

JEFFERSON TOWNSHIP COUNCIL  
MUNICIPAL BUILDING  
1033 WELDON ROAD  
LAKE HOPATCONG, NJ 07849  
973-208-6100  
[www.jeffersontownship.net](http://www.jeffersontownship.net)

MARCH 4, 2020  
REGULAR MEETING – 7:00 PM  
MINUTES

**1. CALL TO ORDER**

Council President Finnegan read the meeting statement as follows: this meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **March 4, 2020** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 3, 2020** and was posted on the bulletin board in the Municipal Building on **January 3, 2020** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Council President Finnegan called the meeting to order at 7:00 pm.

**2. ROLL CALL – Township Clerk**

	Present	Absent
Mr. Birmingham	X	
Mr. Dunham	X	
Mrs. Merz	X	
Vice President Senatore	X	
President Finnegan	X	
Mr. Ryan, Township Attorney		X*
Ms. Reilly, Township Clerk	X	

Ms. Reilly called the roll. All Council members were present. The Township Attorney, \*Mr. Ryan, was absent but arrived at 7:33 pm. Also in attendance was Mayor Wilsusen, Administrator Debi Millikin, Chief Financial Officer Bill Eagen and Township Auditor Jim Cerullo.

**3. SALUTE TO THE FLAG**

Council President Finnegan led the flag salute.

**4. SPECIAL PRESENTATIONS**

There were no special presentations listed on the March 4, 2020 agenda.

**5. PUBLIC COMMENT**

Council President Finnegan opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Finnegan closed the public comment portion of the meeting.

**6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION - Township Clerk**

**ORDINANCE #20-03 - ORDINANCE PROVIDING FOR THE ACQUISITION OF A NEW VEHICLE FOR USE BY THE POLICE DEPARTMENT OF THE TOWNSHIP OF JEFFERSON AND APPROPRIATING \$50,000 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND OF THE TOWNSHIP**

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, as follows:

**SECTION I**

The improvement described in Section 2 of this Ordinance is hereby authorized as a general improvement to be made or acquired by the Township of Jefferson, in the County of Morris, New Jersey and there is hereby appropriated the sum of \$50,000.00 from moneys available in the Capital Improvement Fund of the Township.

**SECTION II**

The improvement hereby authorized and the purpose for which said appropriation is made is the acquisition by purchase of a new utility vehicle for use by the Police Department of the Township, together with all necessary and appurtenant equipment, accessories, attachments, work and materials, and all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

**SECTION III**

The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

**SECTION IV**

This Ordinance shall take effect after publication after final adoption, as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Finnegan opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Finnegan closed the public hearing.

INTRODUCED: FEBRUARY 19, 2020

ADOPTED: MARCH 4, 2020

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X						X			
Mr. Dunham			X					X	X			
Mrs. Merz			X*		Via phone				X			
Vice President Senatore	X		X				X		X			
President Finnegan		X	X						X			

**7. COUNCIL AND MAYOR DISCUSSION**

**• Auditor Overview / Budget Discussion**

Mayor Wilsusen introduced Township Auditor Jim Cerullo, who handed out a packet of information to the Council. Mr. Cerullo reviewed the pages in the packet, starting with the Annual Debt Statement (ADS). He mentioned that the Annual Debt Statement has to be filed with the State and shows the outstanding indebtedness of the Township. He said that the debt increased slightly but is still very good at .622%. Mr. Cerullo said the debt percentage is based on an average three (3) year equalization and that anything below one percent (1%) is ideal. He said the State allows a municipality to have a debt ratio of 3 1/2%.

Mr. Cerullo discussed bonding debt and said the Township will see a drop off in debt payments in 2022 and 2025 as long as nothing catastrophic happens and the payment schedule remains stable. He stated that the Township's goal is to eventually pay for all projects through the budget process and "pay as you go" and to stay aggressive in paying off temporary debt.

Mr. Cerullo mentioned the 1977 and 2010 caps and said the Township is well underneath the 1977 spending cap. He said the Cap Bank Ordinance will be listed for introduction at the next meeting, and that this Ordinance allows the Township to carry over any used capital for two (2) years, to be used in the case of any catastrophic or unanticipated events. He explained that the Township is approximately \$227,000 under the 2010 tax levy cap.

Mr. Cerullo gave the Council a comparison of the 2019 versus 2020 preliminary tax rate. He mentioned that because of the rolling assessment program, it is sometimes difficult to provide an "apples to apples" comparison. He said that last year, a tax point equaled approximately \$274,000 and this year it is approximately \$282,000. He said the average assessed home in 2019 was \$310,462 and this year it is approximately \$319,000. Mr. Cerullo said this means that each tax point spent in 2020 results in an increase of \$31.91 on the average assessed home, versus \$31.05 in 2019.

Mr. Cerullo discussed the Annual Financial Statement (AFS) and said surplus increased by \$350,000 in 2019, which is positive. He said over the past six (6) years the surplus balance has remained solid. He said the goal is to increase surplus and pointed to the anticipated revenue pages. He mentioned that the Township tries not to maximize the revenues it might realize in order to build up surplus. Mr. Cerullo stated that the Township would be using \$175,000 of surplus in 2020 in order to offset taxes.

Councilman Birmingham mentioned rolling assessments and said he thought the program made sense for communities not in the Highlands. He said Jefferson is the only town in the Highlands which utilizes rolling assessment and wondered why other towns aren't using the program if it's so great. Mayor Wilsusen said it keeps the county tax rate stable and tax appeals low. Mr. Cerullo stated that it keeps everyone at market value.

Chief Financial Officer Bill Eagen clarified the average assessed home value and said the 2020 average was actually \$320,919, per the Tax Assessor. He said he had worked with Administration to pare down the tax rate and had come up with \$350,000 in expenditure reductions. He mentioned that he would be increasing the revenue projects by \$20,000 if the auditor agrees, based on the recent Ordinance change in UCC fees. Ms. Millikin said the vacant property fee increases every year and the Township has a lot of registrations.

Mr. Eagen mentioned some significant changes in expenditures since his original presentation to Council, including the pro-ration of the Assistant Engineer position as the hire would probably be mid-year, a scaled back RUT (Reserve for Uncollected Taxes) of \$10,000, and the \$10,000 reduction in the capital improvement fund and debt service. He explained that with a tax point valued at \$282,000 and the average assessed home value of \$320,919, every tax point reduced saves the average tax payer \$32.09. He stated that this year, the tax increase on the average house will be \$59.00. Mayor Wilsusen mentioned that this includes \$13.71 in garbage tax, \$2.73 in library tax and \$1.04 in open space tax. Mr. Eagen mentioned that last year the tax increase was \$42.28 excluding the garbage tax, so the increase this year is roughly the same. He said that the garbage tax was about \$9.00 last year. He explained to Council that he tends to be conservative with revenue projections.

Councilwoman Merz said bringing the tax rate to under \$50 would be nice but Mayor Wilsusen said in order to do that, he would have to cut out the Assistant Engineer position. He said cutting that position would mean that Jefferson has no succession plan for when Mr. Haack retires. Council consensus was that a transition plan is needed.

Council Vice President Senatore said she thought the Township should sit down with the schools. Mayor Wilsusen stated that he had spoken to the School's Business Administrator and that they will have to make significant cuts due to the loss of state aid, unless they go to referendum and ask the taxpayers to allow them to exceed the two percent (2%) cap.

Councilman Dunham asked Mr. Eagen about the debt on the turf field and Mr. Eagen said there was \$238,000 left to pay down and two (2) years of payments left. Councilman Dunham requested that Mr. Eagen provide him with an updated schedule.

Mr. Eagen asked Council if there was a consensus to move ahead with the budget. Council consensus was to move ahead. Council President Finnegan said she was glad to see the original projected increase of \$100 cut almost in half.

Councilman Birmingham stated that Mr. Eagen's quarterly reports to Council were very helpful and he would like to see them continue. Mayor Wilsusen said the dashboard reports provided to Council each month are also helpful.

Mayor Wilsusen thanked Mr. Eagen for his efforts during the budget process. In reference to Councilman Dunham's comments about starting the budget process earlier, Mayor Wilsusen stated that is why he asked for extra meetings. He said he appreciated Council's cooperation and he also thanked Ms. Millikin for her help. Mayor Wilsusen said we are all taxpayers and want to be as fiscally responsible as we can, and to try our hardest to use taxpayer money wisely.

Mr. Eagen then handed out documents summarizing the proposed capital budget. He said the significant change is the subtraction of the \$50,000 for the body worn cameras. He said the Township has money set aside from previous years so the Police can continue with the project at a future date. Councilman Dunham asked how the \$70,000 set aside was labelled in Edmunds and Mr. Eagen said it was in three (3) capital accounts for mobile cameras and video cameras. Councilman Dunham asked for a report on the money in the police outside employment account.

Mr. Eagen discussed his spreadsheet listing capital requests, the Mayor's recommendation, Council's decision, and how to fund the projects. He said the amount of capital debt incurred and bonded this year would be 2.9 million dollars, \$80,000 of Recreation projects would be paid for from the Recreation Trust, the \$30,000 sign board would be paid for from Recreation programs, and approximately \$688,000 would be paid for from the Capital Improvement Fund (CIF) and are considered "pay as you go" projects.

Mr. Eagen stated that the amount of capital was higher than usual and Mayor Wilsusen pointed to the increase in the funding for paving projects. Mayor Wilsusen noted that he and Ms. Millikin met with New Jersey Natural Gas (NJNG) and they are considering extending gas into Cozy Lake. He said that he expects to know their decision next week, and if NJNG moves into Cozy Lake it will not make sense for the Township to pave that area until the work has been completed. He told Council there might be a change in the Township's paving plan depending on the decision made by the gas company and that capital may be reallocated for other paving projects recommended by the Township Engineer.

Mr. Eagen stated he would work with the Clerk and the Bond Counsel on the best plan of action for introducing the capital budget. He thanked Council for their participation in the budget process and Council thanked him for his efforts.

- **Ordinance Amending Chapter 368, Recreation Fees**

Ms. Millikin told Council there were a few proposed fee changes, specifically regarding food trucks for Jefferson Day and for summer camp before and after care. She said that in reference to food trucks, the Township would like commitments that the vendors will attend and therefore would like to charge a \$150 fee per truck to lock into the event. She said the fee would be non-refundable. Ms. Millikin also mentioned as of right now there are eleven (11) food trucks saying they will attend the event. She said that the fees for the before and after care at summer camp are being raised slightly and if Council was in agreement, there will be a resolution prepared for the next meeting. Council consensus was that Ms. Millikin can proceed with a resolution to increase the fees.

## **8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR**

Mayor Wilsusen said he was on a State call about the coronavirus, and although there are no current cases in New Jersey, the Township is still doing its due diligence. He said he attended a meeting today with the Health Officer and Emergency Management and School Superintendent and he feels like Jefferson is in good shape. Mayor Wilsusen said the Health Department will be meeting with the school nurses.

Mayor Wilsusen thanked Chief Conrad, who was in the audience, for the police awards ceremony. He said a lot of the awards were in reference to the Mirror Place incident and the Sheriff's Department, Park Police, and other department which were recognized really appreciated being acknowledged. He thanked the Council for attending.

Mayor Wilsusen reported attending the clap out last Friday for retiring Health Nurse Dawn Dixon.

Mayor Wilsusen said he was notified that there will be work done on the Oak Ridge Road Railroad crossing in West Milford this summer. He said there will be a week long closure but no date has been determined as of yet. He mentioned that Jefferson will be involved in any meetings taking place about the project.

Mayor Wilsusen stated that last night he, Ms. Millikin, Council President Finnegan and Council Vice President Senatore attended the "save our schools" event in reference to the state aid cuts affecting Jefferson. He said that he invited Senator Pennachio, who attended, as well as Assemblyman Weber and Assemblywoman DeCroce, who sent regrets but support Jefferson's school and regaining funding. He mentioned that the letters signed by the community will be forwarded to the Governor and to Senator Sweeney.

Mayor Wilsusen told Council that he keeps in touch with Anthony Sytko from the Department of Transportation (DOT). He said he will be asking him to come in for a meeting in order to get an update on DOT projects and any updates on the Route 15/Berkshire Valley Road issue that he knows interests a lot of residents.

Mayor Wilsusen mentioned that he and Ms. Millikin attended the Morris County Freeholders budget presentation meeting two Saturdays ago, and that projects affecting Jefferson include the redecking of the Espanong Road Bridge, rebuilding the Russia Road bridge this summer, and paving Berkshire Valley Road from Blue Road to Taylor Road. He said next year the County plans to pave a portion of Espanong Road.

Mayor Wilsusen said his trip to Italy had been cancelled due to coronavirus concerns and that his daughter had come home from her study abroad in Italy. He said his family would be taking a vacation anyway from March 12 - 19th.

Ms. Millikin reported that the damaged guiderail on Prospect Point Road had been replaced and also extended in front of #94, and she believes the homeowner who attended the last Council meeting is happy with the results.

Ms. Millikin said that last Friday there was a meeting about Jefferson Fest and eleven (11) food trucks are planning to attend the event. She said the Fire Department is getting ready to submit the deposit to the fireworks company.

Ms. Millikin told Council that she met last Thursday with Seth Stephens, Library Director, and Anne Augustyn, a member of the Library Board, in reference to the proposed municipal parking Ordinance. She said they agreed to place language in the Ordinance excluding those parking for library business from any parking restrictions. She mentioned that the Police were in agreement with this compromise and the Ordinance had been sent to the Township Attorney for revision and introduction at the next Council meeting.

Ms. Millikin said that Township Engineer Ed Haack would like Council to revise the soil Ordinance as soon as possible, as the current Ordinance doesn't really address importation of soil. She stated that there is soil coming into town which is not certified as "clean" and this could end up being a big issue for Jefferson. She reported that Mr. Haack had spent much of last week dealing with dumping and people expanding their properties with the importation of soil.

**9. COUNCIL REPORTS**

Councilman Birmingham said he thought the police awards were fabulous. He reported attending the Community Development Block Grant (CDBG) meeting and the Chamber of Commerce meet and greet, and said he was planning on attending their April 16th Awards dinner.

Councilwoman Merz thanked the other Council members for allowing her to listen in to the last few meetings. She apologized for missing the police awards. She asked if the money is already in the budget for the police car cameras. Ms. Millikin said there is \$70,500 set aside. Mayor Wilsusen said the Township will be holding the rest of the money for whatever is proposed for next year.

Councilman Dunham asked about the progress with Facility Dude. Ms. Millikin said last week the sites were assessed. He asked about the energy aggregation Ordinance and Ms. Millikin said the contracts are being finalized. He said he assumed the Township would continue with the rolling assessment program and Mayor Wilsusen said yes.

Councilman Dunham said he attended the Girl Scout event and the police awards. He thanked the Police Department for the invitation and said the event was well done and impressive but the events leading to the awards were sad. He asked Ms. Millikin to take a look at the exit ramp from Route 15 to Berkshire Valley Road and reported a recurring pothole where the asphalt is disintegrating.

Council Vice President Senatore said she also attended the Girl Scout event, as well as the save our schools event. She said that it was nice to see parents and their children out at both events.

Council President Finnegan reported attending the Girl Scout event and the save our schools event at both the High School and the Library. She said she believes it does make a difference when people come out to support a cause. She also reported attending the Chamber of Commerce meet and greet, where she said she met a lot of new business owners. She said she attended the police awards and that they were incredible and that it was nice that everyone was included.

**10. NEW BUSINESS**

- Council Representatives - Garbage/Recycling Contract Bidding Specifications

Council consensus was that Vice President Senatore and Councilman Birmingham would be the Council representatives.

- Council Representative - Economic Advisory Board

Council President Finnegan mentioned that Vice President Senatore would not be able to attend the EAB meetings. Councilman Dunham volunteered to be the second Council representative to the EAB, along with Council President Finnegan. Mayor Wilsusen said the meetings are held the last Tuesday of the month at 7:30 pm.

**RESOLUTION #20-65**

**Resolution Authorizing Contracts with Certain Approved New Jersey Cooperative Purchasing Alliance (NJCPA) Contract Vendors for Contracting Units - Axon Enterprise, Inc.**

**WHEREAS**, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **New Jersey Cooperative Purchasing Alliance (NJCPA) contracts entered into on behalf of the County of Bergen**; and

**WHEREAS**, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **County contracts**; and

**WHEREAS**, **NJCPA Contract CK04-#18-71** was awarded to **Axon Enterprise, Inc., 17800 North 85th Street, Scottsdale, Arizona, 85255** for police camera units and accessories; and

**WHEREAS**, the Township of Jefferson desires to purchase **fourteen (14) police camera units and accessories in an amount not to exceed \$37,158.00** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **NJCPA contracts**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$37,158.00**.

C-04-55-915-011-909	\$20,000.00	Police - Mobile Video Recording System
C-04-55-916-004-910	\$17,158.00	Police - Mobile Video Recording System

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase **fourteen (14) police camera units and accessories from Axon Enterprise, Inc., 17800 North 85th Street, Scottsdale, Arizona, 85255 in an amount not to exceed \$37,158.00.**

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham		X	X			
Mrs. Merz	X		X			
Vice President Senatore			X			
President Finnegan			X			

**11. ORDINANCES – FIRST READING**

**ORDINANCE #20-04 - ORDINANCE AMENDING CHAPTER 130 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED "VEHICLES AND TRAFFIC" AND CREATING ARTICLE XXIV, "NOLAN'S POINT PARK ROAD PERMIT PARKING"**

**WHEREAS**, the Township of Jefferson desires to amend Chapter 130 of the Township of Jefferson Code, Vehicles and Traffic, creating Article XXIV, Nolan's Point Park Road Permit Parking, and establishing Chapter 130, Section 63, to allow only residents and their guests to park on Nolan's Point Park Road, with proper permits; and

**WHEREAS**, the Township of Jefferson has discovered required revisions for renumbering of the Article and Section numbers referenced in Ordinance 19-24, amending Chapter 130.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Ordinance 19-24 is revised to reflect correct numbering of the new Article and Section, and the Jefferson Township Municipal Code is hereby amended by the adoption of Article XXIV, Nolan’s Point Park Road Permit Parking, Section 130-63, as follows:

**SECTION I**

Jefferson Township Ordinance 19-24, adopted on December 18, 2019, created a new Article XXII, Section 130-56 regarding permit parking for high school students, which instead should have been numbered as Article XXIII, Section 130-62. Ordinance 19-24 is hereby revised to adopt a new Article XXIII, Permit Parking for High School Students (previously numbered Article XXII), and Section 130-62 (previously numbered 130-56), High School Student Permit Parking.

**SECTION II**

A new Article XXIV, Nolan’s Point Park Road Permit Parking, Section 130-63, shall be adopted as follows:

**Article XXIV Nolan’s Point Park Road Permit Parking**

**130-63 Permit Parking for Nolan’s Point Park Road**

Parking on Nolan’s Point Park Road, from the westerly side property line of House number 42 to the northerly end of Nolan’s Point Park Road, shall only be permitted by vehicles that display a valid parking permit, subject to the following:

- A. Owners of residence located on Nolan’s Point Park Road, from house number 42 through house number 85 shall be able to obtain five (5) parking permits for each property.
- B. Nolan’s Point Park Road parking permits shall be issued to eligible property owners by the Jefferson Township Business Administrator’s office during regular business hours, upon completion of a permit application, and without charge.
- C. Nolan’s Point Park Road parking permits shall only be utilized by Nolan’s Point Park Road property owners, residents and their guests.
- D. Permits shall be issued on an annual basis, and shall be valid January 1 through December 31 of each year, regardless of when obtained during the calendar year.
- E. Nolan’s Point Park Road parking permits shall be displayed conspicuously by each vehicle with a valid permit parking on Nolan’s Point Park Road.

**SECTION III**

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION IV**

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION V**

This Ordinance shall take effect immediately upon final publication as provided by law.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **March 18, 2020**.

**INTRODUCED: MARCH 4, 2020**

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham		X	X									
Mr. Dunham	X		X									
Mrs. Merz			X									
Vice President Senatore			X									
President Finnegan			X									

**ORDINANCE #20-05 - ORDINANCE AMENDING CHAPTER 342 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED "OUTDOOR GATHERINGS"**

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Chapter 342 of the Jefferson Township Municipal Code entitled "Outdoor Gatherings" is hereby amended as follows:

**SECTION I**

Jefferson Township Code, Chapter 342, shall be replaced as follows:

**Chapter 342 OUTDOOR GATHERINGS**

**GENERAL REFERENCES**

Disorderly conduct — See Ch. 198.

**342-1. License required.**

No person on or after the effective date of this chapter shall conduct or allow to be conducted any outdoor gathering as defined in this chapter without first obtaining a license therefor in compliance with the terms of this chapter.

**342-2. Definitions.**

As used in this chapter, the following terms shall have the meanings indicated:

**OUTDOOR GATHERING**

A theatrical performance, public show, display, entertainment, amusement, farmer market, or other exhibition, including, but not limited to musical festivals, rock festivals, peace festivals, 5K races or similar activity conducted outdoors or within or about tents or other such contrivances within the Township of Jefferson. For the purposes of this chapter, the following activities shall not be considered "outdoor gatherings": Township sponsored or Jefferson Township Board of Education sporting events and activities, picnics, educational programs, camping. Sales, pursuant to Chapter 380, "Sales, Special", of the Township of Jefferson Municipal Code, are specifically excluded. This list is given by way of example, only as activities similar in nature shall also not be considered as "outdoor gatherings" subject to regulation.

**PERSON**

Any person, syndicate, association, partnership, firm, corporation, institution, agency, authority, department or other entity which is recognized by law as the subject of rights and duties.

**342-3. Application for license.**

A. A written application for a license hereunder shall be signed in triplicate by the person, persons or parties conducting the event and filed at least ninety (90) days before the event, with the Township Business Administrator, accompanied by the fee payable hereunder.

B. The applicant shall set forth in the application for license the following information:

- (1) The names and addresses of the person or persons or, in the case of a corporation, the names and addresses of the president, vice president, secretary, treasurer and directors or trustees responsible for conducting or participating in the event.
- (2) The type of licensed event desired to be conducted and a statement of the purposes of such activity, whether for pecuniary profit or charitable purposes, and, if charitable, a statement of the charity or charities to be benefited.
- (3) The proposed location and the premises or portion thereof available for such event.
- (4) Whether the premises are owned by the applicant or, if not owned, the name and address of the lessor or licensor and the terms of the lease or license.
- (5) A designation of the premises or portion thereof, or other areas, intended to be used for the parking of automobiles, including a statement in square feet of the area to be devoted for this purpose.
- (6) A map or sketch showing the entire area sought to be licensed and delineating thereon the area to be used for the parking of automobiles, and further showing driveways or means of ingress to and egress from said premises and the names and addresses of all property owners adjoining the premises on which the event will be conducted and/or the area to be used for parking purposes.
- (7) If applicable, a statement of the number of persons to be engaged as performers in the event sought to be licensed.
- (8) A statement of the reasonable projected number of persons who are anticipated to watch, observe or attend the event sought to be licensed.
- (9) A statement of the locations where the applicant has promoted, operated or conducted similar events within the last five years.
- (10) A description of the existing or proposed additional sanitary and water facilities which shall be sufficient accommodate the number of persons reasonably projected to attend the event.
- (11) A plan for medical and similar facilities which the applicant intends to provide in view of the projected number of persons expected to attend the event.
- (12) Any approvals previously received by the Land Use Board for site plan or subdivision of the property and a list of all conditions of said approvals.
- (13) If alcohol is to be served, the applicant shall attach a copy of the one-day liquor permit or a copy of the application seeking said permit, as well as indicating the area to be licensed and control measures for consumption and sale. If the site is already an existing licensed facility, the applicant is to attach a diagram of the sale and consumption area.
- (14) The location of all containers for solid waste disposal which shall be adequate to meet the anticipated attendance of the event and the applicant shall further set forth the method of disposal for solid waste.

C. Annexed to such application shall be the written permission the record owner or owners of the premises intended to be used or, if the same are owned by the State of New Jersey, the County of Morris or another governmental unit, then the written permission of the officer or agent having authority to permit the use of such premises for the purposes stated above.

**342-4. Application fee; liability insurance.**

A. The applicant shall pay a nonrefundable application fee of \$50 to the Township Business Administrator upon filing an application for a license as provided hereunder to compensate the Township for its expense in processing the application.

B. The applicant shall submit to the Township Business Administrator with the application a written commitment from a responsible insurance company licensed to do business in the State of New Jersey with an A.M. Best rating of A- or better, indicating that the applicant will be insured in the minimum amount for the following occurrences:

- (1) Comprehensive Commercial General Liability Coverage:  
Bodily Injury and Property Damage Liability: \$1,000,000 each occurrence  
Personal Injury and Advertising Injury: \$1,000,000 each occurrence  
Products/Completed Operations: \$1,000,000 each occurrence  
Medical Payments: \$10,000  
General Policy Aggregate: \$2,000,000.  
Sexual Abuse and Molestation exclusion removed. Can be provided by separate policy with same limits.  
No Cross Liability or Cross Cost Exclusions or limitations  
Insurance will cover all operations of the Applicant's operations for which the permit is authorized.  
A Waiver of subrogation endorsement.
- (2) Automobile Insurance Liability Coverage if applicable:  
Bodily Injury and Property Damage Liability: \$1,000,000 each occurrence  
Hired and Non-Owned Automobile Liability Coverage: \$1,000,000 each occurrence.
- (3) Liquor Law Liability Coverage if applicable:  
Bodily Injury and Property Damage Liability: \$1,000,000 each claim/\$1,000,000 annual aggregate.
- (4) Workers Compensation Coverage: Coverage A: Statutory Benefits. Coverage B - \$1,000,000. Sole Proprietorships, members of LLC's and partners who will be performing work may not "opt out" of coverage in states where allowed; coverage must be maintained.

With the exception of Workers Compensation Coverage all policies will specifically endorse and name the Township of Jefferson, its officials, employees, volunteers, directors and agents as additional insureds on a primary and non-contributory basis. Additional insured status cannot be subject to a written agreement or contract.

Wherein the Applicant hires outside vendors or contractors to perform all or some of the services for the operations of this event, Applicant will have subcontractor and vendor provide similar or greater insurance coverage in favor of the Township.

C. Where it shall appear that the nature or size of the event or the existence of other applicable insurance will not reasonably require the limits hereinabove related, the Township Business Administrator may set lesser limits or accept such evidence of other insurance or financial responsibility as will reasonably afford protection to the participants of the event and the general public.

**342-5. Investigation; report**

A. The Township Business Administrator of the Township shall, upon receipt of the application, refer a copy of the application promptly to Chief of Police, OEM and the Department of Health and Welfare. The Chief of Police, OEM and Department of Health and Welfare will conduct an investigation concerning the background of the applicant, the extent to which the proposed event may adversely affect the health, safety or welfare of the persons attending the event or the general public, the extent to which any additional police activity will be required, the adequacy of the proposed parking and traffic control plan, the adequacy of any structures which are to be used in connection with the event, the adequacy of provisions for sanitary facilities, water and dispensing of food and beverages and such other matters as may reasonably be required by the nature and size of the proposed event, or as may be directed by the Township Business Administrator.

B. The Chief of Police and Health Officer shall file reports with the Township Business Administrator.

**342-6. Issuance or denial of license.**

The Township Business Administrator shall have the right to deny the permit, upon notification to the applicant, and the right to appear before the Township Council, if it is the consensus of opinion of the Council that the granting of a license to the applicant would adversely affect the safety, health and welfare of the inhabitants of the Township.

**342-7 Minimum requirements.**

The applicant shall be required to comply with the following minimum requirements as conditions for the issuance or maintenance of any license issued hereunder:

A. Adequate sanitary facilities must be provided which are sufficient to accommodate the projected number of persons expected to attend the event.

B. Medical or first aid facilities shall be provided which are sufficient to accommodate the projected number of persons expected to attend the event.

C. A parking and traffic control plan for the number of persons projected to attend the event must be formulated, which plan must be sufficient to ensure a free flow of traffic and make available rapid access for emergency vehicles. Further, the applicant shall provide adequate off-street parking facilities on the site or within 1,500 feet thereof to accommodate the projected number of persons expected to attend the event.

D. If the event is to be conducted outdoors and involves the amplification of sound, the location of the performance shall be at least 1,500 feet from the nearest residential dwelling and applicant shall obtain a variance from the provisions of Chapter 321, Noise, of the Jefferson Township Municipal Ordinances, if necessary.

E. The applicant shall be required to comply with such other conditions as shall be imposed by the Township Business Administrator upon the issuance of a license after receiving those reports provided for herein, which such conditions shall be reasonably related to the protection of the public health, safety and welfare.

F. The Township Business Administrator, either prior to granting any license for an outdoor gathering or as a condition to the issuance of a license, in its discretion, may require any applicant to notify property owners within a designated distance from the property or properties upon which the outdoor gathering is being held to either provide said surrounding property owners with an opportunity to be heard considering whether or not to grant or deny the application and/or to notify surrounding property owners that an event or events will be conducted at certain given times.

**342-8 Issuance of license.**

A license shall be issued by the Township Business Administrator and executed by the Township Business Administrator. The license shall set forth and describe with particularity the place where the event is to be conducted and the period of time in which it may continue, which shall not exceed a period of 10 consecutive days. The license shall further contain any special conditions set by the Township Business Administrator and shall contain the hours of operation which shall be set by the Township Business Administrator.

**342-9 Responsibilities of license.**

No licensee shall permit the following on the licensed premises:

A. Shouting or crying out.

B. Musical instruments, drums, sound-making devices or amplifiers played or used in such a manner as to cause disturbance to persons occupying residential property.

C. Activity or conduct in violation of any municipal, state or federal law, duly enacted ordinances or regulations and conditions of the license.

**342-10 Costs to be paid by licensee**

The licensee shall be responsible for the cost of cleaning the area where the event was conducted on a daily basis and after said event is terminated, as well as the cost of providing law enforcement security for said event and sanitary facilities. The requirement to provide law enforcement security shall not create an affirmative obligation on the part of the Township to provide said law enforcement security.

**342-11 Violation of other ordinances prohibited**

Nothing in this chapter shall be construed to permit any outdoor gatherings which may be in violation of any Zoning Ordinance or other ordinance regulations of the Township of Jefferson.

**342-12 Violations and penalties**

Any person who shall violate any provision of this chapter shall be guilty of a summary offense and shall be fined a sum not to exceed \$500 for each violation to be set by the Municipal Judge. Each day such violation exists shall constitute a separate violation.

**SECTION III**

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION IV**

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION V**

This Ordinance shall take effect immediately upon final publication as provided by law.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **March 18, 2020**.

**INTRODUCED: MARCH 4, 2020**

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham	X		X									
Mr. Dunham		X	X									
Mrs. Merz			X									
Vice President Senatore			X									
President Finnegan			X									

**12. MINUTES**

February 12, 2020 - Special  
February 19, 2020 - Regular

Councilwoman Merz made a motion to accept both sets of minutes, with a second made by Council Vice President Senatore.

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Dunham						
Mrs. Merz						
Vice President Senatore						
President Finnegan						

**13. CONSENT AGENDA\* – Township Clerk**

\*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*PERMITS/LICENSES**

- None

**\*APPOINTMENTS**

- None

**\*CONSENT AGENDA RESOLUTIONS:**

- 20-66 Resolution Authorizing the Payment of Bills
- 20-67 Resolution Authorizing a Refund of Overpayment(s) of Taxes
- 20-68 Resolution Authorizing the Reduction of Taxes Due to Approved State Tax Appeals - Block 18, Lot 9.03
- 20-69 Resolution Authorizing the Auction Sale of Abandoned Vehicles and the Conveyance of Ownership to Any Successful Bidder
- 20-70 Resolution Authorizing the Cancellation of Taxes Due to a Township Property Acquisition - Block 555, Lot 25
- 20-71 Resolution Authorizing Agreement for Tax Exemption Agreement With Route 15 Properties, LLC and Fifteen South Realty Co, LLC Pursuant to N.J.S.A. 40A:21-1 et seq.
- 20-72 Resolution Authorizing the Place to Place/Expansion of Premises Transfer of 526 Roosevelt Avenue, Jefferson (Township of Jefferson), New Jersey Plenary Retail Consumption License #1414-33-011-006 - Daily Planet, Inc.
- 20-73 Resolution Authorizing Two (2) Year Contract For Water Pipe and Appurtenances - Contract #UTL-20-1 - Water Works Supply Co., Inc.
- 20-74 Resolution Authorizing Two (2) Year Contract For Vehicle/Truck Parts - Contract #RDE-20-3 - Falcon Auto Parts, Inc.
- 20-75 Resolution Authorizing Contract for Asphalt and Crushed Stone - Contract #RDE-20-4 - Weldon Quarry Co. LLC

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham	X		X			
Mrs. Merz			X			
Vice President Senatore		X	X			
President Finnegan			X			

**14. PUBLIC COMMENT**

Council President Finnegan opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Anne Augustyn - 41 Paderewski Road

Ms. Augustyn asked if there was logging going on in Mahlon Dickinson. Mayor Wilsusen said yes. Ms. Augustyn asked if the Township was involved and Mayor Wilsusen said no. Mayor Wilsusen said logging was a strong term and that his understanding is the County was removing dead ash trees and clearing the canopy. Councilwoman Merz said she had recently walked through the park and there were a lot of downed trees which needed to be removed. Mayor Wilsusen told Ms. Augustyn the County had published information about the project on the Park Commission site. He said this is part of their forestry management plan and they are not clear cutting but instead are selectively removing trees.

With no one else wishing to be heard, Council President Finnegan closed the public comment portion of the meeting.

**15. EXECUTIVE SESSION**

There was no Executive Session listed on the March 4, 2020 agenda.

**16. ADJOURNMENT AT 8:37 PM**

Motion made by Councilwoman Merz, second by Council Vice President Senatore to adjourn the meeting at 8:37 pm, with all members in favor signifying by "Aye".

**ATTEST: March 4, 2020**

\_\_\_\_\_  
Michele Reilly, Township Clerk

\_\_\_\_\_  
Kim Finnegan, Council President

Michele Reilly, RMC, CMR  
Township Clerk  
973-208-6133  
[mreilly@jeffersontownship.net](mailto:mreilly@jeffersontownship.net)

**CONSENT AGENDA RESOLUTION #20-66**

**"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"**

**WHEREAS**, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

**WHEREAS**, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated March 4, 2020 and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

**CONSENT AGENDA RESOLUTION #20-67**

**"RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES"**

**WHEREAS**, there appears on the tax records overpayment(s) as shown below; and

**WHEREAS**, said overpayment(s) were created by the reasons indicated; and

**WHEREAS**, the Collector of Taxes recommends the refund(s) of such overpayment(s).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

**CODE OF REASONS**

- |                       |                             |                              |                                    |                     |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment  | 2. Adjustment of Assessment | 3. Homestead Rebate          | 4. Overbilled                      | 5. Third Party Lien |
| 6. Duplicate Payment  | 7. Exempt                   | 8. County/State Board Appeal | 9. Overpayment                     |                     |
| 10. Return of Premium | 11. New Jersey Saver        | 12. Return of Recording Fee  | 13. Vets, Senior Citizen Deduction |                     |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
		<b>BALA PARTNERS LLC</b>	\$4,796.65	5	2020
135	1	\$1,525.41			
453	53.06	\$3,271.24			
		<b>BALA PARTNERS LLC</b>	\$3,400.00	10	2020
135	1	\$1,500.00			
453	53.06	\$1,900.00			
80	4.01	<b>US BANK CUST FOR PRO CAP 8</b>	\$1,128.09	5	2020
80	4.01	<b>US BANK CUST FOR PRO CAP 8</b>	\$1,400.00	10	2020
448.04	18	<b>SOLIDIFI TITLE</b>	\$2,908.45	6	2020
18	9.03	<b>SPIOTTI &amp; ESPOSITO</b>	\$3,362.33	8	2020
		<b>Saft, Jason/Cherylin - 2018</b>			
		<b>TOTAL</b>		<b>\$16,995.52</b>	

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**CONSENT AGENDA RESOLUTION #20-68**

**“RESOLUTION AUTHORIZING THE REDUCTION OF TAXES DUE TO APPROVED STATE TAX APPEALS - BLOCK 18 LOT 9.03”**

**WHEREAS**, the Tax Collector of the Township of Jefferson has determined that action is required as a result of the 2018 tax reductions granted by the Tax Court of New Jersey; and

**WHEREAS**, the Tax Collector has certified to the foregoing as well as to the amount of the tax cancellations, which are set forth along with the Name and Block and Lot of the taxpayer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the required tax cancellations be made:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>TAX CANCELLATION</u>
18	9.03	Saft, Jason/Cherylin	\$3,362.33

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**CONSENT AGENDA RESOLUTION #20-69**

**“RESOLUTION AUTHORIZING THE AUCTION SALE OF ABANDONED VEHICLES AND THE CONVEYANCE OF OWNERSHIP TO ANY SUCCESSFUL BIDDER”**

**WHEREAS**, the Township of Jefferson determined that the following vehicles were abandoned and have been stored at the direction and order of the Police Department of the Township of Jefferson:

**2006 LOA NTTRL (Boat Trailer) VIN# 5A4DD4U2862051285**  
**2006 VOLKSWAGON PASSAT VIN# WVWAK73C96P047783**

and

**WHEREAS**, the Township is desirous of selling said abandoned vehicles; and

**WHEREAS**, the Township wishes to offer for sale to the public the aforesaid abandoned vehicles at a public auction to be advertised by the Township; and

**WHEREAS**, the Township has a right to place a reserve on the price to be offered for said vehicles.

**NOW, THEREFORE**, be it resolved by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township is desirous of selling said vehicles, and authorizes the administration to sell said vehicles at a public auction upon notice to the public in accordance with law.

**BE IT FURTHER RESOLVED**, that should there be a successful bid for any said vehicles, and the consideration for said bid paid, that the Township Clerk and other appropriate municipal officials are hereby authorized to execute such documents as may be necessary to facilitate the sale of said vehicles to the successful bidder or bidders.

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**CONSENT AGENDA RESOLUTION #20-70**

**“RESOLUTION AUTHORIZING THE CANCELLATION OF TAX AMOUNTS DUE TO A TOWNSHIP PROPERTY ACQUISITION - BLOCK 555, LOT 25”**

**WHEREAS**, the Township of Jefferson became the owner of record of **Block 555, Lot 25** due to a donation of property from Frederick and Joan Brofazi; and

**WHEREAS**, the Township of Jefferson authorized the acquisition of **Block 555, Lot 25 by Ordinance #19-26** dated **December 18, 2019**; and

**WHEREAS**, the Tax Collector certifies that there appears on the January 1, 2020 tax records the following amounts due; which were included in the 2019 Extended Property Tax Duplicate; and

<u>2020 Taxes</u>	
1st Quarter -	\$26.81
2nd Quarter -	\$26.80

**WHEREAS**, the Tax Collector recommends the cancellation of the foregoing amounts due on the 2020 tax records due to the fact that the Township is now the owner of the property.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Tax Collector is authorized to adjust the 2020 tax records to reflect cancellation of the amounts due for said time period in the amount set forth above.

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**CONSENT AGENDA RESOLUTION #20-71**

**"RESOLUTION AUTHORIZING AGREEMENT FOR TAX EXEMPTION AGREEMENT WITH ROUTE 15 PROPERTIES, LLC AND FIFTEEN SOUTH REALTY CO., LLC PURSUANT TO N.J.S.A. 40A:21-1 et seq."**

**WHEREAS**, Article VIII, Section 1, Paragraph 6 of the New Jersey Constitution permits municipalities to grant tax exemptions or abatements, or both, in areas in need of redevelopment or rehabilitation; and

**WHEREAS**, pursuant to N.J.S.A. 40A:21-1, et seq., a municipality having within its limits, areas in need of redevelopment may, by ordinance, provide for the exemption and/or abatement of real property taxes, to encourage and provide incentives for the construction and rehabilitation of multiple dwellings, mixed use structures and industrial and commercial structures, which the Township has codified as Jefferson Township Code Section 446-1, et.seq.; and

**WHEREAS**, Route 15 Properties, LLC and Fifteen South Realty Co., LLC filed for a short-term (5 year) tax abatement with the Township for the properties known as Block 273.01, Lots 2.061, 2.062 and 12 and Block 273.02, Lot 1, for a proposed development that includes two upscale rental apartment buildings and a 5,000 SF wholesale establishment; and

**WHEREAS**, the Township of Jefferson has reviewed the application of Route 15 Properties, LLC and Fifteen South Realty Co., LLC for the short term tax abatement and desires to authorize a Tax Exemption Agreement with Route 15 Properties, LLC and Fifteen South Realty Co., LLC.

**NOW, THEREFORE, BE IT ORDAINED**, by the Council of the Township of Jefferson, County of Morris, State of New Jersey that it hereby approves the short-term (5 year) tax abatement application of Route 15 Properties, LLC and Fifteen South Realty Co., LLC and authorizes the Five Year Tax Exemption Agreement with Route 15 Properties, LLC and Fifteen South Realty Co., LLC, as attached.

**BE IT FURTHER ORDAINED AND ENACTED**, that this Resolution shall take effect upon proper passage in accordance with the law.

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**CONSENT AGENDA RESOLUTION #20-72**

**"RESOLUTION AUTHORIZING THE PLACE-TO-PLACE/EXPANSION OF PREMISES TRANSFER OF 526 ROOSEVELT AVENUE, JEFFERSON (TOWNSHIP OF JEFFERSON), NEW JERSEY PLENARY RETAIL CONSUMPTION LICENSE #1414-33-011-006- DAILY PLANET"**

**WHEREAS**, an application has also been filed for **place-to-place/expansion of premises transfer of Plenary Retail Consumption License #1414-33-011-006** for the purpose of the sale, service and storage of alcoholic beverages; and

**WHEREAS**, the submitted application forms are complete in all respects and the transfer fees have been paid.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, does hereby approve, effective **March 4, 2020**, licensing the premises **located at 526 Roosevelt Avenue, Jefferson (Township of Jefferson), New Jersey for Plenary Retail Consumption** and to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

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**CONSENT AGENDA RESOLUTION #20-73**

**"RESOLUTION AUTHORIZING TWO (2) YEAR CONTRACT FOR WATER PIPE AND APPURTENANCES – CONTRACT #UTL-20-1 - WATER WORKS SUPPLY CO, INC."**

**WHEREAS**, the Township of Jefferson has, in accordance with the Local Public Contracts Law of the State of New Jersey, received bids for **Water Pipe and Appurtenances - UTL-20-1 on February 11, 2020**; and

**WHEREAS**, four (4) bids were received; and

**WHEREAS**, **Water Works Supply Co., Inc. of Pompton Plains, New Jersey** is the lowest responsible bidder; and

**WHEREAS**, the Township Engineer, Edward L. Haack recommends awarding the contract to **Water Works Supply Co., Inc. of Pompton Plains, New Jersey** in his letter dated **February 19, 2020**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$75,000.00 for 2020**.

**0-05-55-500-000-556**

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby awards the contract for **Water Pipe and Appurtenances - UTL-20-1 to Water Works Supply Co, Inc., 660 State Highway 23, P.O. Box 306, Pompton Plains, New Jersey, 07444 in an amount not to exceed \$75,000.**

**BE IT ALSO RESOLVED** that the Mayor and Municipal Clerk are authorized to sign the contracts for **Water Pipe and Appurtenances - UTL-20-1.**

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CONSENT AGENDA RESOLUTION #20-74

**“RESOLUTION AUTHORIZING TWO (2) YEAR CONTRACT FOR VEHICLE/TRUCK PARTS –  
CONTRACT #RDE-20-3 - FALCON AUTO PARTS, INC.”**

**WHEREAS**, the Township of Jefferson has, in accordance with the Local Public Contracts Law of the State of New Jersey, received bids for Vehicle/Truck Parts - RDE-20-3 on February 11, 2020; and

**WHEREAS**, one (1) bid was received on all of the items listed in the proposal; and

**WHEREAS**, Falcon Auto Parts, Inc. of Oak Ridge, New Jersey is the lowest responsible bidder; and

**WHEREAS**, the Township Engineer, Edward L. Haack recommends awarding the contract to Falcon Auto Parts, Inc., Oak Ridge, New Jersey in his letter dated February 19, 2020; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$75,000.00 for 2020.

0-01-26-260-291-229

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby awards the contract for Vehicle/Truck Parts - RDE-20-3 to Falcon Auto Parts, Inc., 5715 Berkshire Valley Road, Oak Ridge, New Jersey, 07438 in an amount not to exceed \$75,000.

**BE IT ALSO RESOLVED** that the Mayor and Municipal Clerk are authorized to sign the contracts for Vehicle/Truck Parts - RDE-20-3.

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CONSENT AGENDA RESOLUTION #20-75

**“RESOLUTION AUTHORIZING CONTRACT FOR ASPHALT AND CRUSHED STONE-  
CONTRACT RD#-20-4 - WELDON QUARRY CO., LLC”**

**WHEREAS**, the Township of Jefferson has, in accordance with the Local Public Contracts Law of the State of New Jersey, received bids for Asphalt and Crushed Stone - RDE-20-4 on February 19, 2020; and

**WHEREAS**, five (5) bids were received; and

**WHEREAS**, Weldon Quarry Co., LLC of Lake Hopatcong, New Jersey was the lowest responsible bidder on the majority of the items listed in the proposal; and

**WHEREAS**, the Township Engineer, Edward L. Haack recommends awarding the contract to Weldon Quarry Co., LLC, Lake Hopatcong, New Jersey in his letter dated February 21, 2020; and

**WHEREAS**, the contract term shall be through December 31, 2020, subject to extension for an additional twelve (12) month period (calendar year 2021) by mutual consent of both parties provided that the prices for calendar year 2021 remain the same; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$175,000.00 for 2020.

0-01-26-260-290-262  
0-05-55-500-000-581  
C-04-55-918-009-909  
C-04-55-919-011-906  
C-04-55-919-011-907  
2020 Capital

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby awards the contract for Asphalt and Crushed Stone - RDE-20-4 to Weldon Quarry Co., LLC, 181 Route 181, Lake Hopatcong, New Jersey, 07849 in an amount not to exceed \$175,000.

**BE IT ALSO RESOLVED** that the Mayor and Municipal Clerk are authorized to sign the contracts for Asphalt and Crushed Stone - RDE-20-4.

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