**CODE OF REASONS**

- |                       |                             |                              |                                    |                     |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment  | 2. Adjustment of Assessment | 3. Homestead Rebate          | 4. Overbilled                      | 5. Third Party Lien |
| 6. Duplicate Payment  | 7. Exempt                   | 8. County/State Board Appeal | 9. Overpayment                     |                     |
| 10. Return of Premium | 11. New Jersey Saver        | 12. Return of Recording Fee  | 13. Vets, Senior Citizen Deduction |                     |

BLOCK	LOT	TAX SALE CERTIFICATE	AMOUNT	CODE	YEAR
77	8	20-00003	\$ 8,667.89	5	2022
456	29	19-00029	\$57,036.02	5	2022
456	29	19-00029	\$40,900.00	10	2022
			<b>TOTAL</b>	<b>\$106,603.91</b>	

**CONSENT AGENDA RESOLUTION #22-40**

**“RESOLUTION AUTHORIZING ASSIGNMENT OF A TAX SALE CERTIFICATE –  
 CERTIFICATE OF SALE #19-00003, BLOCK 52, LOT 27”**

**WHEREAS**, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and

**WHEREAS**, NJSL 301, LLC has presented an offer to purchase, by assignment, **Certificate of Sale #19-00003** which was issued to the Municipality of Jefferson Township at a tax sale held October 24, 2019, on **Block 52 Lot 27, known as 34 Iowa Ave, Lake Hopatcong, NJ**, in the amount of **\$21,102.63**, being the full amount of the certificate, including all subsequent municipal taxes and other municipal charges.

**NOW THEREFORE, BE IT RESOLVED**, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above referenced Certificate of Sale.

**BE IT FURTHER RESOLVED** that a copy of this resolution is and shall be forwarded to the Tax Collector.

**CONSENT AGENDA RESOLUTION #22-41**

**“RESOLUTION AUTHORIZING ASSIGNMENT OF A TAX SALE CERTIFICATE –  
 CERTIFICATE OF SALE #19-00031, BLOCK 473, LOT 5.02”**

**WHEREAS**, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and

**WHEREAS**, NJSL 301, LLC has presented an offer to purchase, by assignment, **Certificate of Sale #19-00031** which was issued to the Municipality of Jefferson Township at a tax sale held October 24, 2019, on **Block 473 Lot 5.02, known as 9 S Reilly Rd, Oak Ridge, NJ**, in the amount of **\$15,567.45**, being the full amount of the certificate, including all subsequent municipal taxes and other municipal charges.

**NOW THEREFORE, BE IT RESOLVED**, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above referenced Certificate of Sale.

**BE IT FURTHER RESOLVED** that a copy of this resolution is and shall be forwarded to the Tax Collector.

**CONSENT AGENDA RESOLUTION #22-42**

**“RESOLUTION APPOINTING A MEMBER AND ALTERNATE MEMBER  
TO SERVE ON THE COMMUNITY DEVELOPMENT REVENUE SHARING COMMITTEE”**

**WHEREAS**, the bylaws of the Morris County Community Development Program and the Cooperation Agreement the Township has entered into with the County require that the Township Council appoint, on an annual basis, one member to serve on the Community Development Revenue Sharing Committee.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that **Robert Birmingham** be and is appointed as Member to serve on the Community Development Revenue Sharing Committee for the **year 2022**.

**BE IT ALSO RESOLVED** that **Michele Reilly** be and is appointed as Alternate Member to serve on the Community Development Revenue Sharing Committee for the **year 2022**.

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**CONSENT AGENDA RESOLUTION #22-43**

**“RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A STREET LIGHT INSTALLATION POLICY”**

**WHEREAS**, the Township of Jefferson has a need to establish a street light installation policy governing the establishment of street lights on Township owned property; and

**WHEREAS**, the purpose of this policy is to establish a consistent and standardized process to be used by the Township of Jefferson to determine the placement of street lights; and

**WHEREAS**, the policy is intended to provide a procedure for review and approval/denial of street light requests, and to provide an ongoing system of prioritizing the need for future installation of street lights; and

**WHEREAS**, a Street Light Installation Policy has been presented to the Township Council and the Township Council has agreed this policy should be put into effect and reviewed on an annual basis each year through the reorganization meeting or shortly thereafter.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey, approve the Street Light Installation Policy which is attached hereto and made a part hereof.

**BE IT ALSO RESOLVED** that this Resolution shall take effect immediately and that a copy of this Resolution shall be placed on file with the Clerk of the Township.

**BE IT ALSO RESOLVED** if any section, subsection, sentence, clause or phrase in this resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this resolution.

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**CONSENT AGENDA RESOLUTION #22-44**

**“RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MEMORIAL POLICY”**

**WHEREAS**, the Township of Jefferson has a need to establish a memorial policy governing the establishment of memorials on Township owned property; and

**WHEREAS**, the purpose of this policy is to establish standards and a process for naming parks, public buildings, structures, facilities, and streets in the Township of Jefferson; and

**WHEREAS**, a sound policy can add meaning and significance to such actions that embody the value and heritage of this community; and

**WHEREAS**, a Memorial Policy has been presented to the Township Council and the Township Council has agreed this policy should be put into effect and reviewed on an annual basis each year through the reorganization meeting or shortly thereafter.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey, approve the Memorial Policy which is attached hereto and made a part hereof.

**BE IT ALSO RESOLVED** that this Resolution shall take effect immediately and that a copy of this Resolution shall be placed on file with the Clerk of the Township.

**BE IT ALSO RESOLVED** if any section, subsection, sentence, clause or phrase in this resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this resolution.

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**CONSENT AGENDA RESOLUTION #22-45**

**“RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A COMMEMORATIVE/ORGANIZATIONAL DISPLAY POLICY”**

**WHEREAS**, the Township of Jefferson wishes to establish guidelines regarding the display of commemorative or organizational flags or banners on any Township flag poles, facilities or structures located on any Township owned or Township maintained property; and

**WHEREAS**, a Commemorative/Organizational Display Policy has been presented to the Township Council and the Township Council has agreed this policy should be put into effect and reviewed on an annual basis each year through the reorganization meeting or shortly thereafter.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey, approve the Commemorative/Organizational Display Policy which is attached hereto and made a part hereof.

**BE IT ALSO RESOLVED** that this Resolution shall take effect immediately and that a copy of this Resolution shall be placed on file with the Clerk of the Township.

**BE IT ALSO RESOLVED** if any section, subsection, sentence, clause or phrase in this resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this resolution.

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**CONSENT AGENDA RESOLUTION #22-46**

**“RESOLUTION APPROVING PER DIEM MUTUAL AID AGREEMENT FOR WATER EMERGENCY STANDBYS WITH MORRIS COUNTY FIRE COORDINATOR AND THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, STATE OF NEW JERSEY”**

**WHEREAS**, the Township of Jefferson provides fire protection resources for ordinary emergency response requirements within its jurisdiction; and

**WHEREAS** the Fire Departments in Morris County have a day-to-day responsibility to provide for the safety and security of lives and property; and

**WHEREAS**, local resources can become exhausted during the small percentage of large magnitude fire or disaster occurrences; and

**WHEREAS**, mutual aid is the most cost-effective method of providing sufficient resources to a local jurisdiction for those extraordinary occurrences including water emergency standby; and

**WHEREAS**, it is of mutual benefit for fire agencies located within the County of Morris to provide supplemental resources to each other in the event of a local emergency or disaster; and

**WHEREAS**, the Morris County Fire Coordinator is requesting a Per Diem Mutual Aid Agreement for Water Emergency Standbys will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of fire department personnel and equipment whenever a local fire agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of a fire or emergency; and

**WHEREAS**, it is the desire of the Governing Body of the Township of Jefferson to participate in the Morris County Fire Coordinator Per Diem Mutual Aid Agreement for Water Emergency Standbys in accordance with the agreement as plan as submitted by the Morris County Fire Coordinator.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Jefferson, Morris County, New Jersey, the Mayor and Township Clerk are hereby authorized to execute the Per Diem Mutual Aid Agreement for Water Emergency Standbys on behalf of the Township of Jefferson.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Morris County Fire Coordinator.

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**CONSENT AGENDA RESOLUTION #22-47**

**“RESOLUTION APPOINTING A COMMISSIONER AND ALTERNATE COMMISSIONER TO THE NORTH JERSEY MUNICIPAL EMPLOYEE BENEFITS FUND”**

**BE IT RESOLVED** by the Council of the Township of Jefferson in the County of Morris in the State of New Jersey that Debra Millikin is hereby appointed as the 2022 Township Commissioner to the North Jersey Municipal Employee Benefits Fund.

**BE IT FURTHER RESOLVED** that Bill Eagen be and is appointed as 2022 Alternate Township Commissioner to the North Jersey Municipal Employee Benefits Fund.

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