

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

MAY 10, 2023
REGULAR MEETING – 7:00 PM
AGENDA

1. CALL TO ORDER

Council Vice President Dunham called the meeting to order at 7:01 pm and Ms. Reilly read the meeting statement as follows: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **May 10, 2023** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2023** and was posted on the bulletin board in the Municipal Building on **January 6, 2023** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

Ms. Reilly called the roll. All Council members were present except for Council President Senatore, who arrived at 7:03 pm. Also in attendance were Mayor Wilsusen and Administrator Debi Millikin.

	Present	Absent
Mr. Birmingham	X	
Mr. Kalish	X	
Mr. Smith	X	
Vice President Dunham	X	
President Senatore		X*
Mr. Ryan, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

3. SALUTE TO THE FLAG

Council Vice President Dunham led the flag salute.

4. SPECIAL PRESENTATIONS

Mayor Wilsusen administered the Oath of Office to:

- Fire Company #1 – Jonathan Barnor
- Fire Company #1 – Nathaniel Barnor
- Fire Company #1 -- Patrick Biernat

5. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name for the record.

Bob Kays –

Mr. Kays stated that he was representing the homeowners on Raccoon Island and asked Council to modify the Ordinance regarding septic pumping. He said septic pumping is required every three (3) years but he has a 2013 email from the administrator which stated that Raccoon Island homeowners would only be required to pump every 6 (six) years due to the fact that the island is only occupied for six (6) months per year. He asked that the Ordinance be amended for Raccoon Island, Halsey Island, and the three (3) Woodport Islands.

Council Vice President Dunham stated that the three (3) year pumping rule was a State mandate. Ms. Millikin said that the three (3) years is a State recommendation. Council Vice President Dunham told Mr. Kays that if his septic pumper, who must be a licensed operator, recommends that the pumping schedule be longer than three (3) years, it should be put in writing and the Health Department will accept the licensed operator's recommendation.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

6. SPECIAL PRESENTATIONS – CONTINUED

- Lake Hopatcong Foundation & Lake Hopatcong Commission

Marty Kane, President of the Lake Hopatcong Foundation, introduced Kyle Richter, the Executive Director of the Foundation, as well as Colleen Lyons, the Administrator of the Lake Hopatcong Commission, as well as Captain Lee Moreau, who runs the Block Party. Topics discussed included an update on weed harvesting, lake aeration, and harmful algal bloom efforts, advocacy for the lake, educational and community efforts, goose mitigation, grant work impacting Jefferson and sewers. Mr. Kane said the sewer project for the lake has been a very good cooperative effort. Mr. Richter mentioned that the five (5) year drawdown of the lake will take place in November 2023.

Council President Senatore thanked Ms. Lyons for all her help providing information to the Land Use Board. She stated that she thought Lake Hopatcong should consider a boat user fee, much like Lake George has. Mr. Kane said he felt like that would be a burden on the municipalities surrounding the lake, as there is no way for the lake to collect the funds directly.

Councilman Smith, who is the Chair of the Lake Hopatcong Commission, added that Jefferson is well represented on the Commission, as Jefferson residents fill three (3) out of the eleven (11) Commissioner spots and two (2) alternate spots. Captain Lee Moreau thanked the Township for contributing shuttles for the Block Party and for the Veterans Cruise participation.

7. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

There were no Ordinance for public hearing or vote for adoption listed on the May 10, 2023 agenda.

8. COUNCIL AND MAYOR DISCUSSION

There were no items for Council and Mayor Discussion listed on the May 10, 2023 agenda.

9. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Mayor Wilsusen introduced 7th grader Jack Murphy. Jack spoke to the Council about the need for a Township flag and showed a few of his designs. Council commended him on a job well done.

Mayor Wilsusen told Council that Fire Truck 719 is back in service this week after its refurbishment, but that Truck 711 has been taken out of service permanently for safety reasons. He mentioned that the Township is using a consultant to evaluate the equipment used by the Fire Departments.

Mayor Wilsusen gave a personnel update. He said DPW Mechanic Kevin O'Shea is retiring June 1st; part-time handyman Dave Cooper resigned, Construction Official Tom Mahoney is retiring July 1st, and Andrew Pierson from Engineering is leaving. He said that the Township is now looking for replacements for Dave Cooper and Andrew Pierson, and that the part-time plumbing inspector, Dominick Carnevale, will be taking Tom Mahoney's place as the Construction Official.

Mayor Wilsusen reported that he and Ms. Millikin took a tour of Weldon Quarry, given by owner Bob Weldon. He said Mr. Weldon wants to work with the town and showed them the dust mitigation efforts at the quarry.

Mayor Wilsusen also reported that the town-wide cleanup went well. He said he attended the Chamber of Commerce awards a few weeks ago, a number of Lake Hopatcong meetings, the Alstede Farms ribbon cutting with Councilmen Kalish and Birmingham, and meetings of the Lakeland Seniors and Golden Age Club. He also mentioned the opening of the sensory touch trail, the Hike for Healthy minds, the Heart and Paw ribbon cutting, the bike and trike at White Rock with the Recreation and Police Departments, and the EDC meeting at Jimmy Gee's.

Mayor Wilsusen told Council the Chamber of Commerce networking event will be held on May 18th at the Jefferson House. He said the Carnival is scheduled for May 31st through June 3rd, and the fireworks are scheduled for June 3rd. He stated that he will miss the next Council meeting as he is on vacation from May 23th-28th.

Mayor Wilsusen talked about Township involvement in the Memorial Day parade and said Recreation will be handling the parade and the American Legion will be handling the ceremony. Councilman Birmingham asked that, in the future, the time of the two (2) Legion ceremonies be staggered so people have time to get from one to the other.

Ms. Millikin reported that milling and paving has begun in Lake Shawnee, the fuel system work continues to progress, the paving of various roads bid is due tomorrow, and the Minnisink paving bids are due next week. She mentioned her tour of the quarry with Mayor Wilsusen. She told Council that Engineer Jim Lutz is working on the NJDOT grant application for the portion of Weldon Road near Saffin's Pond, and that she has a pre-construction meeting next Tuesday regarding the jail cell renovations.

Ms. Millikin told Council that she is getting ready to send out another DEP required notification regarding the Milton Water System. She said that she will also be including a cover sheet to explain the notification to residents. Mayor Wilsusen mentioned that the Township is still searching for a Utility Director. Ms. Millikin said that DEP has been phenomenal in working with the Township while Jefferson is searching for a new Director. She talked about a succession plan for the future and encouraging staff to take classes and obtain licenses.

10. COUNCIL REPORTS

Councilman Kalish reported attending the Chamber of Commerce dinner and the ribbon cutting at Alstede Farms. He mentioned that the High School Football Coach is once again Jim Matsakas.

Councilman Birmingham said he also attended the Chamber of Commerce dinner and the ribbon cutting at Alstede Farms, as well as the municipal band concert at the High School. He mentioned that gazebo concerts are starting soon and the first one on Jun 26th will feature the jazz band and municipal band. He also mentioned the Native Plant sale and that the General from Picatinny will be on all three (3) veteran's day cruises.

Councilman Birmingham commented on PFOA's and said this is a nationwide problem. He said that municipalities are being forced to deal with a problem they didn't create. He said he wondered what New Jersey might be doing about this issue and if maybe there would be a class action lawsuit similar to the opiate lawsuit. Mr. Ryan stated that usually the State Attorney General takes action and he told Councilman Birmingham he would find out if there is any action being taken and let him know.

Councilman Smith reported attending the EDC meeting last night at Jimmy Gee's, the Heart and Paws ribbon cutting, the middle school play, and two (2) of the Dine to Donate events to support the emergency services. He said he will be attending the third event at the Jefferson House this Friday night May 18th.

Council Vice President Dunham said he attended a tai chi class, and the Museum Tour last weekend. He thanked the administration and police for monitoring speed on Milton Road. He said he agreed with Ms. Millikin's idea for the development of an in-house succession plan for the Utility Department. He thanked the Mayor for stepping up to help Legion Post 245 with the Memorial Day parade and announced his legion's Memorial Day plans.

Council President Senatore stated that she attended the Chamber of Commerce event and the EDC meeting. She said she was excited to hear about the proposed Village Walk, schedule for December at Camp Jefferson. She mentioned that there are a lot of school events happening in the next few weeks and said she hoped everybody stayed safe.

11. ORDINANCES – FIRST READING

There were no Ordinances for introduction/first reading listed on the May 10, 2023 agenda.

12. NEW COUNCIL BUSINESS

There were no items for new Council business listed on the May 10, 2023 agenda.

13. CONSENT AGENDA*

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***PERMITS/LICENSES**

- None for May 10, 2023

***APPOINTMENTS:**

- None for May 10, 2023

***CONSENT AGENDA RESOLUTIONS:**

- 23-121 Resolution Authorizing the Payment of Bills
- 23-122 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 23-123 Resolution Authorizing the Refund of Overpayment(s) of Building Department Fees
- 23-124 Resolution Approving the Modification Request to the Morris County Solid Waste Management Plan for Jefferson Recycling, Block 272, Lots 8 and 9, to Expand Its Class B Recycling Permit to Include the Additional Processing of Tires, Untreated Lumber, and Tree Parts
- 23-125 Resolution Requesting Approval of Item of Revenue and Appropriation Under NJSA 40A:4-87 for the 2023 Distracted Driving Crackdown Grant in the Amount of \$7,000
- 23-126 Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to NJSA 40A:11-12a – “Nielsen Ford of Morristown, Inc.”
- 23-127 Resolution Authorizing Contract with Certain Approved State Contract Vendors for Contracting Units Pursuant to NJSA 40A:1112a – “SHI International Corp”
- 23-128 Resolution Supporting Establishment of a Veterans Affairs (VA) Center in Northwest, New Jersey
- 23-129 Resolution Regarding the Prior Renewal of Liquor License – Big Sky Corp., 1414-33-019-008
- 23-130 Resolution of the Township of Jefferson, State of New Jersey, County of Morris, Authorizing the Township of Jefferson Tax Collector to Prepare and Mail Estimated Tax Bills in Accordance with P.L. 1994, C. 72
- 23-131 Resolution Authorizing the Issuance of Not Exceeding \$18,454,064 Bond Anticipation Notes of the Township of Jefferson, in the County of Morris, New Jersey
- 23-132 Resolution Awarding New Jersey Cooperative Purchasing Alliance Contract to SHI International Corp. for File Bank for The Police Department

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish			X			
Mr. Smith	X		X			
Vice President Dunham		X	X			
President Senatore			X			

14. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name for the record.

With no one wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

15. EXECUTIVE SESSION

There was no Executive Session listed on the agenda for May 10, 2023.

16. ADJOURNMENT AT 8:44 PM

Motion made by Councilman Smith, second by Councilman Kalish, to adjourn the meeting at 8:44 pm, with all members in favor signifying by “Aye.”

May 10, 2023

Michele Reilly, RMC, Township Clerk

Melissa Senatore, Council President

CONSENT AGENDA RESOLUTION #23-121

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated May 10, 2023 and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #23-122

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | | | |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment | 2. Adjustment of Assessment | 3. Homestead Rebate | 4. Overbilled | 5. Third Party Lien |
| 6. Duplicate Payment | 7. Exempt | 8. County/State Board Appeal | 9. Overpayment | |
| 10. Return of Premium | 11. New Jersey Saver | 12. Return of Recording Fee | 13. Vets, Senior Citizen Deduction | |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
302	16	PRO CAP 8 FBO FIRSTRUST BANK	\$652.34	5	2023
302	16	PRO CAP 8 FBO FIRSTRUST BANK	\$1,100.00	10	2023
		TOTAL		\$1,752.34	

CONSENT AGENDA RESOLUTION #23-123

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF BUILDING DEPARTMENT FEES”

WHEREAS, there appears on the Building Department records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Construction Official recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

1. Incorrect Payment	2. Duplicate Payment	3. Project Cancelled
4. Contractor Submitted in Error		

BLOCK/LOT	NAME	AMOUNT	CODE
462/33.04 12 W. Elro	Aim Tank Services	\$65	2, 4

CONSENT AGENDA RESOLUTION #23-124

“RESOLUTION APPROVING THE MODIFICATION REQUEST TO THE MORRIS COUNTY SOLID WASTE MANAGEMENT PLAN FOR JEFFERSON RECYCLING LLC, BLOCK 272, LOTS 8 AND 9, TO EXPAND ITS CLASS B RECYCLING PERMIT TO INCLUDE THE ADDITIONAL PROCESSING OF TIRES, UNTREATED LUMBER AND TREE PARTS”

WHEREAS, the County of Morris received a letter from George D. Cascino, Consulting Engineer, representing Jefferson Recycling, LLC, requesting approval to allow additional processing of tires, untreated lumber and tree parts within their previously permitted 700 tons per day (TBD) of incoming flows to their Class “B” Recycling Facility located at 710 State Route 15 North, Block 272, Lots 8 and 9 in Jefferson Township; and

WHEREAS, the Morris County Municipal Utilities Authority requested that the Township review Jefferson Recycling’s proposed modification and adopt a resolution setting forth its position relative to the proposed revision to the existing plan of this recycling facility in the County’s Solid Waste Management Plan; and

WHEREAS, the revised modification would change the location, not storage capacity, for processed and unprocessed concrete, brick and block materials and unprocessed and processed whole trees, tree trunks, tree parts, tree stumps and leaves; and

WHEREAS, Jefferson Recycling’s proposed modification and supporting documents were reviewed by various Township Department Heads. These professionals feel that before they can approve this request, a new, updated site plan needs to be submitted to the Township; and

WHEREAS, the Township of Jefferson did not consent to the modifications to this request based on Resolution #22-272 which was adopted on December 14, 2022; and

WHEREAS, the Township of Jefferson professionals have been working with Jefferson Recycling to get the necessary information and plans in order to support the application. Based on the email of the Township of Jefferson Engineer dated March 31, 2023, the requested information has been met.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township consents to the modification request to the Morris County Solid Waste Management Plan for Jefferson Recycling LLC, Block 272, Lots 8 and 9, to expand its Class B Recycling Permit to include the additional processing of tires, untreated lumber and tree parts within their previously permitted 700 tons per day (TBD) of incoming flows to their Class “B” Recycling Facility located at 710 Route 15 North in Jefferson Township.

CONSENT AGENDA RESOLUTION #23-125

“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE 2023 DISTRACTED DRIVING CRACKDOWN GRANT IN THE AMOUNT OF \$7,000.00”

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Jefferson, has been awarded a **2023 Distracted Driving Crackdown Grant** in the amount of **\$7,000.00** and wishes to amend its **2023** budget to include this amount as an item of revenue.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2023** in the total amount of **\$7,000.00**, which will be available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of Local Government Services – Public
And Private Revenues Offset with Appropriations:
2023 Distracted Driving Crackdown Grant **\$7,000.00**

BE IT FURTHER RESOLVED that a like sum of **\$7,000.00** be and the same is hereby appropriated under the caption of:

General Appropriations

- A. Operations – Excluded from CAPS
Public and Private Programs Offset by Revenues:
2023 Distracted Driving Crackdown Grant
Police: Salaries & Wages

BE IT FURTHER RESOLVED that the Chief Financial Officer submit one copy of the Chapter 159 certification form and two copies of this resolution to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #23-126

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a
“NIELSEN FORD OF MORRISTOWN, INC.”**

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, State Contracts, 23-FLEET-34919, 23-FLEET-34923, 23-FLEET-34924 & 23-FLEET-34925 were awarded to **Nielson Ford of Morristown, Inc. 170 Ridgedale Avenue, Morristown, NJ 07960 for Vehicle and truck repair parts**; and

WHEREAS, the Township of Jefferson desires to purchase, in an **amount not to exceed \$40,000.00 for Vehicle and truck repair parts** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey Cooperative Purchasing Program contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$40,000.00.

3-01-26-260-291-220
3-01-26-260-291-221
3-01-26-260-291-227
3-01-26-260-291-229
3-01-26-260-291-231

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Vehicle and truck repair parts **in an amount not to exceed \$40,000.00 from Nielson Ford of Morristown, Inc. 170 Ridgedale Avenue, Morristown, NJ 07960.**

CONSENT AGENDA RESOLUTION #23-127

**“RESOLUTION AUTHORIZING CONTRACT WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a
“SHI INTERNATIONAL CORP.”**

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, NJ State Contracts, M-4002, 21-TELE-01360 and M-7000, 21-TELE-01506 were awarded to **SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873** for Data and Software Related Services, and

WHEREAS, the Township of Jefferson desires to purchase, in an **amount not to exceed \$140,000.00 for Data and Software related services** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey Cooperative Purchasing Program contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$140,000.00

3-01-20-140-140-268
3-01-25-250-250-267
C-04-55-921-008-915
G-01-41-790-000-001
C-04-55-922-011-917
C-04-55-922-011-918
2023 CAPITAL (ACCT #'S TBD)

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase **Date and Software related services in an amount not to exceed \$140,000.00 from SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873.**

CONSENT AGENDA RESOLUTION #23-128

**“RESOLUTION SUPPORTING THE ESTABLISHMENT OF A VETERANS AFFAIRS (VA) CENTER
IN NORTHWEST, NEW JERSEY”**

WHEREAS, Veterans’ Centers are critical community-based counseling centers that provide social and psychological services, including professional readjustment counseling, marriage counseling, and family counseling to eligible Veterans, active duty service members, Reservists, members of the National Guard, and their families, by offering services during non-traditional hours; and

WHEREAS, the Veterans Administration (VA) operates five Vet Centers in New Jersey, located in Bloomfield Township, Egg Harbor Township, Ewing Township, Lakewood Township, and Secaucus Township”; and

WHEREAS, veterans residing in Morris, Sussex, Warren and Hunterdon Counties utilize the Vets Center located in either Bloomfield, Secaucus or Ewing, placing severe travel burden on individuals who need to travel, sometimes over an hour, to receive necessary mental health services; and

WHEREAS, following the COVID-19 pandemic, many veterans are reporting increased rates of hypervigilance, isolation, anxiety and stress; and

WHEREAS, by establishing a sixth Vet Center in Northwest, New Jersey, the VA will be able to continue to provide quality counseling services to veterans, service members, Reservists, members of the national Guard and their families in an accessible location closer to their homes.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, New Jersey, that the Township supports the efforts of Members of Congress Rep. Mikie Sherill and Rep. Tom Kean in asking for the establishment of a U.S. Department of Veterans Affairs (VA) Vet Center in Northwest, New Jersey and other underserved areas across the country.

CONSENT AGENDA RESOLUTION #23-129

RESOLUTION REGARDING THE PRIOR RENEWAL OF LIQUOR LICENSES – BIG SKY, CORP. – 1414-33-019-008

WHEREAS, the Township Council, Township of Jefferson, County of Morris, State of New Jersey has received applications for renewal of liquor licenses; and

WHEREAS, a Special Ruling (**Docket No. 06-22-732, Job No. 530149**) license pursuant to the provisions of N.J.S.A. § 33:1-12.39 has been received from the Director of the Division of Alcoholic Beverage Control authorizing the municipal issuing authority to consider the application for renewal of the subject license for the **2021-2022 and 2022-2023** term; and

WHEREAS, the Township Committee of the Township of Jefferson in the County of Morris, State of New Jersey approved liquor licenses for Big Sky, Corp. for the period **July 1, 2021 to June 30, 2022 and July 1, 2022 to June 30 2023** for Liquor License Number # 1414-33-019-008 by way of Resolution # 22-205; and

WHEREAS, Big Sky, Corp. did not properly complete the renewal process for Liquor License Number # 1414-33-019-008, by failing to pay a \$200 fee to the New Jersey Division of Alcoholic Beverage Control.

NOW, THEREFORE, BE IT ORDAINED BY the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the renewal granted by Resolution # 22-205 for Liquor License Number # 1414-33-019-008 for the period of **July 1, 2022 to June 30, 2023** is hereby revoked and rescinded until Big Sky Corp. takes the proper curative measures with the New Jersey Division of Alcoholic Beverage Control and the Township of Jefferson.

CONSENT AGENDA RESOLUTION #23-130

**“RESOLUTION OF THE TOWNSHIP OF JEFFERSON, STATE OF NEW JERSEY, COUNTY OF MORRIS, AUTHORIZING THE
TOWNSHIP OF JEFFERSON TAX COLLECTOR TO PREPARE AND MAIL
ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L. 1994, C. 72”**

WHEREAS, the Township of Jefferson had adopted its municipal budget but does not expect its tax rate certification until after the State of New Jersey has finalized the State budget along with State aid to municipalities; and

WHEREAS, without State revenue figures the Morris County Board of Taxation will be unable to certify tax rates for the year **2023** and the Township of Jefferson Tax Collector will be unable to mail the Township’s **2023** tax bills on a timely basis; and

WHEREAS, the Township of Jefferson Tax Collector, in consultation with the Township of Jefferson Chief Financial Officer, has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have both signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey as follows:

1. The Township of Jefferson Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Township of Jefferson for the third (3rd) installment of **2023** taxes; the Tax Collector shall proceed no later than the **30th day of June 2023** and take such actions as are permitted and required by L. 1994, c.72 (N.J.S.A. 54:4-66.3).
2. The estimated tax levy for the third (3rd) fiscal quarter of **2023** is hereby set at **\$21,651,633.12**.
3. In accordance with the law, the third (3rd) quarter installment of **2023** taxes shall not be subject to interest until the twenty-sixth (26th) date after the date of mailing of the tax bills with interest charged back to the statutory due date of **August, 1, 2023**.

CONSENT AGENDA RESOLUTION #23-131

“RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$18,454,064 BOND ANTICIPATION NOTES OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY”

BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:

Section 1. Pursuant to a bond ordinance of The Township of Jefferson, in the County of Morris (the “Township”) entitled: “Bond ordinance providing for the acquisition of two new fire trucks by the Township of Jefferson, in the County of Morris, New Jersey, appropriating \$1,225,000 therefor and authorizing the issuance of \$1,166,500 bonds or notes of the Township for financing such appropriation”, finally adopted on May 1, 2019 (#07-2019), bond anticipation notes of the Township in a principal amount not exceeding \$308,700 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 2. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$1,870,000, and authorizing the issuance of \$1,780,500 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey”, finally adopted on May 1, 2019 (#09-2019), bond anticipation notes of the Township in a principal amount not exceeding \$1,650,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 3. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance providing for the improvement of the sanitary sewerage system in and by the Township of Jefferson, in the County of Morris, New Jersey, appropriating \$180,000 therefor and authorizing the issuance of \$180,000 bonds or notes of the Township for financing such appropriation”, finally adopted on April 1, 2020 (#11-2020), bond anticipation notes of the Township in a principal amount not exceeding \$120,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 4. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$145,000, and authorizing the issuance of \$145,000 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey, for the water supply and distribution system of the Township”, finally adopted on April 1, 2020 (#12-2020) bond anticipation notes of the Township in a principal amount not exceeding \$115,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 5. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$3,201,700, and authorizing the issuance of \$3,041,700 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey”, finally adopted on April 1, 2020 (#13-2020), bond anticipation notes of the Township in a principal amount not exceeding \$2,931,700 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 6. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance making a supplemental appropriation of \$1,632,000 for the construction of an addition to the Municipal Building in and by the Township heretofore authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey, and authorizing the issuance of \$1,050,500 bonds or notes of the Township for financing such supplemental appropriation” finally adopted on January 20, 2021 (01-2021), bond anticipation notes of the Township in a principal amount not exceeding \$1,050,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 7. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$530,000, and authorizing the issuance of \$530,000 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey for the sanitary sewerage system of the Township”, finally adopted on April 21, 2021 (12-2021) bond anticipation notes of the Township in a principal amount not exceeding \$530,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 8. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$3,780,203, and authorizing the issuance of \$3,591,193 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey”, finally adopted on April 21, 2021 (13-2021), bond anticipation notes of the Township in a principal amount not exceeding \$3,591,193 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 9. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance providing for the improvement of the sanitary sewerage system in and by the Township of Jefferson, in the County of Morris, New Jersey, appropriating \$320,000 therefor and

authorizing the issuance of \$320,000 bonds or notes of the Township for financing such appropriation”, finally adopted on April 20, 2022 (08-2022), bond anticipation notes of the Township in a principal amount not exceeding \$320,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 10. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$525,000, and authorizing the issuance of \$499,500 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey for the water supply and distribution system of the Township”, finally adopted on April 20, 2022 (09-2022), bond anticipation notes of the Township in a principal amount not exceeding \$499,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 11. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$3,759,000, and authorizing the issuance of \$3,571,050 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey”, finally adopted on April 20, 2022 (10-2022), bond anticipation notes of the Township in a principal amount not exceeding \$3,571,050 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 12. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance providing for the improvement of the sanitary sewerage system in and by the Township of Jefferson, in the County of Morris, New Jersey, appropriating \$450,000 therefor and authorizing the issuance of \$450,000 bonds or notes of the Township for financing such appropriation”, finally adopted on April 19, 2023 (10-2023), bond anticipation notes of the Township in a principal amount not exceeding \$450,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 13. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$830,000, and authorizing the issuance of \$788,500 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey for the water supply and distribution system of the Township”, finally adopted on April 19, 2023 (11-2023), bond anticipation notes of the Township in a principal amount not exceeding \$788,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 14. Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$3,713,075, and authorizing the issuance of \$3,527,421 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Jefferson, in the County of Morris, New Jersey”, finally adopted on April 19, 2023 (12-2023), bond anticipation notes of the Township in a principal amount not exceeding \$3,527,421 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 15. All bond anticipation notes (the “notes”) issued hereunder shall mature at such times as may be determined by the treasurer, the chief financial officer or the acting chief financial officer of the Township (the “Chief Financial Officer”), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer and shall be signed and sealed by officials and officers of the Township in any manner permitted by N.J.S.A. §40A:2-25. The Chief Financial Officer shall determine all matters in connection with the notes issued hereunder, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes at not less than par from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes hereunder is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 16. Any note issued pursuant to this resolution shall be a general obligation of the Township, and the Township’s faith and credit are hereby pledged to the punctual payment of the principal of and interest on the notes and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 17. The Chief Financial Officer is hereby authorized and directed to do all other matters necessary, useful, convenient or desirable to accomplish the delivery of the notes to the purchasers thereof as promptly as possible, including (i) the preparation, execution and dissemination of a Preliminary Official Statement and Final Official Statement with respect to the notes, (ii) preparation, distribution and publication, if necessary, of a Notice of Sale with respect to the notes, (iii) execution of a Continuing Disclosure Undertaking, with respect to the notes in accordance with Rule 15c2 12 promulgated by the Securities and Exchange Commission and (iv) execution of an arbitrage and use of proceeds certificate certifying that, among other things, the Township, to the extent it is empowered and allowed under applicable law, will do and perform all acts and things necessary or desirable to assure that interest paid on the notes is not included in gross income under Section 103 of the Internal Revenue Code of 1986, as amended.

Section 18. All action heretofore taken by Township officials and professionals with regard to the sale and award of the notes is hereby ratified, confirmed, adopted and approved.

Section 19. This resolution shall take effect immediately.

CONSENT AGENDA RESOLUTION #23-132

“RESOLUTION AWARDING NEW JERSEY COOPERATIVE PURCHASING ALLIANCE CONTRACT TO SHI INTERNATIONAL CORP. FOR FILE BANK FOR THE POLICE DEPARTMENT”

WHEREAS, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the State Contract; and

WHEREAS, the Township of Jefferson requires the File Bank, Inc., for the Police Department through SHI International Corp; and

WHEREAS, NJ Cooperative Purchasing Alliance Contract #CK04 was awarded to **SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873;** and

WHEREAS, the Township of Jefferson desires to continue the use of File Bank, Inc., for the Police through SHI International Corp. in the amount of **\$17,630.83 NJ Cooperative Purchasing Alliance Contract #CK04,** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the State contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$17,620.83.**

3-01-25-250-250-267

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to enter into a service agreement for File Bank, Inc. for the Police Department through **SHI International Corp. through NJ Cooperative Purchasing Alliance Contract #CK04 in an amount \$17,620.83 from SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873.**