

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

FEBRUARY 2, 2022
REGULAR MEETING – 7:00 PM
MINUTES

1. CALL TO ORDER

Council President Senatore called the meeting to order at 7:00 pm and read the meeting statement as follows: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **February 2, 2022** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2022** and was posted on the bulletin board in the Municipal Building on **January 6, 2022** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

	Present	Absent
Mr. Birmingham	X	
Mr. Kalish	X	
Mr. Smith	X	
Vice President Dunham	X	
President Senatore	X	
Mr. Ryan, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

Ms. Reilly called the roll. All Council members were present. Also in attendance were: Mayor Eric Wilsusen and Administrator Debi Millikin.

3. SALUTE TO THE FLAG

Council President Senatore led the flag salute.

4. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

5. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

There were no Ordinances for public hearing or vote for adoption on the February 2, 2022 agenda.

6. COUNCIL AND MAYOR DISCUSSION

• **February 9, 2022 Budget Meeting Schedule -**

Ms. Millikin reviewed the budget schedule for next Wednesday and listed the departments who would be attending the meeting: Engineering/Public Works, Water/Sewer, Parks/Recreation, Police, and Emergency Management to include Company #1, Company #2, Jefferson Rescue and Milton First Aid Squad. She said the department's will wrap up at 8:00 pm and then there will be Council discussion. She said she expected to come up with another date to finalize any remaining budget issues. Council President Senatore asked if there could be a break in the schedule around 7:00 pm and Ms. Millikin said she thought there would be a break between 6:00 pm and 6:30 pm, as well as around 8:00 pm.

7. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Ms. Millikin said the police addition is coming together and she expected final inspections at some point next week and completion by the end of February. She thanked the DPW for their efforts with the weekend storm and said the Township is going through a lot of materials due to the weather.

Ms. Millikin mentioned that two weeks ago she and the Mayor attended a meeting with the Lake Hopatcong Commission. She said the Commission approached Jefferson about applying for a Highlands Grant. Ms. Millikin said the grant has to be run through a municipality and that the Commission will be submitting two (2) applications, one for a trout study and another for an economic impact study of Lake Hopatcong. Councilman Smith mentioned that that the grant won't cost the town any money and Ms. Millikin confirmed there was no in-kind contribution required. Ms. Millikin said she would have resolutions prepared for the next Council meeting.

• **USDA Compliance Review – Farmer's Home Loan (East Shores Water System)**

Ms. Millikin said that she, Bill Eagen and John Perry recently had a call with the USDA in reference to a final compliance review for the 1981 Farmers Home loan. She said the last payment has been made for this forty (40) year loan and asked Council to fill out the questionnaire that USDA requires as part of the compliance review.

Mayor Wilsusen reported that the EDC has been busy and will be having its next meeting on February 8th at 6:30 pm at the Milton Inn. He said there will be guest speaker as well as representatives from the local Kean University campus who are hoping to interface with business owners in the Township.

Mayor Wilsusen also reported that the Trails Committee and the EDC will have a joint meeting on February 22nd at 7:00 pm. He said Greener by Design will be attending and the purpose of the meeting is to discuss ecotourism.

Mayor Wilsusen mentioned that there will be a ribbon cutting held for Realty Executives on Route 15 on February 22nd at 4:30 pm.

Mayor Wilsusen said he attended Jack Kelly's memorial service and it was a wonderful tribute. He also attended the Fire Company #1 and Jefferson Rescue Squad installation dinners.

8. SPECIAL PRESENTATIONS

• **Recognition of Assemblywoman Betty Lou DeCroce**

Mayor Wilsusen recognized former Assemblywoman Betty Lou DeCroce for her devoted service and concern for her district and for the community, and read the proclamation. Assemblywoman DeCroce thanked the Mayor and Council for the recognition and said Jefferson is close to her heart and she has been a Morris County girl all her life.

9. COUNCIL REPORTS

Councilman Kalish said he attended the Rescue Squad Dinner. He said that the DPW does an unbelievable job with the Township roads and mentioned that the price of salt has risen forty percent (40%). He thanked Ms. Reilly for sending out the budget schedule to Council. Councilman Kalish said he is glad Council is addressing the smoking Ordinance tonight and moving forward.

Councilman Smith reported attending the Fire Company #1, Fire Company #2, and rescue squad dinners. He said it's a great opportunity to honor the people who volunteer. He offered kudos to the Road Department for their efforts.

Councilman Birmingham said he was unable to attend Fire Company #1's dinner due to a prior commitment. He said he attended the virtual Rockaway River Watershed meeting, where they recapped last year's projects. He mentioned that of the eighteen (18) towns that the Rockaway River runs through, Jefferson has the biggest swath of the river.

Councilman Birmingham commended the Township for locking in the Morris County Cooperative Pricing Council contracts that are listed on tonight's agenda.

Council Vice President Dunham stated that he also attended Jack Kelly's funeral mass. He thanked the Fire Department, Milton First Aid Squad, American Legion, Mayor Wilsusen and Council President Senatore for their attendance and said the family was appreciative. He said that Mr. Kelly did a lot for Jefferson.

Council Vice President Dunham also mentioned attending Tom Hansen's wake. He said Mr. Hansen was very active with Jefferson Arts and Milton Recreation.

Council Vice President Dunham told the other Council members that because the Township doesn't have a separate water authority, the Council is the authority and that's the reason the USDA is using the term "board" on its compliance sheet.

Council Vice President thanked dispatch, the Police, Emergency Services, the Fire Departments and Emergency Managements for responding to people in need, either at home or on the road, during the recent storm. He said such responses can often be a dangerous task.

Council Vice President Dunham thanked the Police Department for being out on the cable project and said he was glad the Township's Ordinances require those safety measures.

Council President Senatore reported attending Jack Kelly's memorial service. She said it was very moving to see the Navy there and to see the VFW salute him. She said Mr. Kelly and his wife were incredible people.

Council President Senatore thanked the DPW for all their efforts. She congratulated Mason Street and Mr. Mulvihill for winning the EDC's business decorating contest. She said she appreciated the surrounding towns helping out with the cable projects and keeping the residents safe.

10. ORDINANCES – FIRST READING

ORDINANCE #22-01

ORDINANCE AMENDING CHAPTER 403, SMOKING; SALE OF TOBACCO PRODUCTS, SPECIFICALLY SECTION 403-1 ENTITLED "DEFINITIONS", SECTION 403-2 ENTITLED "PROHIBITION OF SMOKING IN PUBLIC PLACES; SIGNS TO BE POSTED," AND SECTION 403-6 ENTITLED "ENFORCEMENT"

WHEREAS, the Jefferson Township Council has reviewed the Township Code regarding smoking and has determined that revisions are necessary to include the prohibition of smoking on all Township leased or owned property and in all Township leased or owned buildings.

NOW THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Jefferson Township Municipal Code is hereby amended to revise Section 403-1 "Definitions", Section 403-2 "Prohibition of Smoking in Public Places; Signs To Be Posted." and Section 403-6 "Enforcement," as follows:

SECTION I

Section 403-1 of the Jefferson Township Municipal Code is hereby amended by adding the following definitions:

Township Properties.

All lands and grounds leased or owned by Jefferson Township, including but not limited to all recreation fields, parking areas and grounds adjacent to the buildings leased or owned by Jefferson Township.

Section 403-2 of the Jefferson Township Municipal Code is hereby amended as follows:

- A. Smoking in Public Buildings, on Township properties, on recreation properties and on Board of Education properties as herein defined within the Township of Jefferson is prohibited.
- B. "No Smoking" signs or the international no smoking symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a diagonal red line through its cross-section) shall be posted at each public building entrance and within said building, as well as at conspicuous locations on Township properties, on recreation properties and Board of Education properties, in a number and in a manner determined by the administrator in charge of each such building or on such Township property, Board of Education property or recreation property to be sufficient to inform the public that there is no smoking allowed within the public buildings or on any such Township, Board of Education or recreation properties. The signs may contain a warning that smoking within the building or on any such property is subject to a fine. The failure to post any such sign shall not be a defense to a violation of this chapter.
- C. This prohibition does not apply to persons on Township roads.

Section 403-6 of the Jefferson Township Municipal Code is hereby amended as follows:

The enforcement authorities of this chapter shall be the police officers of the Township of Jefferson, the Health Officer of the Township of Jefferson, and the Township Code Enforcement Officer, and their respective designees.

SECTION II

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, chapter, subchapter, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, chapter, subchapter, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **February 16, 2022**.

INTRODUCED: February 2, 2022

ADOPTED:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X									
Mr. Kalish			X									
Mr. Smith	X		X									
Vice President Dunham			X									
President Senatore		X	X									

11. MINUTES

January 19, 2022 - Regular

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish	X		X			
Mr. Smith			X			
Vice President Dunham		X	X			
President Senatore			X			

12. CONSENT AGENDA*

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***PERMITS/LICENSES**

- Animal Care Facility License #21-07
 Save the Satos
 February 3, 2022 Through June 30, 2022

***APPOINTMENTS**

- None for February 2, 2022

***CONSENT AGENDA RESOLUTIONS:**

- 22-48 Resolution Authorizing the Payment of Bills
- 22-49 Resolution Authorizing Assignment of a Tax Sale Certificate – Certificate of Sale #21-00011, Block 278, Lot 1
- 22-50 Resolution Authorizing a Temporary Budget Amendment
- 22-51 Resolution Approving Title VI Dial A Ride Program Non-Discrimination Policy
- 22-52 Resolution Authorizing the Refund of Planning Department Escrow Fees and the Closure of Certain Escrow Accounts
- 22-53 Resolution Authorizing Contracts With Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units – Griffith-Allied Trucking, LLC (d/b/a/ Allied Oil) – Diesel Fuel
- 22-54 Resolution Authorizing Contracts With Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units – Griffith-Allied Trucking, LLC (d/b/a/ Allied Oil) – Gasoline
- 22-55 Resolution Authorizing Contracts With Certain Approved NJ State & Morris County Cooperative Pricing Council Contract Vendor for Contracting Units – Atlantic Communications
- 22-56 Resolution Authorizing Contracts With Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units – Atlantic Salt, Inc.
- 22-57 Resolution Authorizing Contracts With Certain Approved NJ State & Morris County Cooperative Pricing Council Contract Vendor for Contracting Units – Firefighter One, LLC
- 22-58 Resolution Authorizing Contracts With Certain Approved State Contract Vendors For Contracting Units Pursuant To N.J.S.A. 40A:11-12a Chas S. Winner, Inc. (d/b/a/ Winner Ford)
- 22-59 Resolution Authorizing a Professional Services Agreement for Engineering to Mott MacDonald For the Wastewater Study Associated with the Highland Grant Project
- 22-60 Resolution Authorizing J. Caldwell & Associates LLC to Complete the Township’s 3rd Round Affordable Housing Element and Fair Share Plan

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish		X	X			
Mr. Smith			X			
Vice President Dunham	X		X			
President Senatore			X			

13. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Bob Mulvihill – 28 Mason Street

Mr. Mulvihill said he buys and sells a lot of salt and the price of salt has not gone up, but prices have been raised due to fuel costs and shipping.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

14. EXECUTIVE SESSION

RESOLUTION #22-61 - “RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12”

WHEREAS, the Township Council of the Township of Jefferson is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Jefferson to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
 - **Contract Negotiations – Urban Renewal Entity PILOT (Heller’s Lane)**
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, assembled in public session on **February 2, 2022 at 7:00 P.M.** in the Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, that the Township Council shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Council President Senatore explained that Council would be resuming public session for the purpose of voting on Resolution #22-62.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Kalish			X			
Mr. Smith			X			
Vice President Dunham	X		X			
President Senatore			X			

Council President Senatore reconvened the public session at 8:03 pm with the consent of the members present.

15. NEW BUSINESS

RESOLUTION #22-62 - "RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR REDEVELOPMENT COUNSEL – MCMANIMON, SCOTLAND & BAUMANN, LLC – FOR PERIOD DECEMBER 31, 2022"

WHEREAS, the Township of Jefferson has a need for professional Redevelopment Counsel; and

WHEREAS, the Township of Jefferson, has decided to award the contract for this service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Jefferson received a proposal from McManimon, Scotland & Baumann, LLC, dated December 16, 2021 providing qualifications to provide Redevelopment Counsel Services; and

WHEREAS, McManimon, Scotland & Baumann, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit McManimon, Scotland & Baumann, LLC, from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer (CFO) of the Township has determined and certified in writing that the value of the acquisition by the firm McManimon, Scotland & Baumann, LLC; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and **totaling not to exceed \$50,000.00**.

T-24-56-860-000-801

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this professional contract is hereby authorized and approved by the Township Council.

BE IT ALSO RESOLVED:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute and agreement with McManimon, Scotland & Baumann, LLC, 75 Livingston Avenue, Second Floor, Roseland, New Jersey 07068 for Redevelopment Counsel services for the Township of Jefferson for an amount **not to exceed \$50,000.00**.

Section 2. This contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A: 11-5 (1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

Section 3. The term of the agreement shall be for one year, from **January 1, 2022 through December 31, 2022**.

Section 4. A notice of this action shall be printed once in the legal newspaper of the Township of Jefferson.

Section 5. The resolution authorizing the award of the contract for "Professional Services" and the contract itself must be available for public inspection per the requirement of the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq).

Section 6. The Business Entity Disclosure Certification and the Determination of Value be placed on file with the resolution.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Kalish			X			
Mr. Smith	X		X			
Vice President Dunham			X			
President Senatore			X			

16. ADJOURNMENT AT 8:04 PM

Motion made by Council Vice President Dunham, second by Councilman Kalish to adjourn the meeting at 8:04 pm, with all members in favor signifying by "Aye."

February 2, 2022

 Michele Reilly, RMC, Township Clerk

 Melissa Senatore, Council President

CONSENT AGENDA RESOLUTION #22-48

"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **February 2, 2022** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #22-49

**“RESOLUTION AUTHORIZING ASSIGNMENT OF A TAX SALE CERTIFICATE –
 CERTIFICATE OF SALE #21-00011, BLOCK 278, LOT 1”**

WHEREAS, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and

WHEREAS, Kiarra Baldassari has presented an offer to purchase, by assignment, **Certificate of Sale #21-00011** which was issued to the Municipality of Jefferson Township at a tax sale held October 28, 2021, on **Block 278 Lot 1**, known as 22 W. Shawnee Trl, Wharton, NJ, in the amount of **\$905.09**, being the full amount of the certificate, including all subsequent municipal taxes and other municipal charges.

NOW THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above referenced Certificate of Sale.

BE IT FURTHER RESOLVED that a copy of this resolution is and shall be forwarded to the Tax Collector.

CONSENT AGENDA RESOLUTION #22-50

“RESOLUTION AUTHORIZING A TEMPORARY BUDGET AMENDMENT”

WHEREAS, N.J.S.A. 40A:4-19, Local Budget Law, provides that temporary appropriations may be made prior to the adoption of the **2022** Budget for the purposes and amounts required in the manner therein provided; and

WHEREAS, the Township Council approved temporary budget appropriations (Resolution #22-37) on January 5, 2022; and

WHEREAS, the Chief Financial Officer (CFO) recommends the approval of additional appropriations for various accounts.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, Morris County, that the following temporary appropriations be made and a copy of this shall be transmitted to the Chief Financial Officer for his/her records:

Account Id	Description	2021 Budget	2022 Temp Budget
1-01-20-110-110-000	ADMINISTRATION		
1-01-20-110-110-200	ADMINISTRATION OTHER EXPENSE	84,650	22,220.63
1-01-20-175-175-000	HISTORICAL SOCIETY		
1-01-20-175-175-200	HISTORICAL SOC. Other Expense	8,670.00	4,551.75
1-01-25-240-240-000	POLICE		
1-01-25-240-240-200	POLICE Other Expense	356,958.00	187,402.95
1-01-26-260-292-000	ROADS - SNOW REMOVAL		
1-01-26-260-292-100	SNOW REMOVAL - SNOW O/T S & W	190,000.00	99,750.00
1-01-26-260-292-200	SNOW REMOVAL Other Expense	400,000.00	210,000.00
1-01-26-310-310-000	BUILDINGS & GROUNDS		
1-01-26-310-310-200	BLDGS. & GROUNDS Other Expense	83,700.00	21,971.25
G-01-41-725-000-003	HIGHLANDS WATER USE CONSERVATION GRANT	-	48,000.00
	Totals	1,123,978.00	593,896.58

CONSENT AGENDA RESOLUTION #22-51

“RESOLUTION APPROVING TITLE VI DIAL A RIDE PROGRAM NON-DISCRIMINATION POLICY”

WHEREAS, Jefferson Township is desirous of adopting and implementing a Title VI Dial A Ride Program Non-Discrimination Policy; and

WHEREAS, Jefferson Township will include and implement a Non-Discrimination Policy in conjunction with the Title VI Dial A Ride Program, in accordance with Title VI of the Civil Rights Act of 1964, as amended; and

WHEREAS, this Title VI Dial A Ride Program Non-Discrimination Policy shall serve as a guide to the Jefferson Township Recreation Department; and

WHEREAS, the goal of Jefferson Township is to provide the Non-Discrimination Policy to assist any person who believes he or she has been discriminated against on the basis of race, color, or national origin by the Township of Jefferson.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey, that this Council hereby approves the Title VI Dial A Ride Program Non-Discrimination Policy.

CONSENT AGENDA RESOLUTION #22-52

“RESOLUTION AUTHORIZING THE REFUND OF PLANNING DEPARTMENT ESCROW FEES
AND THE CLOSURE OF CERTAIN ESCROW ACCOUNTS”

WHEREAS, there appears on the Planning Department records escrow fees as shown below; and

WHEREAS, the Planning Department recommends the refund of such account balances as the projects have been completed; and

WHEREAS, refunding the account balances will result in a zero dollar balance in such accounts.

NOW, THEREFORE, IT RESOLVED by the Township Council of the Township of Jefferson that the proper officers are hereby authorized and directed to issue checks to refund such escrow fees as hereafter shown below.

BE IT FURTHER RESOLVED that the Chief Financial Officer of the municipality is authorized to take such steps as are necessary to close these accounts.

ACCOUNT #	APPLICANT	AMOUNT
10-19	Johnson & Johnson Esquires Trust Account	\$3,701.00
20-01	CORESTATES, INC.	\$4,101.56
20-10	Morris Habitat for Humanity	\$655.77
20-11	Gerald Fahy	\$115.78
20-24	John Visicaro	\$1,602.58
21-01	Thomas Casmento	\$369.30
21-02	Matthew Weems	\$5.34
21-03	Michael Gramp	\$28.16
21-12	Francisco Rizo	\$873.00
		\$11,452.49

CONSENT AGENDA RESOLUTION #22-53

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS
“GRIFFITH-ALLIED TRUCKING, LLC. (D/B/A) ALLIED OIL”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

WHEREAS, MCCPC Contract #12 for Ultra Low Sulphur Diesel Fuel was awarded to Griffith-Allied Trucking, LLC. (d/b/a) Allied Oil, 25 Old Camplain Road, Hillsborough, NJ 08844; and

WHEREAS, the Township of Jefferson desires to purchase, in an **amount not to exceed \$190,000.00 for Ultra Low Sulphur Diesel Fuel, MCCPC #12** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current Morris County contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$190,000.00**.

2-01-31-430-430-291

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Ultra Low Sulphur Diesel Fuel in an amount not to exceed \$190,000.00 from Griffith-Allied Trucking, LLC. (d/b/a) Allied Oil, 25 Old Camplain Road, Hillsborough, NJ 08844.

CONSENT AGENDA RESOLUTION #22-54

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS “GRIFFITH-ALLIED
TRUCKING, LLC. (D/B/A) ALLIED OIL”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

WHEREAS, MCCPC Contract #1 Category A was awarded to Griffith-Allied Trucking, LLC. (d/b/a) Allied Oil 25 Old Camplain Road, Hillsborough, NJ 08844 for regular gasoline; and

WHEREAS, the Township of Jefferson desires to purchase, in an amount not to exceed \$225,000.00 for regular gasoline, MCCPC #1-Category A through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current Morris County contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$225,000.00.

2-01-31-430-430-291

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase regular gasoline in an amount not to exceed \$225,000.00 Griffith-Allied Trucking, LLC (d/b/a) Allied Oil 25 Old Camplain Road, Hillsborough, NJ 08844.

CONSENT AGENDA RESOLUTION #22-55

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
NJ STATE & MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDOR FOR CONTRACTING UNITS –
ATLANTIC COMMUNICATIONS”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey State Cooperative Purchasing Program & Morris County Cooperative Pricing Council contracts entered into on behalf of the State Division of Purchase and Property in the Department of the Treasury & and the Township of Randolph; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State & County contracts; and

WHEREAS, the New Jersey State Cooperative Purchasing Program contracts #T-0109, A83917, A83927, A83924, A83911, T-0106 #FLEET-00730, 17-FLEET-00749, 17-FLEET-00762 & the Morris County Cooperative Pricing Council contract #41, were awarded to Atlantic Communications, 664 Route 15 South, Lake Hopatcong, NJ 07849 for radio communications equipment, repairs and installation and Vehicle Emergency sounds & lighting; and

WHEREAS, the Township of Jefferson desires to purchase, in an amount not to exceed \$150,000.00 for radio communications equipment, repairs and installation and Vehicle Emergency sounds & lighting which supports all police, fire and first aid agencies through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey State Cooperative Purchasing Program & Morris County Cooperative Pricing Council contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$150,000.00.

2-01-25-250-250-200
2-01-25-255-255-200
2-01-25-255-256-200
C-04-55-921-008-908
C-04-55-921-008-909
C-04-55-920-013-907
C-04-55-921-008-913
2022 Capital TBD

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase radio communications equipment, repairs and installation and Vehicle Emergency sounds & lighting from the approved New Jersey State Cooperative Purchasing Program contracts #T-0109, A83917, A83927, A83924, A83911, T-0106 #FLEET-00730, 17-FLEET-00749, 17-FLEET-00762 & Morris County Cooperative Pricing Contract #41 in an amount not to exceed \$150,000.00 from Atlantic Communications, 664 Route 15 South, Lake Hopatcong, NJ 07849.

CONSENT AGENDA RESOLUTION #22-56

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS –
“ATLANTIC SALT, INC.”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

WHEREAS, MCCPC Contract #3 was awarded to Atlantic Salt, Inc., 134 Middle Street, Ste. 210, Lowell, MA 01852 for Bulk Rock Salt; and

WHEREAS, the Township of Jefferson desires to purchase, in an amount not to exceed \$250,000.00 for Bulk Rock Salt, MCCPC Contract #3 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current Morris County contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$250,000.00.

2-01-26-260-292-270
T-15-56-860-000-846

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Bulk Rock Salt in an amount not to exceed \$250,000.00 from Atlantic Salt, Inc., 134 Middle Street, Ste. 210, Lowell, MA 01852.

CONSENT AGENDA RESOLUTION #22-57

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED NEW JERSEY STATE AND MORRIS COUNTY PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS – “FIREFIGHTER ONE, LLC.”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids in accordance N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the State of New Jersey Cooperative Purchasing Program and Morris County contracts entered into on behalf of the State of the Division of Purchase and Property in the Department and of the Treasury and the Morris County Cooperative Pricing Council; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State and County contracts; and

WHEREAS, State Contracts T-0790, T-0106, T-0969 and Morris County Cooperative Pricing Council, #6MOCCPC, Contract #40 was awarded to Firefighter One, LLC., 34 Wilson Drive, Sparta, NJ 07871 for Fire Dex gear, Scott SCBA gear, Personal Protective Clothing, Extrication Equipment, rescue tools, Ponn hoses and Fire boat parts and repairs; and

WHEREAS, the Township of Jefferson desires to purchase, in an amount not to exceed \$175,000.00 for Firefighter Equipment through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey Cooperative Purchasing Program and Morris County contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$175,000.00.

2-01-25-255-255-200
2-01-25-255-256-200
C-04-55-921-008-908
C-04-55-921-008-909
2022 Capital (TDB)

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Fire Dex gear, Scott SCBA gear, Personal Protective Clothing, Extrication Equipment, rescue tools, Ponn hoses and Fire boat parts and repairs from Firefighter One, LLC., 34 Wilson Drive, Sparta, NJ 07871.

CONSENT AGENDA RESOLUTION #22-58

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a”
“CHAS. S. WINNER, INC., DBA AS WINNER FORD”**

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, NJ State Contracts, T-2776, 20-FLEET-01189 was awarded to Chas. S. Winner, Inc., DBA as Winner Ford, 250 Berlin Road, Cherry Hill, NJ 08034 for (4) 2022 FORD POLICE INTERCEPTOR UTILITY AWD vehicles with options & extended warranties; and

WHEREAS, the Township of Jefferson desires to purchase (4) 2022 FORD POLICE INTERCEPTOR UTILITY AWD vehicles with options and extended warranties in an amount not to exceed \$141,346.40 for the Jefferson Township Police Department through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey Cooperative Purchasing Program contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$141,346.40

2-01-25-240-240-263

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase (4) 2022 FORD POLICE INTERCEPTOR UTILITY AWD vehicles with options and extended warranties in an amount not to exceed \$141,346.40 from Chas. S. Winner, Inc., DBA as Winner Ford, 250 Berlin Road, Cherry Hill, NJ 08034.

CONSENT AGENDA RESOLUTION #22-59

“RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING TO MOTT MACDONALD FOR THE WASTEWATER STUDY ASSOCIATED WITH THE HIGHLAND GRANT PROJECT”

WHEREAS, the Township of Jefferson has a need for professional Engineering services for Wastewater Study associated with the Highland Grant Project; and

WHEREAS, the Township of Jefferson received a proposal from Mott MacDonald, dated March 20, 2020 for the cost to complete the Wastewater Study for the Township of Jefferson to extend sanitary sewer into two residential neighborhoods and commercial district within the Township of Jefferson; and

WHEREAS, Mott MacDonald, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit Mott MacDonald, from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer (CFO) of the Township has determined and certified in writing that the value of the acquisition by the firm Mott MacDonald; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling not to exceed \$100,000.00.

G-01-41-725-000-003

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this professional contract is hereby authorized and approved by the Township Council.

BE IT ALSO RESOLVED:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute and agreement with Mott MacDonald, 412 Mount Kemble Avenue, Suite G22, Morristown, New Jersey 07960 for Engineering services for the Wastewater Study associated with the Highlands Grant to the Township of Jefferson as set forth in a proposal dated March 20, 2020 for an amount not to exceed \$100,000.00.

Section 2. This contract is awarded as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

Section 3. The term of the agreement shall be till the report is completed, or one year, from January 1, 2022 through December 31, 2022.

Section 4. A notice of this action shall be printed once in the legal newspaper of the Township of Jefferson.

Section 5. The resolution authorizing the award of the contract for “Professional Services” and the contract itself must be available for public inspection per the requirement of the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq).

Section 6. The Business Entity Disclosure Certification and the Determination of Value be placed on file with the resolution.

CONSENT AGENDA RESOLUTION #22-60

“RESOLUTION AUTHORIZING J. CALDWELL & ASSOCIATES, LLC TO COMPLETE THE TOWNSHIP’S 3rd ROUND AFFORDABLE HOUSING ELEMENT AND FAIR SHARE PLAN”

WHEREAS, the Township of Jefferson has a need to complete the 3rd Round Affordable Housing Element and Fair Share Plan and Spending Plan in order to comply with affordable housing requirements and obtain approval for use of the Township Housing Trust Funds; and

WHEREAS, the Township of Jefferson received a proposal from J. Caldwell & Associates, LLC., dated November 30, 2021 for the cost to complete the 3rd Round Affordable Housing Element and Fair Share Plan, plus assistance with the Township Spending Plan, in an amount not exceed \$26,000.00; and

WHEREAS, J. Caldwell & Associates, LLC., has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit J. Caldwell & Associates, LLC., from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer (CFO) of the Township has determined and certified in writing that the value of the services rendered by the firm J. Caldwell & Associates will exceed \$17,500; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$26,000.00.

T-24-56-860-000-801

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this professional contract is hereby authorized and approved by the Township Council.

BE IT ALSO RESOLVED:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute and agreement with J. Caldwell & Associates, LLC., 145 Spring Street, Newton, New Jersey 07860 for Planner services to the Township of Jefferson as set forth in a proposal dated November 30, 2021 for an annual fee not to exceed \$26,000.00.

- Section 2.** This contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A: 11-5 (1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.
- Section 3.** The term of the agreement shall be for one year, from January 1, 2022 through December 31, 2022.
- Section 4.** A notice of this action shall be printed once in the legal newspaper of the Township of Jefferson.
- Section 5.** The resolution authorizing the award of the contract for "Professional Services" and the contract itself must be available for public inspection per the requirement of the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq).
- Section 6.** The Business Entity Disclosure Certification and the Determination of Value be placed on file with the resolution.
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