

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

MARCH 2, 2022
REGULAR MEETING – 6:00 PM
MINUTES

1. CALL TO ORDER

Council President Senatore called the meeting to order at 6:00 pm and read the meeting statement as follows: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **March 2, 2022** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2022** and was posted on the bulletin board in the Municipal Building on **January 6, 2022** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. **The change in meeting time was noticed on February 18, 2022.**

2. ROLL CALL

	Present	Absent
Mr. Birmingham	X	
Mr. Kalish	X	
Mr. Smith	X	
Vice President Dunham	X	
President Senatore	X	
Mr. Frodella, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

Ms. Reilly called the roll. All Council members were present. Also in attendance were Mayor Eric Wilsusen, Administrator Debi Millikin, Chief Financial Officer Bill Eagen, Chief Paul Castimore.

3. SALUTE TO THE FLAG

Council President Senatore led the flag salute.

4. SPECIAL PRESENTATIONS

There were no special presentations listed on the agenda for March 2, 2022.

5. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Robert Caruso – 30 Brady Road

Mr. Caruso expressed concerns about traffic in town, particularly cars travelling north on the southbound side of Route 15, the backup at the traffic light at the intersection of Route 15 and Berkshire Valley Road, and cars going through the red light at the intersection of Route 15 South and Edison Road. Mr. Caruso asked for an explanation of an item on the bills list, which was answered by Ms. Millikin. He also asked a question about accumulated absences which was answered by Mr. Eagen.

Sheila Brown – 299 Dover Milton Road

Ms. Brown asked if an email reminder can be sent regarding the due date for taxes. Mayor Wilsusen he uses social media and the town website for communication, as well as the Rave alert system. He explained that the Rave system is reserved for emergency purposes. Council Vice President Dunham said the lack of newspaper in town makes communication to residents more difficult.

Chris Carfano – 14 Woodland

Mr. Carfano thanked Council for publishing the bills list on line. He said he has hearing issues and wondered why the sound system just records and does not amplify. Council Vice President Dunham said this concern has been brought up before and he is sure a better sound system will be purchased eventually.

Mitch Adams – 29 Lark Lane

Mr. Adams asked what is driving the increase in local taxes. He said he has been a homeowner for forty (40) years and can remember when the local tax rate was eighteen percent (18%) versus the twenty-seven percent (27%) it is now. Councilman Smith said he felt a lot of this can be attributed to the Highlands Act and how it affects the Township's ratables. Mayor Wilsusen concurred.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

There were no Ordinances for public hearing or adoption listed on the agenda for March 2, 2022.

7. COUNCIL AND MAYOR DISCUSSION

• Establish Ordinance Re: Housing & Rental Property Standards – Short Term Rental Property

Ms. Millikin said she spoke to the Health Department and as a result added some additional language to the draft Ordinance. She said the number of bedrooms to be utilized will be based off of the septic capacity. She also said the Health Department recommended property owners provide a sketch of parking and a schedule of the disposal of garbage and recycling. Mayor Wilsusen reiterated that short term rentals have become an issue in the Township and there are currently no parameters. Ms. Millikin said if Council was in agreement, she would work with Mr. Ryan's office to have an Ordinance ready for introduction at the March 16th meeting.

Council Vice President Dunham asked for an explanation of the procedure once an Ordinance is adopted. Ms. Reilly explained it is published in the Daily Record, put on the Township website, and also on the official bulletin board of the Township. Ms. Millikin said in reference to the short term rental Ordinance, Administration would also put a blurb in their newsletter, as well as reach out to realtors via a mass email.

• Amending Chapter ___ (Police Department) Re: Appointments to Department; Qualifications

Chief Castimore explained that there are three (3) different ways to hire officers: taking a lateral transfer, hire off the Civil Service List, or hire an individual with a Police Training Commission (PTC) number. He said he would like to be able to use the PTC option in order to diversify the department. Ms. Millikin explained that a person receiving a PTC number has paid on their own to attend a Police Academy.

Chief Castimore said having the PTC option means he can go to the Academy and observe participants and offer a promise of employment. He said the Academy is getting longer and longer due to the Attorney General mandates and that there will eventually be only one academy class a year. He said all the surrounding towns have this option, citing Rockaway Township and Sparta.

Councilman Birmingham asked how this would work with veterans and Chief Castimore said there is no veteran's preference with the PTC option. Mr. Frodella explained that this is another option for hiring and the statute does not permit a veteran's preference. Ms. Millikin said the Administration would like to introduce this Ordinance at the March 16th meeting.

8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Mayor Wilsusen stated that the problems with Berkshire Valley Road and Route 15 have been lingering, but that he is in constant contact with the State Department of Transportation (DOT). He said the DOT plans on creating two (2) turning lanes coming from Berkshire Valley Road, and they will be advertising this summer for bids and hopefully starting construction late summer or early fall.

Mayor Wilsusen gave a Weldon Road Bridge updated and said the contract has been awarded and work is expected to start soon on the deconstruction and reconstruction of the bridge. He said the project is supposed to last about two (2) years and he is waiting on some additional information before issuing a news release.

Mayor Wilsusen said his administration held a meeting with some of the Timberwood residents regarding private roads and explained their options. He told Council there will be a meeting tomorrow night with the White Rock Association regarding the options for White Rock Lake and asked for two (2) Council members who might want to attend. He mentioned attending a ribbon cutting for Realty Executives on Route 15.

Mayor Wilsusen asked council to consider supporting a resolution regarding the return of the energy tax receipts to the municipality. He said receiving these funds would be a boost to the Township and an offset to property taxes.

Ms. Millikin said she is hopeful the police addition will be given its TCO tomorrow afternoon. She explained yesterday's addition to the temporary budget resolution and said the Health Department needs funds to be able to order the high dose flu vaccine for seniors. She reported on the water leak discovered on Croft Road, which she said was fairly substantial and caused low pressure on the lake side of town. Ms. Millikin also said that New Jersey Natural Gas is planning work in Lake Forest this spring and there will be a meeting to discuss the project and timing.

Ms. Millikin told Council she will be away this Thursday through Sunday visiting her parents in Florida.

Council Vice President Dunham asked who requested the meeting about White Rock and Ms. Millikin said the Association reached out to the Township. She said the meeting will be at 7:30 pm at the White Rock pavilion. Councilman Birmingham and Council Vice President said they would be willing to attend.

9. COUNCIL REPORTS

Councilman Kalish reported attending the meeting with the Timberwood residents. He said he will be attending the Chamber of Commerce luncheon tomorrow. He thanked the Ms. Millikin, Mr. Eagen, and Mayor Wilsusen for spending time educating him on the budget.

Councilman Birmingham mentioned that the municipal building has been closed a few times due to weather. He said he knows of a few other towns and school districts which are working remotely and thought this might be something to look into. He said there are other issues besides snow which might cause the closure of the building. Mayor Wilsusen responded that in order for all employees to be able to work from home, everyone would have to be given a laptop and internet access. He said that this would be a very large expense for the few days per year the building is closed.

Councilman Birmingham commented that the bills list is an immediate access item per State statute and he didn't understand why a resident would have been told to file an OPRA request in order to obtain a copy. Mr. Frodella explained that the State statute refers to the actual bills and not the list. Councilman Birmingham also commented on communication with residents and questioned why email reminders for tax payments could not be sent. Ms. Millikin said the tax office offers reminder stickers that a resident could put on their calendar. Mayor Wilsusen said he welcomes any solution to communicate better with the residents and encouraged Councilman Birmingham to find him a good system and to appropriate the money for the purchase.

Councilman Smith said he was sorry he had missed the last meeting but understood there had been disparaging comments made about staff and Council members regarding the procedure for bids and contracts. He stated that he was disappointed to hear that Councilman Birmingham had also made comments. Councilman Birmingham replied that he had asked for something in writing from the attorney regarding this issue. Ms. Millikin said Mr. Ryan is preparing a report for Council and it should be completed next week.

Council Vice President Dunham confirmed with the Township Attorney that Council should be operating under Roberts Rules of Order and before speaking, Council members must be recognized by the Chair.

Council Vice President Dunham asked Mr. Eagen about American Rescue Act funds, and wondered if the Township had received and/or allocated any monies. Mr. Eagen said the Township has received one payment and the second is expected in July. He said the administration has been talking about how best to allocate the funds. He mentioned that funds must be encumbered by 2024.

Council Vice President Dunham spoke about Timberwood Lane and said ceasing the maintenance of private roads had been discussed with the prior Administration. Ms. Millikin said Mr. Ryan is still looking into the ownership of the road and that Township Engineer Jim Lutz is putting together a cost estimate regarding bringing the road up to standards.

Council President Senatore thanked the Mayor and Chief for the alerts regarding Monday night's power outage. She said she had viewed the new trails map and it is very interesting and exciting to see. She said she hopes these new trails will bring people into Jefferson to use the Township businesses.

10. ORDINANCES – FIRST READING

There were no Ordinances for introduction/first reading listed on the agenda for March 2, 2022.

11. NEW BUSINESS

There was no new business listed on the agenda for March 2, 2022.

12. CONSENT AGENDA*

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***PERMITS/LICENSES**
None

***APPOINTMENTS**

- Ryan Collis – Fire Company #2

***CONSENT AGENDA RESOLUTIONS:**

- 22-70 Resolution Authorizing the Payment of Bills
- 22-71 Amendment to Resolution #22-52 Authorizing the Refund of Planning Department Escrow Fees and the Closure of Certain Escrow Accounts
- 22-72 Resolution Authorizing a Transfer of Appropriations
- 22-73 Resolution Authorizing a Temporary Budget Amendment

Prior to the vote on the Consent Agenda, Councilman Birmingham requested that Resolution #22-74, Resolution Authorizing Two (2) Year Contract for Vehicle/Truck Parts – Contract – Falcon Auto Parts, Inc., be removed for separate consideration and vote. Council Vice President Dunham asked about Resolution #22-73 and the additional money allocated for the senior groups. Mr. Eagen explained that they need the funds as they are booking trips.

CONSENT AGENDA

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish			X			
Mr. Smith			X			
Vice President Dunham	X		X			
President Senatore		X	X			

RESOLUTION #22-74

Resolution Authorizing Two (2) Year Contract for Vehicle/Truck Parts – Contract – Falcon Auto Parts, Inc.

Councilman Birmingham had questions about this bid. He asked how many bids were received and Ms. Millikin said one bid was received. Councilman Birmingham said the ideal is to have multiple bidders. Council Vice President Dunham pointed out that there was only one bid received on the garbage contract which is a multimillion dollar budget item.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish			X			
Mr. Smith			X			
Vice President Dunham	X		X			
President Senatore		X	X			

13. BUDGET DISCUSSION – Presiding Officer

- Chief Financial Officer Bill Eagen & Auditor James Cerullo**

Mr. Cerullo told Council the Annual Debt Statement, due by January 31st, has been filed. He said the Township's annual debt has increased a bit, about nineteen million dollars versus the seventeen million dollars from last year, and the police addition accounts for some of the increase. He reported that the debt percentage has increased from .624% to .692%. He said this is still well below the allowable three and one half percent (3 1/2%) of the equalized valuation and also below the one percent (1%) bond agency threshold.

Mr. Cerullo reminded Council that the Township has been impressively paying off its temporary debt, which cuts down on the need for permanent financing, and said that from a debt perspective Jefferson is in good shape. He explained that the projected drop offs in bonded debt payments can be used to pay off temporary debt and will keep the Township from having to go the market for bonding. He said the goal is to pay off all outstanding permanent debt by 2028 and from then on utilize temporary debt or "pay as you go" to fund capital projects. Mr. Eagen reminded Council that the Township is adding \$125,000 to its temporary debt payment each year.

Councilman Birmingham commented that the debt seems to be increasing rather than decreasing, as the Annual Debt Statements show increase from 2015 to present. He also questioned why there seemed to be two (2) different debt statements for 2022, one reflecting \$18.1 million dollars and one reflecting \$19.5 million dollars. Mr. Cerullo explained that a review of the Annual Financial Statement led to a revised debt statement. He said he contacted the Division of Local Government Services and the Township still met the statutory filing deadline. Councilman Birmingham questioned why the debt has increased but Mr. Cerullo keeps stating that the Township is on a path to pay the debt down. Mr. Cerullo said the Township will still have debt, but is trying to pay off all permanent bonded debt by 2028. He explained that there will still be short term temporary borrowing and pay as you go debt. Council Vice President Dunham mentioned that the Township has certain reserve funds, for example, the snow reserve fund, set aside in order to prevent indebtedness.

Mr. Cerullo reviewed the Annual Financial Statement, which was due February 10th and then extended to March 4th. He explained that the Annual Financial Statement reflects the status of the current fund, which is supported by taxes. He told Council that the Township has fortunately been able to regenerate surplus and it has increased. He also explained his recommendation for the utilization of surplus as part of the Township's budget.

Mr. Cerullo mentioned that there are two (2) cap calculations Jefferson has to be compliant with. He told Council that he recommends they pass the cap bank Ordinance, as it allows the Township to set aside any amount under the 1977 spending cap. He said the set aside is a good planning tool and can be used in the next three (3) budget years to offset a potentially astronomical increase. Mr. Cerullo also explained the two percent (2%) tax levy cap and said the Township's budget is approximately \$181,000 under the cap.

Mr. Cerullo presented Council with some statistics. He said the net value taxable of the Township is up 1/3 percent compared to last year. He said the purpose of the net value taxable is that it helps to determine the value of a tax point, which this year will equal \$284,452. Mr. Cerullo told Council that municipal services, which includes the Township's budget, the library, open space and garbage budgets, are .91 per \$100 of valuation as compared to last year's valuation of .88, meaning an increase of about three (3) tax points. He explained to Council that what this means for the mythical average home valued at \$319,000 is a tax increase of approximately \$95.00. He said that in order to see any movement in the tax increase, Council would have to adjust the budget by a tax point or a fraction of that amount. He explained that a decrease in one tax point will save the average homeowner about \$31.91 in taxes.

Mr. Cerullo turned the presentation over to Mr. Eagen, who reviewed the operating budget. Mr. Eagen stated that he and the Administration have already incorporated reductions amounting to \$570,000 in the preliminary budget provided to the auditor. In response to questions from Councilman Birmingham regarding the increase in spending and the cap, Mr. Eagen explained that some costs are outside the cap. He said that for example, State healthcare costs, which are outside the cap, increased four percent (4%) for active employees and even more for retirees without Medicare. Councilman Smith asked if the Township was shopping around for healthcare and Ms. Millikin said she is in the process of getting something ready to go out. Mayor Wilsusen pointed out that some departmental operating budgets were set back to 2020 levels and have had no increases in two (2) years.

Council President Senatore asked about budget deadlines and Mr. Eagen said the deadline to introduce the budget is March 16th or by the April 6th meeting. He explained that this year the Township is under State budget review, which begins when the budget is submitted. He said that hopefully the State is able to review the budget promptly but sometimes they are behind on their review. He told Council that the budget cannot be adopted until the State gives their approval, although the public hearing can still be held in the twenty-eight (28) day timeframe.

Council Vice President Dunham asked about the line item for the 9-1-1 communications system. He said the costs increased from a projected \$190,000 to \$212,000. Ms. Millikin said the increase is due to updated pricing. In response to Council Vice President Dunham's questions, Chief Castimore stated that the Township received a letter last year from the State, indicating that Verizon will no longer support the current KLM 9-1-1 system if it goes down, which it does often, as they are abandoning their copper. He said the Township will transition to an IP based 9-1-1 operating system. Council Vice President Dunham said he had questions about the financing and asked about using American Rescue Fund money for this project. Ms. Millikin said she would check if this was allowed but she didn't think so. Council Vice President Dunham asked about allocating half the money this year and half the money next year and Mr. Eagen said it all depends on the timing of the capital project and when it has to be completed.

In response to the discussion about financing for this capital project, Mayor Wilsusen stated that capital is not driving the tax increase. Mr. Eagen confirmed and said the tax increase is due to increases in operating expenses. He said the only capital cost that would affect the tax increase would be abandoning the long term plan and not contributing \$125,000 to the capital improvement fund.

Mayor Wilsusen said the Township has no control over pension, insurance, and healthcare increases, and these amounted to a \$900,000 increase this year. He reminded Council the budget was reviewed line by line last year. He mentioned that he reduced Dial A Ride operations and laid off five (5) Dial A Ride employees, as well as turned the Tax Assessor position from full time into part-time. He said moving Dial A Ride employees to the Recreation Building means there was no need to rent the trailer and that was a big saving. Mayor Wilsusen stated that in order to save real money the Township will need to cut one million dollars in order to see a zero percent tax increase, and doing so would mean cutting services.

Ms. Millikin told Council that if there is a consensus tonight the budget can be introduced on March 16th, or she suggested a special meeting next week if more discussion is necessary. Council discussion ensued about wants versus needs and what might be removed in order to lower the tax rate. Mayor Wilsusen pointed out that the budget has already been cut by \$570,000. Mr. Eagen said there are no substantial cuts that he can see but departments can be told that there will be no new increases and that they have to make do with what they have. He said this budget approach might necessitate transfers at the end of the year and cited the snow budget as an example. Mr. Eagen said it is possible that the Township will be headed into the winter without a buffer since there has been a lot of money expended in the first three (3) months of the year. Mayor Wilsusen pointed out that budget figures are typically based on last year's numbers and fuel will be a factor this year.

Mayor Wilsusen said the State has tied Jefferson's hands by now allowing the town to grow due to Highlands restrictions.

Ms. Millikin said she wants Council to understand that the bonding for the six million dollar general capital plan (not including water and sewer) is only \$3.5 million, with \$2 million dollars in pay as you go funding, including American Rescue Plan money. She said the Township is spot on with the ten (10) year plan. Councilman Birmingham suggested cutting the open space tax or using the money to offset the budget. Mr. Eagen said the money has to be used for recreational purposes and also that the Township cannot apply for County grant funds if the tax is not at least one (1) tax point. Councilman Birmingham said it has been a long time since the Township received any County open space monies. Mayor Wilsusen said the tax money needs to be used to fix the facilities that have been neglected.

Mr. Eagen provided Council with a debt projection. He said he used the annual debt statement and projected the Township's debts over ten (10) years. Councilman Birmingham stated that it looks like the debt has been going up and will continue to go up. Mayor Wilsusen said debt projections are now based on the ten (10) year capital plan. He said the Township is spending a lot on improvements like paving roads, and Ms. Millikin reminded Council these expenses are short term debt, and not long term debt which costs more. Mr. Eagen stated that each year the Township reduces bonding and increases the amount of "pay as you go" projects. Council Vice President Dunham pointed out that Council agreed to the ten (10) year capital plan and knew that this was a big expenditure year, with two million dollars in road improvements. He said he would like to see a little less of a tax increase and asked Administration to do another review.

Ms. Millikin requested a special meeting on March 9th because she said she is concerned about the State budget review process. Mayor Wilsusen said the Township has saved money on bids by adopting the budget early these past three (3) years. Council President Senatore said she had a conflict on March 9th so Council consensus was to hold the meeting on March 8th at 7:00 pm.

14. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Matthew DeCrosta – South Lakeside Avenue

Mr. DeCrosta asked if the public will be able to see the numbers before the 8th or if the public will have to come and listen. Council President Senatore said the information will not be available prior to the meeting and encouraged the public to attend. Mr. DeCrosta pointed out the poor state of the Council room floor.

Larry LaSala – Robin Drive

Mr. LaSala said he has lived in Jefferson for a long time and his taxes are high. He said there are a lot of people in town on fixed incomes or unemployed and the Mayor and Council will lose a lot of good people with the tax increase. He encouraged further cuts.

Bob Caruso – 30 Brady Boulevard

Mr. Caruso asked why the Township no longer does rolling assessments and said he thought the Township never had the authority to do these. Ms. Millikin said the Township had been divided into four (4) quadrants and would assess one quadrant a year. She explained that the recent court case mandates that rolling assessments be completed for the whole town, which is not feasible for a town Jefferson's size.

Mr. Caruso asked when the Township might get a new cable provider and asked if Cablevision had an exclusive agreement. Mayor Wilsusen said he has no control over that and the agreement is not exclusive but merely a franchise agreement. He said Planet Network also has an agreement with the Township.

Mr. Caruso asked about the Township's debt. He said he thought it was thirty million dollars based on the auditor's comments. Mr. Eagen said the total debt is 19 million dollars including the 11 million dollars in short term debts. Mr. Caruso also had questions about the Township's debt ratio, the cap bank Ordinance and the two percent (2%) cap. Mr. Eagen offered explanations for Mr. Caruso's questions.

Carl Cathcart – 1 Sycamore Street

Mr. Cathcart said he was happy to see the big drop in the budget and thanked the Mayor and Council for doing the right thing.

Bob Mulvihill – 28 Mason Street

Mr. Mulvihill asked if Air BnB's can be taxed. Ms. Millikin said this isn't allowed under State statute. Council President Senatore mentioned there is a fee for registration.

Carol Puleo – 15 Garnet Drive

Ms. Puleo asked that her road be paved. Mayor Wilsusen said Garnet Drive is on this year's list. Ms. Puleo asked when the Township might have the tax record search feature back on-line. Mayor Wilsusen cited the new Daniel's Law and said Microsystems, which is the source of the information, does not yet have a mechanism in place for redactions. He said the attorney recommended removing the feature until redactions are available.

Frank Molina – 1 Summer Walk Circle

Mr. Molina thanked the Mayor and Council for all they do.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

15. EXECUTIVE SESSION

There was no Executive Session listed on the agenda for March 2, 2022.

16. ADJOURNMENT AT 9:13 PM

Motion made by Councilman Smith, second by Councilman Vice President Dunham, to adjourn the meeting at 9:13 pm, with all members in favor signifying by "Aye."

March 2, 2022

Michele Reilly, RMC, Township Clerk

Melissa Senatore, Council President

CONSENT AGENDA RESOLUTION #22-70

"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated March 2, 2022 and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #22-71

"AMENDMENT TO RESOLUTION #22-52 AUTHORIZING THE REFUND OF PLANNING DEPARTMENT ESCROW FEES AND THE CLOSURE OF CERTAIN ESCROW ACCOUNTS"

WHEREAS, there appears to be an error on the Planning Department records escrow fees as shown below; and

WHEREAS, the Planning Department identified an error with the Michael Gramp escrow balance in the amount of \$28.16 as shown below; and

WHEREAS, the Michael Gramp escrow account has a zero dollar balance in such account, and does not require a refund.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the proper officers are hereby authorized and directed to close the Michael Gramp escrow account without issuing a refund.

BE IT FURTHER RESOLVED that the Chief Financial Officer of the municipality is authorized to take such steps as are necessary to close these accounts.

ACCOUNT #	APPLICANT	AMOUNT
21-03	Michael Gramp	\$28.16
		\$28.16

CONSENT AGENDA RESOLUTION #22-72

“RESOLUTION AUTHORIZING A TRANSFER OF APPROPRIATIONS”

WHEREAS, there is a need for an appropriation transfer for 2021 Current Fund; and

WHEREAS, there are sufficient funds to meet the current needs.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers:

Appropriation Transfers - 2021 Budget	03/02/2022 Council Meeting	
	CURRENT FUND	
FROM:	ACCOUNT No.	AMOUNT:
SNOW REMOVAL SW	1-01-26-260-292-100	19,000.00
SNOW REMOVAL OE	1-01-26-260-292-200	31,000.00
ACCUMULATED ABCENCES SW	1-01-30-415-415-100	50,000.00
		100,000.00
	TRUST FUND	
TO:	ACCOUNT No.	AMOUNT:
SNOW TRUST	T-15-56-860-000-846	50,000.00
ACCUMULATED ABSENCE TRUST	T-15-56-860-000-856	50,000.00
		100,000.00

CONSENT AGENDA RESOLUTION #22-73

“RESOLUTION AUTHORIZING A TEMPORARY BUDGET AMENDMENT”

WHEREAS, N.J.S.A. 40A:4-19, Local Budget Law, provides that temporary appropriations may be made prior to the adoption of the 2022 Budget for the purposes and amounts required in the manner therein provided; and

WHEREAS, the Township Council approved temporary budget appropriations (Resolution #22-37) on January 5, 2022; and

WHEREAS, the Township Council approved temporary budget appropriations (Resolution #22-50) on February 2, 2022; and

WHEREAS, the Chief Financial Officer (CFO) recommends the approval of additional appropriations for various accounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, Morris County, that the following temporary appropriations be made and a copy of this shall be transmitted to the Chief Financial Officer for his/her records:

Account Id	Description	2021 Budget	2022 Temp Budget
1-01-27-330-330-000	HEALTH & WELFARE		
1-01-27-330-330-200	HEALTH & WELFARE Other Expense	34,525.00	9,062.81
1-01-28-370-372-000	SENIOR CITIZENS - LAKELAND		
1-01-28-370-372-200	LAKELAND SENIORS	7,500.00	5,531.25
1-01-28-370-375-000	SENIOR CITIZENS - MILTON		
1-01-28-370-375-200	MILTON GOLDEN AGE	7,500.00	5,531.25
1-01-31-430-430-000	TOWNSHIP UTILITIES		
1-01-31-430-430-200	TOWNSHIP UTILITIES Other Expen	599,400.00	157,342.50
	Totals	648,925.00	177,467.81

CONSENT AGENDA RESOLUTION #22-74

**“RESOLUTION AUTHORIZING TWO (2) YEAR CONTRACT FOR VEHICLE/TRUCK PARTS –
CONTRACT - FALCON AUTO PARTS, INC.”**

WHEREAS, the Township of Jefferson has, in accordance with the Local Public Contracts Law of the State of New Jersey, received bids for Vehicle/Truck Parts on February 16, 2022; and

WHEREAS, one (1) bid was received on all of the items listed in the proposal; and

WHEREAS, Falcon Auto Parts, Inc. of Oak Ridge, New Jersey is the lowest responsible bidder; and

WHEREAS, Superintendent of Roads, John Schultz recommends awarding the contract to Falcon Auto Parts, Inc., Oak Ridge, New Jersey in his letter dated February 18, 2022; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$75,000.00 for 2022.

2-01-26-260-291-229

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby awards the contract for Vehicle/Truck Parts to Falcon Auto Parts, Inc., 5715 Berkshire Valley Road, Oak Ridge, New Jersey, 07438 in an amount not to exceed \$75,000.

BE IT ALSO RESOLVED that the Mayor and Municipal Clerk are authorized to sign the contracts for Vehicle/Truck Parts.