

**JEFFERSON TOWNSHIP COUNCIL
MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
973-208-6100
www.jeffersontownship.net**

**MAY 6, 2020
EXECUTIVE SESSION - 6:30 PM
REGULAR MEETING – 7:00 PM
MINUTES**

1. CALL TO ORDER

Council President Finnegan read the meeting statement as follows: this meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **May 6, 2020** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 3, 2020** and was posted on the bulletin board in the Municipal Building on **January 3, 2020** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. The change to a meeting held via remote access only due to the Covid-19 pandemic and in response to State and Local Health Department guidelines, as well as the change in meeting time, was noticed on **April 29, 2020**.

Council President Finnegan called the meeting to order at 6:34 pm.

2. ROLL CALL – Township Clerk

	Present	Absent
Mr. Birmingham	X	
Mr. Dunham	X	
Mrs. Merz	X	
Vice President Senatore	X	
President Finnegan	X	
Mr. Ryan, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

Ms. Reilly called the roll. All Council members were present remotely as was the Township Clerk. Also in attendance remotely were Mayor Wilsusen, Administrator Debi Millikin, and IT Director Dave Van Valer. Members of the public were able to listen to or view the meeting via a "Zoom" link. Members of the public were able to participate in public comment and public hearings remotely either through the Zoom webinar or via phone through the "Zoom" link.

3. SALUTE TO THE FLAG

Council President Finnegan led the flag salute.

4. EXECUTIVE SESSION - Presiding Officer

RESOLUTION #20-105 - Resolution Providing For A Meeting Not Open To The Public In Accordance With The Provisions Of The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Jefferson is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Jefferson to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

- TFUF Enterprises LLC v. Township of Jefferson; Block 266, Lot 3.02
- Tort Claim - Hopkins
- Geib v. Township of Jefferson

(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, assembled in public session on **May 6, 2020 at 6:30 P.M.** in the Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, that the Township Council shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham	X		X			
Mrs. Merz			X			
Vice President Senatore		X	X			
President Finnegan			X			

5. SPECIAL PRESENTATIONS

There were no special presentations on May 6, 2020.

Chief Financial Officer Bill Eagen joined the meeting remotely.

6. PUBLIC COMMENT

Council President Finnegan opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Finnegan closed the public comment portion of the meeting.

7. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

There were no Ordinances for public hearing and vote for adoption on May 6, 2020.

8. COUNCIL AND MAYOR DISCUSSION

- Salary Ordinance Updates**

Ms. Millikin said she had provided a draft of the new salary Ordinance and a lot of the changes were the 2 percent increase for the employees. She said the only other change is for camp as the minimum wage has to be changed to \$10.30.

9. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Mayor Wilsusen gave a Covid-19 update and said Jefferson has one hundred ninety-seven (197) positive cases. He said the County testing site at the County College of Morris is reporting a decrease in the amount of positive cases, from forty-five percent (45%) to twenty percent (20%), which Mayor Wilsusen said is a good sign we have flattened the curve.

Mayor Wilsusen said that last week he opened municipal parks and that seems to have gone well.

Mayor Wilsusen announced that today is National Nurses Day and he wanted to give a shout out to all the nurses in the community, especially the Health Nurses Gayle Johnson and Desirae Nigro.

Mayor Wilsusen stated that he was very proud to be the Mayor of Jefferson. He said the community is doing a great job, people are doing the right things, and neighbors are helping neighbors. He thanked all the front line warriors.

Mayor Wilsusen reported that Table of Hope, the mobile food pantry from Morristown, had contacted the Township and that Grace Rhinesmith had organized an event which was held today between 10:30 and noon. He said the event was held in conjunction with Hopatcong Borough and one hundred four (104) families received perishable and non-perishable food supplies. He said the event was very well received and the organization is willing to come back if needed.

Mayor Wilsusen said he participated in a virtual mindfulness program with JT Connect and the Municipal Alliance. He said he is pushing out as much information as he can about all topics, including mental health, and that this was a good program for the community.

Mayor Wilsusen said his office has not gotten a lot of calls for need but has received a lot of questions about what can open and when. He said that the State is not issuing licenses for day camps at the moment and, although planning is taking place, he is not very hopeful that camp will open this summer. He mentioned that another topic of concern is High School graduation and the schools are waiting for State guidance.

Mayor Wilsusen reported that Police Chief Sean Conrad announced his retirement for July 1.

Mayor Wilsusen said OEM is having weekly Monday meetings with some key staff members to discuss events such as opening the municipal building, day camp, and Jefferson Fest. He said a lot depends on what the State will allow and that municipalities have been given very little, if any, local control, except over their parks. Mayor Wilsusen said he is unable to answer a lot of questions to the business community and to parents since all direction is coming from the Governor's Office.

Mayor Wilsusen announced that May is a big appreciation month, as it's Mental Health Awareness Month, National Firefighter Appreciation Day was May 4th, National Nurses Day is today, tomorrow is the National Day of Prayer, and EMS Week is coming up from May 17-21.

Mayor Wilsusen stated that he had allowed a display of flags for graduating seniors at the municipal complex. He said that unfortunately, for various reasons, the school would not allow it on the school's lawn. He said there are a lot of students and their families coming to look for their flag.

Mayor Wilsusen reminded those in attendance that this weekend, weather permitting, there would be a parade of heroes. He said a classic car club approached him with the idea and he approved it. He said that Grace Rhinesmith is coordinating this event to recognize front line warriors, and there will be one parade on each side of town.

Mayor Wilsusen said the garbage and recycling survey is still getting responses and will be kept up a little longer. He said one thousand two hundred (1200) responses have been received. He said that no data has been compiled just yet but it appears that people are very happy with the service they are receiving.

Mayor Wilsusen promoted the census and reminded everyone to respond as funding is dependent upon the results. He said Jefferson's response rate is 68.3%, much better than the statewide average of 59.1%.

Ms. Millikin reported that the bids for the 2020 paving project and for Ridge Road Phase 2 project had been opened and that the resolutions awarding the contracts were listed on tonight's agenda. She said the estimated price for the 2020 paving project was \$891,000 and the low bid came in at \$687,307.50, and that the estimated price for Ridge Road Phase 2 was \$385,000 and the low bid came in at \$299,000. Ms. Millikin said the intent is to have the contractor in town within 6-8 weeks. She mentioned that the resolutions for the cape seal are also on tonight's agenda.

Ms. Millikin said New Jersey Natural Gas (NJNG) paved the municipal parking lot and front driveway today at no cost, as they were paving Weldon Road and other areas.

Ms. Millikin reported that she and the Mayor had a Zoom meeting with Maryann Smith and John Eskilson regarding the strategic plan and the final plan is expected in the next four (4) months or so, probably by September.

Ms. Millikin said all blue collar workers will be returning to work full time on May 11th and she anticipates bringing back the rest of the staff from staggered hours within the next two to three weeks. She said she has set up a policy that employees within six (6) feet of each other must wear masks and that they must wear masks in the common areas as well as if they are riding in the same vehicle. She said that right now, the municipal building is still closed to the public except by appointment.

Ms. Millikin said that, as the Mayor mentioned, they are having weekly meetings regarding various issues and that camp is a big unknown. She said the Township is waiting for information from the Governor's Office and will keep Council informed.

10. COUNCIL REPORTS

Councilwoman Merz said she is glad that everyone is healthy and well.

Councilman Dunham thanked the Mayor and Administrator for how nice the White Rock property appears and said several residents have commented to him about this. He thanked the Mayor for allowing the senior display and said he thought a lot of parents would be very grateful for his decision.

Councilman Dunham commended the Water Department for their efforts last night to fix the issue at Summit and Mirror. He asked the Mayor and Administrator to pass this on to the Department. He also thanked the Mayor and Administrator, OEM, Police, Fire, EMS, and the Health Department for all they are doing behind the scenes and said their efforts are not going unappreciated.

Councilman Dunham asked the Mayor if information about the importance of filling out the census could be put on the website. Mayor Wilsusen said he has been promoting the census through social media and it was on the web page but has been overshadowed by Covid-19 information. He said the Township would continue to promote the census.

Councilman Birmingham reported that he watched the bid openings and commended Engineer Ed Haack on a great job. He said there were eight (8) paving bids and seven (7) bids for Ridge Road. He said he was impressed with the number of bidders and the money that was saved by the projects coming in under budget. Councilman Birmingham said he feels the bidding process was so successful because the budget was expedited and subsequently so were the bids, and contractors are looking for work right now.

Councilman Birmingham stated that he feels it's fantastic that NJNG paved the municipal parking lot for free and that taxpayers didn't pay anything. He mentioned that half of White Rock was also paved by NJNG and complimented the administration on their planning.

Councilman Birmingham said that it's actually National Nurse's week, and that the week ends on May 12th, which is Florence Nightingale's birthday. He mentioned that the National Day of Prayer was started with Dwight Eisenhower in 1952. He also mentioned that Friday May 8th is the 75th anniversary of V-Day (Victory in Europe Day).

Councilman Birmingham said he was sad for those graduating but that hopefully students will remember all they have gone through and not remember this as a tragedy. He thanked the Health nurses Gayle Johnson and Desirae Nigro and said their efforts are not going unnoticed.

Council Vice President Senatore reported listening in to the mindfulness program and said there were probably fifty (50) people on-line. She thanked the Mayor and Administrator for allowed the senior cut day sign. She stated she was very proud to be part of the community and it's been wonderful to see the community come together with donations, etc.

Council President Finnegan said she went up to the camp to see the food pantry and everything looked great. She thanked the Mayor for setting up this event. She mentioned that there are so many good things going on in town, like people shopping for people who can't go to the grocery store or the pharmacy, and said it is nice to know that residents band together.

Council President Finnegan acknowledged National Nurses Week and said we can't say enough about them right now for all they are doing.

11. ORDINANCES – FIRST READING- Township Clerk

ORDINANCE #20-15 - ORDINANCE PROVIDING FOR SANITARY SEWER SUPPLY IMPROVEMENTS TO BE UNDERTAKEN BY THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AND APPROPRIATING \$40,000 THEREFOR FROM FUNDS AVAILABLE UNDER AN ORDINANCE OF THE TOWNSHIP HERETOFORE ADOPTED

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1

The improvements described in Section 2 of this Ordinance are hereby authorized as general improvements to be made or acquired by the Township of Jefferson, in the County of Morris, State of New Jersey, and there is hereby appropriated therefor the sum of **\$40,000**, from funds available under an Ordinance of the Township heretofore adopted and not necessary for the purposes for which appropriated.

SECTION 2

The improvements hereby authorized and the purpose for of which said appropriation is made are as follows: the acquisition of new and additional equipment, including a generator for use by the Sewer Utility department together with for all the aforesaid all equipment, site work, structures, appurtenances, work, materials and other expenses necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Engineer and hereby approved.

SECTION 3

It is the opinion of the Township Council of the Township, as the governing body thereof, that it is in the best interest of the Township that **\$40,000** constituting funds available under **Ordinance No. 07-2011** of the Township, shall be appropriated to and used to finance costs, including incidental expenses, of the improvement or purpose above described in Section 2 of this Ordinance.

SECTION 4

The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

SECTION 5

This Ordinance shall take effect after publication after final adoption, as provided by law.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **May 20, 2020**.

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X									
Mr. Dunham			X									
Mrs. Merz	X		X									
Vice President Senatore			X									
President Finnegan			X									

12. NEW BUSINESS

Resolution #20-106 - Resolution Of Support For Privately Funded Trails Master Plan

WHEREAS, the Lake Hopatcong region is a desirable recreational asset for all residents of New Jersey; and

WHEREAS, there is a need to increase recreational trails servicing the Lake Hopatcong region; and

WHEREAS, the development of inter-connected and loop trails will enhance eco-tourism in the region and will foster economic development; and

WHEREAS, trails development will enable the public to enjoy the thousands of acres of preserved open space in the region; and

WHEREAS, a private donor has agreed to pay for the preparation of this trails master plan covering the Borough of Mount Arlington and the Township of Jefferson; and

WHEREAS, the completed trails master plan will provide an opportunity for the two municipalities to apply for grants for trail construction if desired; and

WHEREAS, support for this project does not commit the Township to any expenditures on this matter.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby supports the preparation of a trails master plan for the Township of Jefferson and the Borough of Mount Arlington, provided that Greener by Design, LLC, which is preparing the trails master plan, executes a hold harmless and indemnification agreement acceptable to the Township Attorney.

Mayor Wilsusen explained that the idea to improve trails in the open space originated in the Economic Development Committee. He said Jefferson has a lot of open space that can be utilized for passive recreation. He stated that he reached out to Morris County and they put him in touch with Greener by Design, who does a lot of trails master planning for the County and other municipalities. Mayor Wilsusen mentioned that a private business owner in town, who wishes to remain anonymous, is willing to fund this effort at no cost to the Township. He said that the master plan will focus on opening some of the spaces that are currently unused and also will try to focus some of the trailheads around commercial areas, so that the destination at the beginning or end would place the user near a deli, or a restaurant, or a bagel shop.

Council President Finnegan said she was glad to see that some of the ideas generated in the EDC are taking shape.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham	X		X			
Mrs. Merz			X			
Vice President Senatore		X	X			
President Finnegan			X			

**Resolution #20-107
Resolution Accepting And Approving the Annual Length of Service Award Program (LOSAP) Contribution Report and Authorizing Payment of Purchase Order #20-01159**

WHEREAS, the Township of Jefferson established a Length of Service Awards Program (LOSAP), in accordance with Chapter 388 of the Laws of 1997, to reward members of the Jefferson Township Volunteer Fire Departments, Milton Fire Company #1 and Lake Hopatcong Fire Company #2, the Jefferson Township Rescue Squad and the Milton First Aid Squad for their loyal, diligent and devoted services to the residents of Jefferson; and

WHEREAS, the Township of Jefferson makes annual contributions to qualifying volunteers into a Deferred Compensation Plan; and

WHEREAS, the Chief Financial Officer has submitted the **2019** LOSAP Contributions report to the Township Council of the Township of Jefferson for review and approval; and

WHEREAS, the Chief Financial Officer has also submitted to the Township Council purchase orders for payment to the Township's LOSAP provider for review and approval.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, does hereby approve and accept the **2019** LOSAP Contribution Report and does hereby authorize payment of Purchase Order 20-01159 in the amount of **\$144,641.75**

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Dunham					X	
Mrs. Merz			X			
Vice President Senatore		X	X			
President Finnegan					X	

**Resolution #20-108
Resolution of the Township of Jefferson, County of Morris, State of New Jersey, Extending the Grace Period for Second Quarter 2020 Property Taxes to June 1, 2020**

WHEREAS, in light of the dangers posed by Coronavirus disease 2019 ("COVID-19"), New Jersey Governor Murphy issued Executive Order No. 103 on March 9, 2020, which declared both a Public Health Emergency and State of Emergency; and

WHEREAS, on April 7, 2020, Governor Murphy issued Executive Order No. 119, which declared that the Public Health Emergency declared in Executive Order No. 103 continues to exist; and

WHEREAS, pursuant to N.J.S.A. 54:4-66(a), second-quarter property taxes in Jefferson Township are due May 1, 2020; and

WHEREAS, it is recognized, as set forth in Executive Order No. 130, the COVID-19 outbreak has caused substantial economic disruption for many property taxpayers throughout the State, making it difficult for many residents to meet the May 1, 2020 due date for timely payment of real property taxes; and

WHEREAS, per N.J.S.A. 54:4-67(a), Jefferson Township previously provided that no interest shall be charged if property taxes are paid within ten calendar day following the date upon which property taxes become delinquent, thereby establishing a grace period running through May 11, 2020 for second-quarter property taxes; and

WHEREAS, Governor Murphy issued Executive Order No. 130 on April 28, 2020, which permits any municipal governing body to adopt a resolution instituting a grace period concluding on a date no later than June 1, 2020 for the payment of second-quarter property taxes.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris and State of New Jersey, that the grace period for second quarter 2020 property tax payments shall be extended to June 1, 2020.

BE IT FURTHER RESOLVED that the Township Clerk shall notify the Director of the Division of Local Government Services in the Department of Community Affairs of this resolution instituting an extended grace period not later than the third business day next following the adoption of this Resolution.

BE IT FURTHER RESOLVED that the Township Council reserves the right in its sole discretion to modify or rescind this resolution as it deems appropriate.

Mayor Wilsusen stated that the Township has received some of the major payments coming from the clearing houses for mortgages and so he feels like the Township is in a good position financially. He said he thought this would be a nice gesture to help out some residents who might be waiting for a stimulus check and therefore is recommending Council approve this resolution.

Ms. Millikin said she had forwarded information to the Council regarding the balance in the current account and the payments due to the Board of Education, the County, and for County open space. She stated that the Tax Collector, Kathy Hammond, had forwarded to her figures to show that the tax collection rate as of today is at 79.3% and that the Township has collected \$14,293,453.69 out of the approximately \$18,000,000 due. She reminded Council that the quarter has not been closed out yet since taxes aren't due until May 10th, but she thinks the collection rate is pretty good and the Township will be able to make its obligatory payments.

Mayor Wilsusen mentioned that his main concern is going to be upcoming quarters.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham		X	X			
Mrs. Merz	X		X			
Vice President Senatore			X			
President Finnegan			X			

- Discussion Regarding A Resolution Urging the State of New Jersey to Provide Direct Stabilization Funding to Morris County From the Coronavirus Relief Fund**

Ms. Reilly explained that she had received this resolution and had passed it on to Council, and that one of the Council members had asked the Council President to place this on the agenda. She said if Council consensus was to move forward, this resolution or a similar one would be placed on the May 20th agenda.

Councilman Dunham said he was the one who asked for this discussion and that the County is trying to obtain money from the State, once the State receives federal funding, for expenses in conjunction with the coronavirus pandemic. He explained that this resolution joins other towns in supporting Morris County receiving funding, since right now the County doesn't meet the funding threshold of 500,000 residents.

Councilman Birmingham pointed out that 500,000 was an arbitrary number set by Congress and that Morris County will probably have over 500,000 residents after the next census.

Council President Finnegan said she read the resolution over and it seems like the same type of resolution the Township passes for FEMA. She said she couldn't think of a reason not to adopt this. She asked Ms. Reilly to forward the resolution to the Township Attorney for review.

Council consensus was that once the resolution is reviewed by the Township Attorney and he deems the language acceptable it will be placed on the May 20th agenda.

13. MINUTES
April 1, 2020 (Regular)
April 15, 2020 (Regular)

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham		X	X			
Mrs. Merz	X		X			
Vice President Senatore			X			
President Finnegan			X			

14. CONSENT AGENDA*

***Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.**

***PERMITS/LICENSES**

- None

***APPOINTMENTS**

- None

***CONSENT AGENDA RESOLUTIONS:**

- 20-109 Resolution Authorizing the Payment of Bills
- 20-110 Resolution Authorizing the Refund of Overpayment(s) of Recreation Fees
- 20-111 Resolution Authorizing the Refund of Overpayment(s) of Building Department Fees
- 20-112 Resolution Authorizing the Refund of Overpayment(s) of Utility Fees
- 20-113 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 20-114 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A:4-87 For The 2020 New Jersey Department of Transportation Municipal Aid Program - Ridge Road Phase 2 Grant In the Amount of \$350,000
- 20-115 Resolution Authorizing the Township of Jefferson Tax Collector to Prepare and Mail Estimated Tax Bills in Accordance With P.L. 1994, C. 72
- 20-116 Resolution Authorizing the Issuance of Not Exceeding \$8,538,900 Bond Anticipation Notes of the Township of Jefferson
- 20-117 Resolution Authorizing Contracts With Certain Approved ESCNJ Contract Vendors for Contracting Units - Storr Tractor Company (Workman HDX-4WD)
- 20-118 Resolution Authorizing Contracts With Certain Approved ESCNJ Contract Vendors for Contracting Units - Storr Tractor Company (Toro Groundmaster 7210)
- 20-119 Resolution Authorizing Contracts With Certain Approved ESCNJ Contract Vendors for Contracting Units - Weatherproofing Technologies, Inc. (Lakeside Pavilion Roof)
- 20-120 Resolution Authorizing Contracts With Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units - Challenger Fence, Inc. (Water's Edge Tennis Court Fencing)
- 20-121 Resolution Authorizing Contracts With Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units - Morris Asphalt Company, Inc. (Oil and Stone Treatment)
- 20-122 Resolution Authorizing Contracts With Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units - Ditschman/Flemington Ford, LLC. (F350 Pickup)
- 20-123 Resolution Authorizing Contracts With Certain Approved New Jersey Cooperative Purchasing Alliance Contract Vendors for Contracting Units - Rapid Pump and Meter Co., Inc. (White Rock RBC)

- 20-124 Resolution Authorizing Contracts With Certain Approved New Jersey State Cooperative Pricing System Contract Vendors for Contracting Units - Asphalt Paving Systems (Cape Seal)
- 20-125 Resolution Authorizing Contract for 2020 Road Paving Program -RDE-20-1 - Riverview Paving, Inc.
- 20-126 Resolution Authorizing Contract for Ridge Road Improvements - Phase 2 - RDE-19-4 - Riverview Paving, Inc.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Dunham			X			
Mrs. Merz			X			
Vice President Senatore		X	X			
President Finnegan			X			

15. PUBLIC COMMENT

Council President Finnegan opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Finnegan closed the public comment portion of the meeting.

Councilman Dunham asked the Council President is he could say thank you to all the people, groups, organizations, and entities that have donated to the EMS volunteers in town. He said that the expression of gratitude and appreciation through gift cards, food, etc. has been overwhelming and that's why he lives in this town.

Council President Finnegan said that the squads were able to purchase UV lights to sanitize the ambulances from the sale of the appreciation signs. She said that this means the squads don't have to wait at the hospital for the ambulances to be sanitized and can use the equipment as often as necessary while at the squad building. She thanked everyone and said she too is very proud to live in this community.

Councilwoman Merz said she would like to offer a big thank you to anyone that has helped with the impact of this virus, and not just in Jefferson. She mentioned donating to hospitals and other agencies and said even if you called someone to see if they were OK, thanks for helping out.

16. ADJOURNMENT AT 7: 56 PM

Motion made by Councilwoman Merz, second by Councilman Dunham to adjourn the meeting at 7:56 pm, with all members in favor signifying by "Aye".

May 6, 2020

Michele Reilly, Township Clerk

Kim Finnegan, Council President

Michele Reilly, RMC, CMR
Township Clerk
973-208-6133
mreilly@jeffersontownship.net

CONSENT AGENDA RESOLUTION #20-109

"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **May 6, 2020** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #20-110

"RESOLUTION AUTHORIZNG THE REFUND OF OVERPAYMENT(S) OF RECREATION FEES"

WHEREAS, there appears on the Recreation Department records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Recreation Department recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks and refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | |
|----------------------|-------------------------|----------------------------|
| 1. Incorrect Payment | 2. Duplicate Payment | 3. Withdrawal from Program |
| 4. Program Cancelled | 5. Expelled Participant | |

PAYEE	PROGRAM	AMOUNT	CODE
Christine Cocca 4 Margaret Road Oak Ridge, NJ 07438	2020 Spring Track	\$100.00	3
Rebecca Campbell 11 Abenaki Trail Oak Ridge, NJ 07438	2020 Spring Track	\$100.00	3
Carol Jung 5 Hidden Hills Road Oak Ridge, NJ 07438	2020 Spring Chair Yoga	\$31.50	3
Linda Harris 372 Berkshire Valley Road Wharton, NJ 07885	2020 Spring Zumba	38.50	3
Linda Harris 372 Berkshire Valley Road Wharton, NJ 07885	2020 Spring Chair Yoga	31.50	3
Donna Regad 372 Berkshire Valley Road Wharton, NJ 07885	2020 Spring Chair Yoga	31.50	3
Rhonda Regad 372 Berkshire Valley Road Wharton, NJ 07885	2020 Spring Chair Yoga	31.50	3
Bonnie Gonter 47 Legion Road Oak Ridge, NJ 07438	2020 Spring Chair Yoga	31.50	3
Susan Wilton 8 Wild Iris Lane Hackettstown, NJ 07840	2020 Spring Chair Yoga	31.50	3
Heidi Filippelli 223 Cozy Lake Road Oak Ridge, NJ 07438	2020 Spring Zumba	38.50	3
Linda Silbernagel 67 Schoolhouse Road Oak Ridge, NJ 07438	2020 Spring Zumba	38.50	3
Doris Jennings 29 MaryAnn Road Oak Ridge, NJ 07438	2020 Spring Zumba	38.50	3
Robin Nickel 21 Mirror Place Oak Ridge, NJ 07438	2020 Spring Zumba	38.50	3
Clinton Hill 352 Howard Blvd Mt. Arlington, NJ 07856	2020 Spring Mixed Yoga	35.00	3
Gary Franklin 2 Patterson Road Oak Ridge, NJ 07438	2020 Spring Mixed Yoga	35.00	3
Lila Love 11 Lenape Trail Oak Ridge, NJ 07438	2020 Spring Mixed Yoga	35.00	3
Dana Jackson 67 Hopi Trail Oak Ridge, NJ 07438	2020 Spring Mixed Yoga	35.00	3
James Hill 14 October Hill Road Oak Ridge, NJ 07438	2020 Spring Core Exercise	35.00	3
Lacey Spreet 9 Wild Rose Road Oak Ridge, NJ 07438	2020 Spring Core Exercise	35.00	3
Lacey Spreet 9 Wild Rose Road Oak Ridge, NJ 07438	2020 Spring Mixed Yoga	35.00	3
Melinda Carlson 35 Castle Rock Road Lake Hopatcong, NJ 07845	2020 Spring Core Exercise	35.00	3

Susan Wilke 14 South Parkway Wharton, NJ 07885	2020 Spring Core Exercise	35.00	3
Joan DeVito 95 Notch Road Oak Ridge, NJ 07438	2020 Spring Mixed Yoga	35.00	3
Joan DeVito 95 Notch Road Oak Ridge, NJ 07438	2020 Spring Zumba	38.50	3
Total Refunds:		970.00	

CONSENT AGENDA RESOLUTION #20-111

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF BUILDING DEPARTMENT FEES”

WHEREAS, there appears on the Building Department records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Construction Official recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

1. Incorrect Payment	2. Duplicate Payment	3. Project Cancelled
4. Contractor Submitted in Error		

BLOCK/LOT	NAME	AMOUNT	CODE
16, 18, 20 Old Fourth Drive	W. J. McGrotty LLC	\$768.00	1

CONSENT AGENDA RESOLUTION #20-112

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF UTILITY FEES”

WHEREAS, there appears on the Utility records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Director of Utility recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

1. Overpayment at Closing	2. High Billing Estimates	3. Meter Reading Error
4. Credit X-Rate	5. Overpayment	6. Meter/Remote Discrepancy
7. Stuck Remote	8. Remote Reading Error	9. Account Reset Error
10. Meter Error	11. Reading Input Error	12. New Construction/Service Off
13. Inadvertent payment JTMU	14. Bill Code Error	15. Reimbursement for Repairs/Usage/Conn

BLOCK/LOT	NAME	AMOUNT	YEAR	CODE
288/28	Agnes Ibe c/o Nicholas Nicosia, Esq. 15 Church St, Suite 3 Vernon, NJ 07462	145.38	2020/Q1-2	1
		TOTAL:	\$313.35	

CONSENT AGENDA RESOLUTION #20-113

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS					
1. Incorrect Payment	2. Adjustment of Assessment	3. Homestead Rebate	4. Overbilled	5. Third Party Lien	
6. Duplicate Payment	7. Exempt	8. County/State Board Appeal	9. Overpayment		
10. Return of Premium	11. New Jersey Saver	12. Return of Recording Fee		13. Vets, Senior Citizen Deduction	

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
508	12.04	USBANK CUST TOWER DB IX 2019-1	\$19,732.08	5	2020
508	12.04	USBANK CUST TOWER DB IX 2019-1	\$21,900.00	10	2020
412	1	WELLS FARGO	\$139.51	6	2020
TOTAL			\$122,369.31		

CONSENT AGENDA RESOLUTION #20-114

“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE 2020 NJ DEPARTMENT OF TRANSPORTATION MUNICIPAL AID PROGRAM - RIDGE ROAD PHASE 2 GRANT IN THE AMOUNT OF \$350,000”

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Jefferson, has been awarded a 2020 NJ DEPARTMENT OF TRANSPORTATION MUNICIPAL AID PROGRAM - RIDGE ROAD PHASE 2 GRANT in the amount of **\$350,000** and wishes to amend its 2020 budget to include this amount as an item of revenue.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the total amount of **\$350,000**, which will be available as a revenue from:

Miscellaneous Revenues	
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public And Private Revenues Offset with Appropriations:	
<u>2020 NJ DOT Grant Municipal Aid Program</u>	
<u>Phase 2 – Ridge Road</u>	\$350,000

BE IT FURTHER RESOLVED that a like sum of **\$350,000** be and the same is hereby appropriated under the caption of:
General Appropriations

A. Operations – Excluded from CAPS	
Public and Private Programs Offset by Revenues:	
<u>2020 NJ DOT Grant Municipal Aid Program</u>	
<u>Phase 2 – Ridge Road</u>	\$350,000

BE IT FURTHER RESOLVED that the Chief Financial Officer submit one copy of the Chapter 159 certification form and two copies of this resolution to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #20-115

“RESOLUTION AUTHORIZING THE TOWNSHIP OF JEFFERSON TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L. 1994, C. 72”

WHEREAS, the Township of Jefferson had adopted its municipal budget but does not expect its tax rate certification until after the State of New Jersey has finalized the State budget along with State aid to municipalities; and

WHEREAS, without State revenue figures the Morris County Board of Taxation will be unable to certify tax rates for the year 2020 and the Township of Jefferson Tax Collector will be unable to mail the Township's 2020 tax bills on a timely basis; and

WHEREAS, the Township of Jefferson Tax Collector, in consultation with the Township of Jefferson Chief Financial Officer, has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have both signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey as follows:

- The Township of Jefferson Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Township of Jefferson for the third (3rd) installment of 2020 taxes; the Tax Collector shall proceed no later than the 30th day of June 2020 and take such actions as are permitted and required by L. 1994, c.72 (N.J.S.A. 54:4-66.3).

2. The estimated tax levy for the third (3rd) fiscal quarter of 2020 is hereby set at \$20,068,735.69.

3. In accordance with the law, the third (3rd) quarter installment of 2020 taxes shall not be subject to interest until the twenty-sixth (26th) date after the date of mailing of the tax bills with interest charged back to the statutory due date of August, 1, 2020.

CONSENT AGENDA RESOLUTION #20-116

“RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$8,538,900 BOND ANTICIPATION NOTES OF THE TOWNSHIP OF JEFFERSON”

BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:

Section 1. Pursuant to a bond Ordinance of The Township of Jefferson, in the County of Morris (herein called “local unit”) entitled: “Bond Ordinance providing for the improvement of athletic fields in and by the Township of Jefferson, in the County of Morris, New Jersey, appropriating \$775,000 therefor and authorizing the issuance of \$738,000 bonds or notes of the Township for financing such appropriation”, finally adopted on May 21, 2014 (#10-2014), bond anticipation notes of the local unit in a principal amount not exceeding \$138,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond Ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 2. Pursuant to a bond Ordinance of the local unit entitled: “Bond Ordinance appropriating \$1,160,000, and authorizing the issuance of \$1,102,000 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey”, finally adopted on April 19, 2017 (#05-2017), bond anticipation notes of the local unit in a principal amount not exceeding \$636,200 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond Ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 3. Pursuant to a bond Ordinance of the local unit entitled: “Bond Ordinance providing for the construction of an addition to the municipal building in and by the Township of Jefferson, in the County of Morris, New Jersey, appropriating \$850,000 therefor and authorizing the issuance of \$809,000 bonds or notes of the Township for financing such appropriation”, finally adopted on May 16, 2018 (#06-2018), bond anticipation notes of the local unit in a principal amount not exceeding \$809,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond Ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 4. Pursuant to a bond Ordinance of the local unit entitled: “Bond Ordinance appropriating \$1,415,000, and authorizing the issuance of \$1,142,000 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey”, finally adopted on May 16, 2018 (#09-2018), bond anticipation notes of the local unit in a principal amount not exceeding \$1,142,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond Ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 5. Pursuant to a bond Ordinance of the local unit entitled: “Bond Ordinance providing for the acquisition of two new fire trucks by the Township of Jefferson, in the County of Morris, New Jersey, appropriating \$1,225,000 therefor and authorizing the issuance of \$1,166,500 bonds or notes of the Township for financing such appropriation”, finally adopted on May 1, 2019 (#07-2019), bond anticipation notes of the local unit in a principal amount not exceeding \$1,166,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond Ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 6. Pursuant to a bond Ordinance of the local unit entitled: “Bond Ordinance appropriating \$1,870,000, and authorizing the issuance of \$1,780,500 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey”, finally adopted on May 1, 2019 (#09-2019), bond anticipation notes of the local unit in a principal amount not exceeding \$1,780,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond Ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 7. Pursuant to a bond Ordinance of the local unit entitled: “Bond ordinance providing for the improvement of the sanitary sewerage system in and by the Township of Jefferson, in the County of Morris, New Jersey, appropriating \$180,000 therefor and authorizing the issuance of \$180,000 bonds or notes of the Township for financing such appropriation”, finally adopted on April 1, 2020 (#11-2020), bond anticipation notes of the local unit in a principal amount not exceeding \$180,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond Ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 8. Pursuant to a bond Ordinance of the local unit entitled: “Bond ordinance appropriating \$145,000, and authorizing the issuance of \$145,000 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey, for the water supply and distribution system of the Township”, finally adopted on April 1, 2020 (#12-2020) bond anticipation notes of the local unit in a principal amount not exceeding \$145,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond Ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 9. Pursuant to a bond Ordinance of the local unit entitled: “Bond ordinance appropriating \$3,201,700, and authorizing the issuance of \$3,041,700 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey”, finally adopted on April 1, 2020 (#13-2020), bond anticipation notes of the local unit in a principal amount not exceeding \$2,541,700 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond Ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 10. All bond anticipation notes (the “notes”) issued hereunder shall mature at such times as may be determined by the treasurer, the Chief Financial Officer or the Acting Chief Financial Officer of the Township (the “Chief Financial Officer”), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer and shall be signed and sealed by officials and officers of the Township in any manner permitted by N.J.S.A. §40A:2-25. The Chief Financial Officer shall determine all matters in connection with the notes issued hereunder, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes at not less than par from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes hereunder is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 11. Any note issued pursuant to this resolution shall be a general obligation of the Township, and the Township’s faith and credit are hereby pledged to the punctual payment of the principal of and interest on the notes and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 12. The Chief Financial Officer is hereby authorized and directed to do all other matters necessary, useful, convenient or desirable to accomplish the delivery of the notes to the purchasers thereof as promptly as possible, including (i) the preparation, execution and dissemination of a Preliminary Official Statement and Final Official Statement with respect to the notes, (ii) preparation, distribution and publication, if necessary, of a Notice of Sale with respect to the notes, (iii) execution of a Continuing Disclosure Undertaking, with respect to the notes in accordance with Rule 15c2 12 promulgated by the Securities and Exchange Commission and (iv) execution of an arbitrage and use of proceeds certificate certifying that, among other things, the Township, to the extent it is empowered and allowed under applicable law, will do and perform all acts and things necessary or desirable to assure that interest paid on the notes is not included in gross income under Section 103 of the Internal Revenue Code of 1986, as amended.

Section 13. All action heretofore taken by Township officials and professionals with regard to the sale and award of the notes is hereby ratified, confirmed, adopted and approved.

Section 14. This resolution shall take effect immediately.

CONSENT AGENDA RESOLUTION #20-117

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
ESCNJ CONTRACT VENDORS FOR CONTRACTING UNITS – STORR TRACTOR COMPANY”**

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **New Jersey State Approved Educational Services Commission of New Jersey (ESCNJ) Co-op (#65MCESCCPS) contracts entered into on behalf of said Commission;** and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **cooperative contracts;** and

WHEREAS, ESCNJ contract 18/19-25 was awarded to **Storr Tractor Company, 3191 Route 22, Somerville, New Jersey, 08876** for **a Workman HDX-4WD Diesel (Kubota), GTX Rahn Groomer, and Remote Hydraulic Manifold Kit;** and

WHEREAS, the Township of Jefferson desires to purchase **one (1) Workman HDX-4WD Diesel (Kubota), GTX Rahn Groomer, and Remote Hydraulic Manifold Kit in an amount not to exceed \$63,987.37** through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current **the ESCNJ contracts;** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$63,987.37.**

C-04-55-920-013-918

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase **one (1) Workman HDX-4WD Diesel (Kubota), GTX Rahn Groomer, and Remote Hydraulic Manifold Kit in an amount not to exceed \$63,987.37 (as outlined in the proposal dated April 20, 2020) from Storr Tractor Company, 3191 Route 22, Somerville, New Jersey, 08876.**

CONSENT AGENDA RESOLUTION #20-118

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
ESCNJ CONTRACT VENDORS FOR CONTRACTING UNITS – STORR TRACTOR COMPANY”**

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **New Jersey State Approved Educational Services Commission of New Jersey (ESCNJ) Co-op (#65MCESCCPS) contracts entered into on behalf of said Commission;** and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **cooperative contracts;** and

WHEREAS, ESCNJ contract 18/19-25 was awarded to **Storr Tractor Company, 3191 Route 22, Somerville, New Jersey, 08876** for **a Toro Groundmaster 7210 no deck, 72 inch side discharge deck and 72 inch side discharge recycler kit;** and

WHEREAS, the Township of Jefferson desires to purchase **one (1) Toro Groundmaster 7210 no deck, 72 inch side discharge deck and 72 inch side discharge recycler kit in an amount not to exceed \$28,197.60** through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current **the ESCNJ contracts;** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$28,197.60.

C-04-55-920-013-919

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase one (1) Toro Groundmaster 7210 no deck, 72 inch side discharge deck and 72 inch side discharge recycler kit in an amount not to exceed \$28,197.60 (as outlined in the proposal dated April 20, 2020) from Storr Tractor Company, 3191 Route 22, Somerville, New Jersey, 08876.

CONSENT AGENDA RESOLUTION #20-119

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
ESCNJ CONTRACT VENDORS FOR CONTRACTING UNITS – WEATHERPROOFING TECHNOLOGIES, INC.”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **New Jersey State Approved Educational Services Commission of New Jersey (ESCNJ) Co-op (#65MCECCPS) contracts entered into on behalf of said Commission;** and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **cooperative contracts;** and

WHEREAS, ESCNJ Contract 19/20-15 was awarded to Weatherproofing Technologies, Inc. 3735 Green Road, Beachwood, Ohio, 44122 for a new roof on Lakeside Pavilion; and

WHEREAS, the Township of Jefferson desires to purchase a new roof for Lakeside Pavilion in an amount not to exceed \$31,715.87 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current **the ESCNJ contracts;** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$31,715.87.

C-04-55-920-009-903

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase a new roof for Lakeside Pavilion in an amount not to exceed \$31,715.87 (as outlined in the proposal dated October 16, 2019) from Weatherproofing Technologies, Inc. 3735 Green Road, Beachwood, Ohio, 44122.

CONSENT AGENDA RESOLUTION #20-120

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS
-CHALLENGER FENCE, INC.”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph;** and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **County contracts;** and

WHEREAS, MCCPC Contract #53 was awarded to Challenger Fence, Inc., 53 Kentucky Avenue, Paterson, New Jersey, 07503 for fencing; and

WHEREAS, the Township of Jefferson desires to purchase safety fencing for Water's Edge Tennis Courts in an amount not to exceed \$23,500.00 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **Morris County Cooperative Pricing Council Co-op contracts;** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$23,500.00.

C-04-55-920-009-901

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase safety fencing for Water's Edge Tennis Courts (as outlined in the proposal dated April 21, 2020) from Challenger Fence, Inc. 53 Kentucky Avenue, Paterson, New Jersey, 07503 in an amount not to exceed \$23,500.00.

CONSENT AGENDA RESOLUTION #20-121

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS -
MORRIS ASPHALT COMPANY, INC.”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph;** and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **County contracts**; and

WHEREAS, MCCPC Contract #21 was awarded to Morris Asphalt Company, Inc., P.O. Box 305, Lafayette, New Jersey, 07848 for oil and stone treatment; and

WHEREAS, the Township of Jefferson desires to purchase oil and stone treatment in an amount not to exceed \$100,589.80 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **Morris County Cooperative Pricing Council Co-op contracts**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$100,589.80.

C-04-55-919-011-906	\$ 92,000.00
C-04-55-920-013-914	\$ 8,589.80

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase oil and stone treatment from Morris Asphalt Company, Inc., P.O. Box 305, Lafayette, New Jersey, 07848 in an amount not to exceed \$100,589.80.

CONSENT AGENDA RESOLUTION #20-122

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS –
DITSCHMAN/FLEMINGTON FORD, LLC”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph**; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **County contracts**; and

WHEREAS, MCCPC Contract #15-C was awarded to Ditschman/Flemington Ford, LLC, 215 US Highway 202, Flemington, New Jersey, 08822 for 2020 Ford F350 Regular Cab 4x4 Pickup Truck; and

WHEREAS, the Township of Jefferson desires to purchase one (1) new/unused 2020 Ford F350 Regular Cab 4x4 Pickup Truck in an amount not to exceed \$39,845.75 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **Morris County Cooperative Pricing Council Co-op contracts**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$39,845.75.

C-04-55-920-013-909

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase one (1) new/unused 2020 Ford F350 Regular Cab 4x4 Pickup Truck from Ditschman/Flemington Ford, LLC, 215 US Highway 202, Flemington, New Jersey, 08822 in an amount not to exceed \$39,845.75

CONSENT AGENDA RESOLUTION #20-123

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
NEW JERSEY COOPERATIVE PURCHASING ALLIANCE CONTRACT VENDORS FOR CONTRACTING UNITS -
RAPID PUMP & METER CO. INC.”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **New Jersey Cooperative Purchasing Alliance (NJCPA-#CK04) contracts entered into on behalf of the County of Bergen**; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **County contracts**; and

WHEREAS, NJCPA Contract #1800325 was awarded to Rapid Pump & Meter Co., Inc., 285 Straight Street, Paterson, New Jersey, 07509 for repair and service of water and wastewater instrumentation controls and pump systems; and

WHEREAS, the Township of Jefferson desires to purchase the repairs for the RBC at White Rock Water Treatment Plant in an amount not to exceed \$320,000.00 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **NJCPA contracts**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$320,000.00.

C-08-55-520-007-502	\$160,000.00
C-08-55-520-011-501	\$160,000.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase the repairs for the RBC at White Rock Water Treatment Plant (as outlined in the proposal dated December 24, 2019) from Rapid Pump & Meter Co., Inc., 285 Straight Street, Paterson, New Jersey, 07509 in an amount not to exceed \$320,000.00.

CONSENT AGENDA RESOLUTION #20-124

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
NEW JERSEY STATE COOPERATIVE PRICING SYSTEM CONTRACT VENDORS FOR CONTRACTING UNITS -
ASPHALT PAVING SYSTEMS**

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the **State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury**; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **State contracts**; and

WHEREAS, **State Contract T-2507** was awarded to **Asphalt Paving Systems, P.O. Box 530, Hammonton, New Jersey, 08037** for cape seal micro-surfacing treatment; and

WHEREAS, the Township of Jefferson desires to purchase **cape seal micro-surfacing treatment in an amount not to exceed \$161,700.00** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **New Jersey State Cooperative Purchasing Program**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and **totaling \$161,700.00**.

C-04-55-920-013-914

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase **cape seal micro-surfacing treatment from Asphalt Paving Systems, P.O. Box 530, Hammonton, New Jersey, 08037 in an amount not to exceed \$161,700.**

CONSENT AGENDA RESOLUTION #20-125

“RESOLUTION AUTHORIZING CONTRACT FOR 2020 ROAD PAVING PROGRAM – RDE-20-1 - RIVERVIEW PAVING, INC.”

WHEREAS, the Township of Jefferson received bids for the **2020 Road Paving Program (RDE-20-1) on April 29, 2020 at 11:00 a.m.**; and

WHEREAS, **Riverview Paving, Inc. of East Hanover, New Jersey** was the lowest responsible bidder with a bid of **\$678,307.50**; and

WHEREAS, the Township Engineer, Edward L. Haack recommends award to **Riverview Paving, Inc. of East Hanover, New Jersey**, based on his April 30, 2020 letter; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$678,307.50**.

C-04-55-920-013-913

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby awards the contract for the **2020 Paving Program (RDE-20-1) to Riverview Paving, Inc., 13 Eagle Rock Avenue, East Hanover, New Jersey, 07936 in the amount of \$678,307.50.**

BE IT ALSO RESOLVED that the Mayor and Municipal Clerk are authorized to sign the contracts for the **2020 Road Paving Program (RDE-20-1).**

CONSENT AGENDA RESOLUTION #20-126

**“RESOLUTION AUTHORIZING CONTRACT FOR RIDGE ROAD IMPROVEMENTS –PHASE 2 – RDE-19-4 -
RIVERVIEW PAVING, INC.”**

WHEREAS, the Township of Jefferson received bids for the **Ridge Road Improvements – Phase 2 -RDE-19-4- on April 29, 2020 at 12:00 p.m.**; and

WHEREAS, **Riverview Paving, Inc. of East Hanover, New Jersey** was the lowest responsible bidder with a bid of **\$299,573.90** and

WHEREAS, the Township Engineer, Edward L. Haack recommends award to **Riverview Paving, Inc., of East Hanover, New Jersey**, based on his April 30, 2020 letter; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$299,573.90**.

G-01-41-865-000-001

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby awards the contract for the **Ridge Road Improvements – Phase 2- RDE-19-4 to Riverview Paving, Inc., 13 Eagle Rock Avenue, East Hanover, New Jersey, 07936 in the amount of \$299,573.90.**

BE IT ALSO RESOLVED that the Mayor and Municipal Clerk are authorized to sign the contracts for the **Ridge Road Improvements – Phase 2 - RDE-19-4**