

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

FEBRUARY 16, 2022
REGULAR MEETING – 7:00 PM
MINUTES

1. CALL TO ORDER

Council President Senatore called the meeting to order at 7:00 pm and read the meeting statement as follows: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **February 16, 2022** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2022** and was posted on the bulletin board in the Municipal Building on **January 6, 2022** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

	Present	Absent
Mr. Birmingham	X	
Mr. Kalish	X	
Mr. Smith		X
Vice President Dunham	X	
President Senatore	X	
Mr. Ryan, Township Attorney	X	
Ms. Reilly, Township Clerk	x	

Ms. Reilly called the roll. All Council members were present except for Councilman Smith, who was absent. Also in attendance were: Mayor Eric Wilsusen and Administrator Debi Millikin.

3. SALUTE TO THE FLAG

Council President Senatore led the flag salute.

4. SPECIAL PRESENTATIONS

There were no special presentations listed on the February 16, 2022 agenda.

5. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Robert Vander Ploegh, Jr. – no address stated

Mr. Vander Ploegh asked why he could see bills lists from other towns on-line prior to the meetings but not Jefferson's. Council President Senatore said she spoke with the Administrator and the Clerk and going forward the bills list will be on the website.

Mr. Vander Ploegh asked Mr. Ryan to qualify a State ethics statute as it applies to Resolution #21-104, which awarded a contract to the Gillespie Group. He said there was no concern about this contract addressed by Council regarding a potential ethics conflict and he couldn't understand why awarding this as a no-bid contract wasn't a violation. Ms. Millikin stated that this contract was awarded under the State contract. Mr. Vander Ploegh said he thought ethics law requires a bid. Mr. Ryan asked if Mr. Vander Ploegh was referring to the Council President's participation and asked if she voted on the resolution. Mr. Vander Ploegh said she did not. Mr. Ryan said that, even though the Council President is an employee of the vendor, the Gillespie Group, as she did not vote or participate in the process he did not see a conflict of interest being created. Mayor Wilsusen explained that there is still bidding but it is handled by the Cooperative and he also mentioned that Ms. Millikin is a Qualified Purchasing Agent (QPA). Ms. Millikin said that the Township does not deal with the Council President as the representative from the Gillespie Group.

Donna Vander Ploegh – 14 Crystal Road

Ms. Vander Ploegh said she did not think Mr. Ryan's answer was acceptable, that this contract should have gone out to bid, that the Council President should have announced why she was recusing herself, and Mr. Ryan should put his answer in writing because she still doesn't think what happened was correct.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

ORDINANCE #22-01

ORDINANCE AMENDING CHAPTER 403, SMOKING; SALE OF TOBACCO PRODUCTS, SPECIFICALLY SECTION 403-1 ENTITLED "DEFINITIONS", SECTION 403-2 ENTITLED "PROHIBITION OF SMOKING IN PUBLIC PLACES; SIGNS TO BE POSTED," AND SECTION 403-6 ENTITLED "ENFORCEMENT"

WHEREAS, the Jefferson Township Council has reviewed the Township Code regarding smoking and has determined that revisions are necessary to include the prohibition of smoking on all Township leased or owned property and in all Township leased or owned buildings.

NOW THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Jefferson Township Municipal Code is hereby amended to revise Section 403-1 "Definitions", Section 403-2 "Prohibition of Smoking in Public Places; Signs To Be Posted." and Section 403-6 "Enforcement," as follows:

SECTION I

Section 403-1 of the Jefferson Township Municipal Code is hereby amended by adding the following definitions:

Township Properties.

All lands and grounds leased or owned by Jefferson Township, including but not limited to all recreation fields, parking areas and grounds adjacent to the buildings leased or owned by Jefferson Township.

Section 403-2 of the Jefferson Township Municipal Code is hereby amended as follows:

- A. Smoking in Public Buildings, on Township properties, on recreation properties and on Board of Education properties as herein defined within the Township of Jefferson is prohibited.
- B. "No Smoking" signs or the international no smoking symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a diagonal red line through its cross-section) shall be posted at each public building entrance and within said building, as well as at conspicuous locations on Township properties, on recreation properties and Board of Education properties, in a number and in a manner determined by the administrator in charge of each such building or on such Township property, Board of Education property or recreation property to be sufficient to inform the public that there is no smoking allowed within the public buildings or on any such Township, Board of Education or recreation properties. The signs may contain a warning that smoking within the building or on any such property is subject to a fine. The failure to post any such sign shall not be a defense to a violation of this chapter.
- C. This prohibition does not apply to persons on Township roads.

Section 403-6 of the Jefferson Township Municipal Code is hereby amended as follows:
 The enforcement authorities of this chapter shall be the police officers of the Township of Jefferson, the Health Officer of the Township of Jefferson, and the Township Code Enforcement Officer, and their respective designees.

SECTION II

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, chapter, subchapter, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, chapter, subchapter, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING

Please state and spell your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Council President Senatore opened the public comment hearing with the consent of the members present and asked speakers to state their name and address for the record.

Robert Vander Ploegh, Jr. – 14 Crystal Road

Mr. Vander Ploegh said he appreciated that the Council included language stating that this does not apply to Township roads. He said he believes the only item this Ordinance changes is to include town grounds. He said he didn't understand why any employee who unfortunately has a smoking habit was being squashed.

With no one else wishing to be heard, Council President Senatore closed the public hearing.

INTRODUCED: February 2, 2022

ADOPTED: February 16, 2022

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X						X			
Mr. Kalish			X				X		X			
Mr. Smith	X		X									X
Vice President Dunham			X						X			
President Senatore		X	X					X	X			

7. COUNCIL AND MAYOR DISCUSSION

- **March 2, 2022 Change of Meeting Time**

Council consensus was to change the start time of the March 2, 2022 meeting to 6 pm. Ms. Millikin said the Township should have its financial statement at that time. Council Vice President Dunham confirmed that the intent was to start at 6 and go through the regular Council business and then have a budget discussion at the end of the meeting.

8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Mayor Wilsusen reported that Councilman Smith came out of surgery and was doing well. He offered condolences to Township Engineer Jim Lutz on the loss of his mother. He reported a meeting with the Jefferson Township Education Foundation regarding the June 11th fireworks, carnival and food truck event.

Mayor Wilsusen stated that he, Ms. Millikin, and Mr. Ryan will be meeting with residents from Timberwood Drive on February 23rd regarding the private road issue. Mayor Wilsusen invited two (2) Council members to attend. Council President Senatore said she owned fifty (50) feet of the road and asked Mr. Ryan to clarify whether she would be considered a private resident or Council person if she attended the meeting. Mr. Ryan said she would be considered a Council member.

Mayor Wilsusen said the Economic Development Committee (EDC) held a successful roundtable event last week. He said the EDC and Trails Committees will have a joint meeting on February 22nd and Greener by Design will speak about marketing.

Mayor Wilsusen reported that he and Mr. Millikin met with one of the Vice Presidents of Kean Skylands and they will be hosting an open house for the community on April 23rd from 10 am – 1 pm.

Mayor Wilsusen gave a Weldon Road Bridge update. He said he was part of a preconstruction meeting last week where the DOT announced that safety work will begin on March 1st, weather permitting, and that he is waiting on a press release to be able to issue out to the community. He said the bridge is expected to be completed by June of 2024, and that the DOT expects to be able to keep one

lane open in each direction for the vast majority of the two-year project. Ms. Millikin mentioned that the DOT expects to close Route 15 for about fifteen minutes when they are installing new steel beams.

Mayor Wilsusen reported a successful Coffee with a Cop event at the Wawa. He announced a ribbon cutting for Route 15 Realty Executives on February 22, 2022 at 4:30 pm. He said he, Ms. Millikin, and Council President Senatore attended and judged the Girl Scout Pinewood Derby event last Saturday. He mentioned that the Chamber of Commerce is holding a network lunch event on February 24th and the Local Emergency Planning Committee (LEPC) will also meet on the 24th.

Ms. Millikin said the police addition is just about complete and the Department of Corrections inspection is scheduled for February 24th. She reported that the new security system has been installed in the municipal building and employees have received key fobs.

Ms. Millikin said that Township Engineer Jim Lutz is working with the Lake Hopatcong Commission and Princeton Hydro regarding the 319 grant program. She said the Lake Hopatcong Commission is recommending a rain garden down by Lakeside Field and feels this would be an added bonus from a storm water standpoint. She said they are asking for a letter of support from the Township for the grant proposal which will be handled by the Mayor. Ms. Millikin said the only cost to the Township is Mr. Lutz's time.

Ms. Millikin stated that Animal Control Officer Kim Smith gave her a tour of the pound. She said pound fees haven't been reviewed in a while and she was surprised to learn that Jefferson had no adoption fees. She said there are costs to the town to care for the animals until they are adopted and adoption fees would help offset some of the costs. Ms. Millikin said she will present Council with fee suggestions.

Ms. Millikin asked Council to approve a payment that did not appear on the bills list. She explained that the payment was to North Creek, the contractor handling the police addition, in the amount of \$37,912.38. She said the purchase order had been approved by her, the architect and the Police Chief but had not gotten to the Finance Department in time to make the bills list and she didn't want to hold up the contractor. Council Vice President Dunham asked if the money is encumbered and Ms. Millikin said yes. Council consensus was to approve the payment to North Creek.

Ms. Millikin mentioned that Resolution #22-69 for the Clerk's Office is a new addition to the agenda that she wasn't aware of and therefore the money is not currently budgeted. Council President Senatore said that Council had discussed this issue last year and thought it had been put into effect. She said the Council is responsible for the Clerk and Deputy and what was allocated matches salaries given to the rest of the municipal employees, and that Mr. Ryan had made sure the procedure was done properly.

Councilman Birmingham asked if adding this resolution to the agenda was an emergency matter and quoted section 7-91 from the Township Code regarding additions to the agenda. Council President Senatore said the Administration needs the numbers to update the budget book. She explained that the agenda sent on Friday is a draft agenda. Councilman Birmingham said he will never vote in favor of a last minute addition to the agenda unless there is an emergency or there is a pressing issue.

9. COUNCIL REPORTS – Presiding Officer

Councilman Kalish wished Councilman Smith a healthy recovery. He said he would like to attend the Timberwood Road meeting on the 23rd since he had been in contact with some of the residents.

Councilman Birmingham re-stated that the reason he was going to abstain on what was added to the agenda is because of section 7-91 in the Township code.

Councilman Birmingham reported attending the Library Board meeting and that they are analyzing their budget. He said they have expressed concerns that if they don't spend the money in their budget, the wording that established the municipal library is that they will have to give the money back to the town to be used for a tax abatement. He mentioned that because the library cannot borrow or bond money so they have discussed putting monies aside to use for future pay as you go projects.

Councilman Birmingham said he would like a legal clarification from Mr. Ryan regarding the contract issue discussed earlier. He stated that he is being told this was a competitively bid contract but he wants an explanation as to how this cooperative is competitively bid. Ms. Millikin said the Township followed the purchasing law and Councilman Birmingham disagreed. Ms. Millikin said she will work with the Township Attorney and provide a letter to Council.

Council Vice President Dunham asked Ms. Millikin to forward the current pound fees to the Clerk for distribution to the Council. He thanked the Administration for bringing the Kean College open house to Council and the public's attention. He asked how the Township could help spread the word. Mayor Wilsusen said he hopes to put the information in his spring newsletter and said he volunteered the Township's social media and also that Kean College will be advertising the event themselves.

Council Vice President Dunham asked what would be discussed at the Timberwood Road meeting. Ms. Millikin said they intended to review the three points outlined in the Mayor's letter: the residents can take over the road themselves, they can improve the road and then the Township can accept the road once it has met certain standards, or they can ask the Township to make the improvements and accept an assessment. She said Mr. Ryan will review the reasons why the Township cannot maintain a private road but will not be offering legal advice and Mr. Ryan concurred. Council Vice President Dunham said he would consider attending the meeting. Ms. Millikin said she expected about ten (10) residents to attend.

Council Vice President Dunham said he also attended the Library Board meeting. He said the Library is trying to do the best they can with financial challenges and they are having difficulty hiring people. Mayor Wilsusen said the Township tries to be as helpful as possible but can only go so far in offering services as the Library has its own budget.

Council Vice President Dunham asked if the Township had heard any more about the improvements scheduled for the Berkshire Valley Road and Route 15 intersection. Mayor Wilsusen said he would reach out to Mr. Sytko, the DOT representative, for an update.

Council Vice President Dunham said he does not like additions to the set agenda after Friday but the Council and the Clerk have been good about trying to control it. He recommended that Council decide what constitutes an emergency or emergent situation. He apologized to Ms. Millikin that she was not informed of some of the numbers that were put in place.

Council President Senatore had no report.

10. ORDINANCES – FIRST READING

There were no Ordinances for introduction/first reading on the February 16, 2022 agenda.

11. NEW BUSINESS

RESOLUTION #22-69 -RESOLUTION SETTING 2021 AND 2022 SALARIES FOR THE TOWNSHIP CLERK AND DEPUTY CLERK WITHIN THE RANGE AS ESTABLISHED BY THE TOWNSHIP’S SALARY ORDINANCE

WHEREAS, N.J.S.A. 40A:9-165 permits the governing body of a municipality, by Ordinance, unless otherwise provided by law, to fix and determine the salaries, wages or compensation to be paid to the officers and employees of the municipality, including the members of the governing body; and

WHEREAS, the Township Council previously adopted a **Salary Ordinance (#21-25)** which provides for the range within which the salaries, wages or compensation of the Township Clerk and Deputy Township Clerk may be provided for.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey, that the Township Council hereby sets the salary for the Township Clerk, said salary being within the parameters set by the Salary Ordinance previously adopted by the Council, at \$96,030 effective January 1, 2021 and \$99,909 effective January 1, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey, that the Township Council hereby sets the salary for the Deputy Township Clerk, said salary being within the parameters set by the Salary Ordinance previously adopted by the Council, at \$57,630 effective January 1, 2021 and \$59,958 effective January 1, 2022.

Councilman Birmingham announced he is abstaining from the vote based on the Township code, section 7-91 and his previous comments that he would only be adding for emergency reasons or for reasons that would adversely affect the taxpayers by not expeditiously acting. Councilman Kalish said he didn't realize there hadn't been a public vote on this issue. Mr. Ryan confirmed that the discussion about employee salaries can be held in Executive Session and Council can reach a consensus but it is important that Council take formal action in the public session. Councilman Kalish said he will be voting to move forward. Council Vice President Dunham said seeking a legal opinion is what led to the delay in dealing with this issue. Council President Senatore stated that, going forward, the salaries would be voted on at the Reorganization meeting and therefore handled in a timely manner.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham					X	
Mr. Kalish			X			
Mr. Smith						X
Vice President Dunham	X		X			
President Senatore		X	X			

12. MINUTES

February 2, 2022 - Regular

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish		X	X			
Mr. Smith						X
Vice President Dunham	X		X			
President Senatore			X			

13. CONSENT AGENDA*

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

*PERMITS/LICENSES

- Mobile Home Park/Trailer Licenses for the Period January 1, 2022 – December 31, 2022
 21-03 Lakeland Mobile Home Park – 15 Trailer Lots (Conditional 2022 License Valid Through 6/30/22)

*APPOINTMENTS

- None

*CONSENT AGENDA RESOLUTIONS:

- 22-63 Resolution Authorizing the Payment of Bills
- 22-64 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 22-65 Resolution Authorizing the Refund of Overpayment(s) of Health Fees
- 22-66 Resolution Authorizing a Lease Agreement Between the Township of Jefferson and the County of Morris for Use of the White Schoolhouse Building (Nutrition Project)
- 22-67 Resolution Supporting the Submission of a New Jersey Highlands Grant for Trout Habitat Plan and Investigation by the Township of Jefferson, County of Morris, New Jersey
- 22-68 Resolution Authorizing a Four (4) Year Shared Service Agreement for Use of the Township of Jefferson Gun Range Between the Township of Parsippany-Troy Hills, Township of Hardyston

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish			X			
Mr. Smith						X
Vice President Dunham	X		X			
President Senatore		X	X			

14. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Donna Vander Ploegh – 14 Crystal Road

Ms. Vander Ploegh said that in 2017 the previous Tax Assessor’s salary was high that she and her husband had tried to get the salary Ordinance changed. She said the Tax Assessor’s increases were very high, plus the Township was allowing him to work in other districts. She stated her opinion that Ms. Reilly did not deserve her raise.

Council Vice President Dunham explained that the previous Tax Assessor was also functioning as the Technology person and at the time combining these positions seemed like the prudent thing to do. He said the new Administration has changed this and the Township now has a part-time Tax Assessor and full-time Technology person and he’s glad of that because of all the hackers and scams. Mayor Wilsusen said the Township’s insurance rates continue to increase because of cyberattacks. Council President Senatore said that the Administration has placed all employees on some type of salary guide and Council was making sure that the Clerk’s Office was on the salary guide also, so Council has just done something positive. She stated that Ms. Reilly does a very good job for the Council.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

15. EXECUTIVE SESSION

There was no Executive Session listed on the agenda for February 16, 2022.

16. ADJOURNMENT AT 8:16 PM

Motion made by Council Vice President Dunham, second by Councilman Kalish to adjourn the meeting at 8:16 pm, with all members in favor signifying by “Aye.”

February 16, 2022

 Michele Reilly, RMC, Township Clerk

 Melissa Senatore, Council President

CONSENT AGENDA RESOLUTION #22-63

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **February 16, 2022** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #22-64

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | | | |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment | 2. Adjustment of Assessment | 3. Homestead Rebate | 4. Overbilled | 5. Third Party Lien |
| 6. Duplicate Payment | 7. Exempt | 8. County/State Board Appeal | 9. Overpayment | |
| 10. Return of Premium | 11. New Jersey Saver | 12. Return of Recording Fee | 13. Vets, Senior Citizen Deduction | |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
		CORELOGIC	\$9,059.92	6	2022
		B233 L29.25 - \$1,998.76			
		B248 L3 - \$1,102.24			
		B432 L21 - \$2,332.30			
		B477 L12.09 - \$3,626.62			
249	3.10	ENSURE TITLE	\$5,907.92	6	2022
302	47	ANTHONY WAYNE TITLE	\$1,759.53	6	2022
445	6.33	TITLE ON DEMAND	\$2,539.05	6	2022
447	13	NO. BERGEN TITLE	\$2,504.13	6	2022
		TOTAL:	\$21,770.55		

CONSENT AGENDA RESOLUTION #22-65

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF HEALTH FEES”

WHEREAS, there appears on the Health Department records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Recreation Department recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | |
|----------------------|-------------------------|-------------------------|
| 1. Incorrect Payment | 2. Duplicate Payment | 3. Service not rendered |
| 4. Program Cancelled | 5. Expelled Participant | |

PAYEE	PROGRAM	AMOUNT	CODE
Steve Haggett 10 Grandview Ave. Stockholm, NJ 07460	PSA screening 10/30/22	30.00	3
	Total Refunds:	30.00	

CONSENT AGENDA RESOLUTION #22-66

“RESOLUTION AUTHORIZING A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF JEFFERSON AND THE COUNTY OF MORRIS FOR USE OF THE WHITE SCHOOLHOUSE BUILDING (NUTRITION PROJECT)”

WHEREAS, the Township of Jefferson (Landlord) maintains the White Schoolhouse Building (facility) at 54 Schoolhouse Road; and

WHEREAS, the County of Morris (Tenant) wishes to utilize the facility for the purpose of operating a Nutrition Project three (3) days per week; and

WHEREAS, the Township Attorney has reviewed the Lease Agreement authorizing the Tenant (Department of Human Services) to use a portion of said facility, more specifically the approximately two thousand (2,000) square foot Community Room plus associated kitchen space and equipment, rest rooms, office space, and storage closets as may be assigned by the Landlord; and

WHEREAS, the Township is desirous of approving said Lease Agreement for the term starting January 1, 2022 and ending December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Lease Agreement attached hereto between the Tenant and Landlord is hereby approved, and that the Township Administrator is hereby authorized to execute this Lease Agreement on behalf of the Township.

CONSENT AGENDA RESOLUTION #22-67

“RESOLUTION SUPPORTING THE SUBMISSION OF A NEW JERSEY HIGHLANDS GRANT FOR TROUT HABITAT PLAN AND INVESTIGATION BY THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, NEW JERSEY”

WHEREAS, Lake Hopatcong (hereafter known as the Lake) is a popular public accessible, recreational waterbody located in the Township of Jefferson, Morris County, New Jersey as well as three other municipalities; and

WHEREAS, the Lake offers a variety of recreational amenities to the residents of the Township of Jefferson and three other municipalities as well as the public; and

WHEREAS, one of these amenities includes healthy and viable trout fishery; and

WHEREAS, The Township of Jefferson would like to work with the Lake Hopatcong Commission, the Lake Hopatcong Foundation and the other municipalities to better understand how larger fish can better survive seasonal stresses on the lake's carryover trout habitat; and

WHEREAS, the identification of both vertical water column and near-shore trout carryover habitat will aid in the protection and preservation of such habitat; and

WHEREAS, linking such potential carryover trout habitat with watershed-based activities will strengthen future requests for funding to further protect the lake against Harmful Algal Blooms (HABS); and

WHEREAS, the Township of Jefferson is seeking funds from the New Jersey Highlands Council to initiate this Trout Habitat Plan/Investigation; and

WHEREAS, Princeton Hydro worked with various stakeholders to develop a proposed Scope of Work to submit a grant application to the New Jersey Highlands Council at no charge to the Township; and

WHEREAS, if the Township of Jefferson is awarded funding through the New Jersey Highlands Council a resolution to authorize the professional service agreement will be done with Princeton Hydro to conduct the consulting and monitoring services associated with this project; and

WHEREAS, the total amount of requested funds is \$43,000, which will cover the consulting and monitoring services associated with the project as well as the completion of the final report; and

WHEREAS, if this project is not awarded the funding through the New Jersey Highlands Council the Township of Jefferson does not owe any money to Princeton Hydro for the development of the scope of work.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township of Jefferson authorizes Princeton Hydro to provide the Township with the scope of work to be submitted directly to the New Jersey Highlands Council, on the Township of Jefferson letterhead, requesting funds for this proposed project.

CONSENT AGENDA RESOLUTION #22-68

“RESOLUTION AUTHORIZING A FOUR (4) YEAR SHARED SERVICE AGREEMENT FOR USE OF THE TOWNSHIP OF JEFFERSON GUN RANGE BETWEEN THE TOWNSHIP OF PARSIPPANY-TROY HILLS, TOWNSHIP OF HARDYSTON”

WHEREAS, the Township of Jefferson currently has a gun range that is utilized by outside agencies for qualifications for their Law Enforcement; and

WHEREAS, the Township of Jefferson adopted Resolution No. 21-76 on March 3, 2021, authorizing a Shared Service Agreement between the Township of Parsippany-Troy Hills, Township of Hardyston, County of Morris, NJ State Police Troop B Barrack and United States Department of Defense; and

WHEREAS, the Township of Jefferson has since determined that only Parsippany-Troy Hills and Hardyston Township desire to enter into the shared services agreement for use of the Township of Jefferson Gun Range; and

WHEREAS, the Township of Jefferson would like to formally execute a Shared Service Agreement between the Township of Parsippany-Troy Hills and Township of Hardyston; and

WHEREAS, the term of the Shared Service Agreement is for a four (4) year contract beginning January 1, 2021 to December 31, 2024 with an option for extensions along with a daily fee of \$250.00 for each day not to exceed 30 days in a year.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey authorize a four (4) year Shared Service Agreement for use of the Township of Jefferson Gun Range between the Township of Jefferson, Township of Parsippany-Troy Hills and Township of Hardyston commencing on January 1, 2021 through December 31, 2024.