

**JEFFERSON TOWNSHIP COUNCIL  
MUNICIPAL BUILDING  
1033 WELDON ROAD  
LAKE HOPATCONG, NJ 07849  
973-208-6100  
[www.jeffersontownship.net](http://www.jeffersontownship.net)**

**APRIL 15, 2020  
REGULAR MEETING – 7:00 PM  
MINUTES**

**1. CALL TO ORDER**

Council President Finnegan read the meeting statement as follows: this meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **April 15, 2020** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 3, 2020** and was posted on the bulletin board in the Municipal Building on **January 3, 2020** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. The change to a meeting held via remote access only due to the Covid-19 pandemic and in response to State and Local Health Department guidelines was noticed on **April 9, 2020**.

Council President Finnegan called the meeting to order at 7:00 pm.

**2. ROLL CALL**

	Present	Absent
Mr. Birmingham	X	
Mr. Dunham	X	
Mrs. Merz	X	
Vice President Senatore	X	
President Finnegan	X	
Mr. Ryan, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

Ms. Reilly called the roll. All Council members were present remotely as was the Township Clerk. Also in attendance remotely were Mayor Wilsusen, Administrator Debi Millikin, Chief Financial Officer Bill Eagen, Township Auditor Jim Cerullo, and IT Director Dave Van Valer. Members of the public were able to listen to or view the meeting via a "Zoom" link. Members of the public were able to participate in public comment and public hearings remotely either through the Zoom webinar or via phone through the "Zoom" link.

**3. SALUTE TO THE FLAG**

Council President Finnegan led the flag salute.

**4. SPECIAL PRESENTATIONS**

There were no special presentations on April 15, 2020.

**5. PUBLIC COMMENT**

Council President Finnegan opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Finnegan closed the public comment portion of the meeting.

**6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION**

There were no Ordinances for public hearing and vote for adoption on April 15, 2020.

**7. NEW BUSINESS**

**RESOLUTION #20-96**

**Resolution Authorizing Reading of the 2020 Municipal Budget and 2020 Solid Waste Collection District Municipal Budget By Title**

**WHEREAS**, pursuant to the Local Budget Law N.J.S.A. 40A:4-1 et seq., all provisions for the Adoption of the **2020** Municipal Budget and Solid Waste Collection District Municipal Budget for the Township of Jefferson have been met.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the **2020** Municipal Budget and Solid Waste Collection District Municipal Budget shall be read by title at this Adoption for same.

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Dunham			X			
Mrs. Merz		X	X			
Vice President Senatore			X			
President Finnegan			X			

**RESOLUTION #20-97**

**Resolution Authorizing The Self Examination of Budget**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 5:30-7.5 the Township of Jefferson has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township of Jefferson meets the necessary conditions to participate in the program for the **2020** budget year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification, the Governing Body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated.
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham			X			
Mrs. Merz		X	X			
Vice President Senatore	X		X			
President Finnegan			X			

**8. COUNCIL AND MAYOR DISCUSSION**

• **Budget Presentation**

Mayor Wilsusen thanked Ms. Millikin and Mr. Eagen for putting the budget together. He said the budget has been available on the website for the public to view. He thanked Council for the expedited budget hearings.

Mayor Wilsusen said he feels the budget as presented is a fair and working budget that meets the needs of the residents. He commented that, for the second year in a row, the total Operating Expense (OE) has gone down and so has the tax rate. He said salaries are up, but that the increase in salaries is mostly contractual. Mayor Wilsusen said the Township is also being more aggressive in its capital campaign of road paving and capital improvements.

Ms. Millikin reviewed the Power Point Budget Presentation for Council. She explained the total budget summary and said the Township is paying more toward debt. She reviewed highlights of the proposed capital plan, which includes approximately \$4.6 million dollars in capital expenses.

Ms. Millikin reported that the 2020 tax rate is \$.849, versus \$.859 in 2019. She commented that some notable increases in the 2020 budget include a succession plan for the Township Engineer with the proposed hiring of an Assistant Engineer, and paying off more debt to help make Jefferson debt free. She said the top five (5) expenses for 2020 are public safety, employee health and pension, debt service, road repair and maintenance, and the reserve for uncollected taxes (RUT).

Mr. Eagen discussed the Tax Levy Cap, which he explained is the 2010 cap that deals with revenues and expenditures. He said that Jefferson is well within the statutory cap guidelines, and is in fact \$585,859 under the cap.

Mr. Eagen also discussed the 1977 Appropriations Cap, which he explained deals with the spending side. He said this year's index rate was 2 1/2 percent and that the municipality is allowed to increase that to 3 1/2 percent when creating its "cap bank". He said the cap bank is a good planning tool and there for use in emergencies or unplanned events.

Ms. Millikin reported that the Water and Sewer Utility Budget is generated off the rents collected. Councilman Dunham asked if the budget increase is due to the fact that the Township is trying to catch up on some issues which weren't previously addressed. Ms. Millikin and Mr. Eagen confirmed this was correct.

Ms. Millikin discussed the Solid Waste Collection District Budget and said the budget went up due to the contractual increase. She stated that the contract will be going out to bid soon and asked residents to fill out the online survey, which contains a variety of questions about resident preferences and which will shape the bid options. She mentioned the possibility of one day a week pickup and changes to recycling practices, as the market for recycling is no longer there.

Ms. Millikin reviewed the breakdown of the municipal tax levy and said the increase is \$59.51 on the average assessed household. She also reviewed a breakdown of taxes paid by Jefferson residents, which on the tax dollar includes 9.2% for County Tax, 59.3% for schools, 3.1% for garbage, and 26.5% for municipal taxes.

Council Vice President Senatore asked if residents were participating in the garbage survey. Ms. Millikin said there have been over 850 responses and the survey has only been up for two (2) days.

Mayor Wilsusen mentioned that he held a garbage committee meeting two (2) weeks ago and expects to have a bid draft completed in May. Councilman Birmingham said he had attended the meeting and in addition to reaching out to residents, the Township will be reaching out to several garbage haulers as well.

Mayor Wilsusen thanked Ms. Millikin and Mr. Eagen again for their efforts regarding the budget and said he feels the budget is very responsible.

Councilman Dunham asked if the Mayor would keep Council informed about progress made by the garbage committee and Mayor Wilsusen said he would. He said the survey would be kept on the website for a few weeks and then the data would be compiled and shared with Council.

**9. 2020 MUNICIPAL BUDGET**

- **RESOLUTION 20-98**  
**Adoption of 2020 Municipal Budget**

**BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of **\$20,402,816.03 for Municipal Purposes, \$282,337.00 for Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy, and \$921,263.00 for Minimum Library Levy.**

- **PUBLIC HEARING**  
 Council President Finnegan opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Finnegan closed the public hearing.

Councilman Dunham said he was pleased to see the rate go down again and that he feels the budget is an investment for the future.

**Introduced: March 18, 2020**

**Adopted: April 15, 2020**

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X						X			
Mr. Dunham			X						X			
Mrs. Merz	X		X				X		X			
Vice President Senatore		X	X						X			
President Finnegan			X					X	X			

**10. 2020 SOLID WASTE COLLECTION DISTRICT MUNICIPAL BUDGETS**

- **RESOLUTION 20-99**  
**Adoption of 2020 Solid Waste Collection District Municipal Budget**

**BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of **\$2,374,740.00 for amount to be raised by taxation for Solid Waste Collection District.**

**PUBLIC HEARING**

Council President Finnegan opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Finnegan closed the public hearing.

Councilman Dunham commented that he thinks the Township will never see these numbers again.

**Introduced: March 18, 2020**

**Adopted: April 15, 2020**

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X				X		X			
Mr. Dunham	X		X					X	X			
Mrs. Merz			X						X			
Vice President Senatore		X	X						X			
President Finnegan			X						X			

Mr. Cerullo spoke after the budget adoptions and said the Township is in a good financial position. Councilman Dunham asked if there was any news on charging interest on delinquent property taxes. Mr. Cerullo said that currently, the State allows a municipality to charge eight percent (8%) interest on delinquent amounts up to \$1500, and eighteen percent (18%) on amount over \$1500.00. He said the State has now said that, in light of the crisis, municipalities can lower the interest rate on delinquent taxes to as low as .0001% via resolution. He said this change only affects tax payments going forward, not any tax amount currently delinquent. Mr. Cerullo left the meeting at 7:34 pm.

**11. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR**

Mayor Wilsusen reported three (3) fatalities due to Covid-19 and said hearts and prayers go out to the deceased and their families. He said there have been five (5) fatalities total and 105-108 positive cases in Jefferson.

Mayor Wilsusen gave a big shout out to the Health Department, especially Health Office Peter Tabbot and Health Nurses Desirae Nigro and Gayle Johnson, who have all been working overtime during the crisis. He also included Health Department employees Pam Mancini, Sandra Leonard and Linda Ackerson. He said that every positive Covid-19 case requires a contact trace, which can result in hundreds of phone calls.

Mayor Wilsusen commented that Police, Fire, and EMS are working extremely hard and he is confident they are well protected. He said that Emergency Management has been doing a great job making sure these departments are protected and Jefferson has been in good shape with protective gear since the beginning of the crisis.

Mayor Wilsusen mentioned that he has been using social media to keep residents informed the best he can and thanked Social Media Coordinator Aimee Hannon for her assistance in developing the Covid-19 resource page on the Township website. He said every resource he receives is posted to that page.

Mayor Wilsusen thanked Ms. Millikin for being his right arm and helping to manage things. He thanked the Fire Department, First Aid Squads and Recreation Department for organizing the drive-by birthday parades and the Easter Bunny tour.

Mayor Wilsusen said signs were installed on Nolan's Point Park Road once the Ordinance passed and that parking permits and guest permits have been prepared. He said that a gate and signage has been installed at the end of Mason Street to prevent people from entering that area to access Liffey Island.

Mayor Wilsusen said the garbage survey has been posted and encouraged residents to participate.

Mayor Wilsusen stated that the Police are working a modified schedule and that municipal government is still operating, but on a staggered schedule. He said the municipal building is closed but accepting appointments if needed and that employees are trying to accommodate residents the best they can. He mentioned the closure of State and County parks and his decision to close Jefferson's as a result of the State and County decision.

Mayor Wilsusen thanked Council for their support of the budget. He said the crisis has not stopped Jefferson from operating. He mentioned that Township Engineer Ed Haack has been working hard to get projects ready to go.

Mayor Wilsusen stated that he is very proud of the residents of Jefferson and appreciates all their cooperation and their support of local businesses. He said people have stepped up and stepped forward and he is proud to be the Mayor.

Ms. Millikin commented that Recreation has been really busy and recently provided goody bags to young residents.

Ms. Millikin said that bids for paving will be opened via Zoom on April 29th and awarded May 6th. She said the cape seal is being awarded under State contract.

Ms. Millikin stated that Phase 2 of Brady Road will be starting in the next two (2) weeks, and that this was a project that had been awarded last year.

Ms. Millikin reiterated that the municipal building employees are working on a staggered schedule, Monday through Thursday from 9-3 pm and Friday from 8-2:30 pm.

Ms. Millikin said she and the Mayor would soon start evaluating the opening of Camp Jefferson, with protecting all kids as the priority.

Mr. Eagen thanked Council for participating in the budget process. He said he would be presenting a resolution for the June note sale at the next Council meeting. In addition, he mentioned the LOSAP report was ready so that resolution would also be brought to Council.

**12. COUNCIL REPORTS**

Councilman Dunham thanked the Administration for the cleanup at White Rock as well as for installing "no air braking" signs. He also thanked the Administration for keeping the public informed during the crisis and commended Emergency Management for all their efforts. He said the Easter Bunny tour organized by the Fire Company was enjoyed by many. Councilman Dunham mentioned that the Township will be facing a lower than expected amount of income and asked the Administration to keep Council informed. He said he was disappointed at the lack of direction from Trenton regarding the interest on delinquent property taxes. Councilman Dunham thanked the Clerk and IT Director Dave Van Valer for their efforts in setting up the remote meeting.

Councilman Birmingham commented that there was nothing on the Township website regarding the waiver of the 2.5% fee for using credit cards. He said he attended a virtual Library Board meeting. He thanked Ed Haack for putting out bids and said Jefferson will be one of the first municipalities to begin paving. He mentioned birthday parades and the need for social connectivity while physically distancing.

Council Vice President Senatore said the Easter Bunny tour was wonderful and thanked the Fire Department. She mentioned that the garbage survey is great and hopes the Township will receive good feedback. She said she was happy the budget passed.

Councilwoman Merz thanked the volunteers who helped with the Easter Bunny tour. She mentioned that she wanted to give a shout out to JT Connect and other agencies that are helping individuals deal with depression and anxiety, especially during this difficult time. Council Vice President Senatore said the middle and high school health and gym classes have been providing a tremendous amount of information online for the students.

Council President Finnegan thanked the Administration and Emergency Management for all the updates. She said the Easter Bunny tour was great and that residents have been wonderful to the volunteers in town.

**13. ORDINANCES – FIRST READING**

There were no Ordinances for introduction/first reading on April 15, 2020.

14. MINUTES  
 March 18, 2020 (Regular)

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham			X			
Mrs. Merz	X		X			
Vice President Senatore		X	X			
President Finnegan			X			

15. CONSENT AGENDA\*

\*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

\*PERMITS/LICENSES

- None

\*APPOINTMENTS

- None

\*CONSENT AGENDA RESOLUTIONS:

- 20-100 Resolution Authorizing the Payment of Bills
- 20-101 Resolution Authorizing Contract for Portable Toilets to The Cheap Disposal, LLC
- 20-102 Resolution Authorizing Contracts With Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units - Rio Supply, Inc.
- 20-103 Resolution Authorizing Contracts With Certain Approved New Jersey State Contract Vendor & ESCNJ Contract Vendor for Contracting Units - CDW-G
- 20-104 Resolution Authorizing the Refund of Overpayment(s) of Taxes

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Dunham			X			
Mrs. Merz			X			
Vice President Senatore		X	X			
President Finnegan			X			

16. PUBLIC COMMENT

Council President Finnegan opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Finnegan closed the public comment portion of the meeting.

17. EXECUTIVE SESSION

There was no Executive Session on April 15, 2020.

18. ADJOURNMENT AT 8:09 PM

Motion made by Councilman Dunham, second by Council Vice President Senatore to adjourn the meeting at 8:09 pm, with all members in favor signifying by "Aye".

ATTEST: April 15, 2020

\_\_\_\_\_  
 Michele Reilly, Township Clerk

\_\_\_\_\_  
 Kim Finnegan, Council President

Michele Reilly, RMC, CMR  
 Township Clerk  
 973-208-6133  
[mreilly@jeffersontownship.net](mailto:mreilly@jeffersontownship.net)

CONSENT AGENDA RESOLUTION #20-100

"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated April 15, 2020 and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #20-101

“RESOLUTION AUTHORIZING CONTRACT FOR PORTABLE TOILETS TO THE CHEAP DISPOSAL, LLC”

WHEREAS, the Township of Jefferson has, in accordance with the Local Public Contracts Law of the State of New Jersey, received bids for **Portable Toilets on March 11, 2020, (17 regular units and 12 handicap accessible units for monthly rental and an additional 14 regular units and 3 handicap accessible units provided for Jefferson Day);** and

WHEREAS, **The Cheap Disposal, LLC of Fairfield, New Jersey** is the lowest responsible bidder and therefore, the contract should be awarded to said contractor; and

WHEREAS, the contract term shall be through December 31, 2020, subject to extension for an additional twelve (12) month period (calendar year 2021) by mutual consent of both parties provided that the prices for calendar year 2021 remain the same; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and **totaling \$28,325.00.**

0-01-28-370-370-261	24,250.00
T-26-56-860-000-321	1,875.00
0-01-30-420-420-251	2,200.00

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that a contract for **Portable Toilets (17 regular units and 12 handicap accessible units for monthly rental and an additional 14 regular units and 3 handicap accessible units provided for Jefferson Day)** is awarded to **The Cheap Disposal, LLC, 1275 Bloomfield Avenue, Fairfield, New Jersey, 07004.**

**BE IT ALSO RESOLVED** that the Mayor and Municipal Clerk are authorized to sign the contracts for **Portable Toilets.**

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CONSENT AGENDA RESOLUTION #20-102

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED  
MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS -  
RIO SUPPLY, INC.”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph;** and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **County contracts;** and

WHEREAS, **MCCPC Contract #47 (Categories B, D, E, F, G & H)** was awarded to **Rio Supply, Inc., 100 Allied Parkway, Sicklerville, New Jersey, 08081** for Water Meters and Readers; and

WHEREAS, the Township of Jefferson desires to purchase Water Meters and Readers in an **amount not to exceed \$75,000.00** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **Morris County Cooperative Pricing Council Co-op contracts;** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$75,000.00.**

C-06-55-520-008-501

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase **Water Meters and Readers in an amount not to exceed \$75,000.00 from Rio Supply, Inc., 100 Allied Parkway, Sicklerville, New Jersey, 08081.**

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CONSENT AGENDA RESOLUTION #20-103

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED  
NEW JERSEY STATE CONTRACT VENDOR & ESCNJ CONTRACT VENDOR FOR CONTRACTING UNITS – CDW-G”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services **State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury;** and

WHEREAS, the Township of Jefferson may also, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **New Jersey State Approved Co-op #65MCECCPS, Educational Services Commission of New Jersey (ESCNJ) Co-op contracts entered into on behalf of said Commission;** and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **State contracts;** and

WHEREAS, **State Contracts #19-TELE-00656 and #M-0003 (A89849)** and the Educational Services Commission of New Jersey contract **MRESC 18/19-03** were awarded to **CDW-G, 230 N. Milwaukee Avenue, Vernon Hills, Illinois, 60061** for Data Communications Equipment, Software Licensing, Technology Supplies & Services; and

WHEREAS, the Township of Jefferson desires to purchase **Data Communications Equipment, Software Licensing, Technology Supplies & Services in an amount not to exceed \$150,000.00** through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current **New Jersey State Cooperative Purchasing Program and the Educational Services Commission of New Jersey contracts;** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$150,000.00.

- 0-01-20-140-140-268
- 0-01-25-250-250-267
- C-04-55-920-013-906
- C-04-55-920-013-907
- C-04-55-920-010-909
- C-04-55-920-010-910
- C-04-55-920-010-911

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase Data Communications Equipment, Software Licensing, Technology Supplies & Services in an amount not to exceed \$150,000.00 from CDW-G, 230 N. Milwaukee Avenue, Vernon Hills, Illinois, 60061.

CONSENT AGENDA RESOLUTION #20-104

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- |                       |                             |                              |                                    |                     |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment  | 2. Adjustment of Assessment | 3. Homestead Rebate          | 4. Overbilled                      | 5. Third Party Lien |
| 6. Duplicate Payment  | 7. Exempt                   | 8. County/State Board Appeal | 9. Overpayment                     |                     |
| 10. Return of Premium | 11. New Jersey Saver        | 12. Return of Recording Fee  | 13. Vets, Senior Citizen Deduction |                     |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
299	23	LIEN TIMES LLC	\$75,833.92	5	2020
299	23	LIEN TIMES LLC	\$43,600.00	10	2020
129	9	NJSL 301, LLC	\$ 1,435.39	5	2020
129	9	NJSL 301, LLC	\$ 1,500.00	10	2020
			<b>TOTAL</b>	<b>\$122,369.31</b>	