

**JEFFERSON TOWNSHIP COUNCIL**  
**MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING**  
**1033 WELDON ROAD**  
**LAKE HOPATCONG, NJ 07849**  
**CONTACT: 973-208-6132/33**  
[www.jeffersontownship.net](http://www.jeffersontownship.net)

**JULY 13, 2022**  
**REGULAR MEETING – 7:00 PM**  
**MINUTES**

**1. CALL TO ORDER**

Council President Senatore called the meeting to order at 7:01 pm and read the meeting statement as follows: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **July 13, 2022** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2022** and was posted on the bulletin board in the Municipal Building on **January 6, 2022** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

**2. ROLL CALL**

	Present	Absent
Mr. Birmingham	X	
Mr. Kalish	X	
Mr. Smith	X	
Vice President Dunham	X	
President Senatore	X	
Mr. Ryan, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

Ms. Reilly called the roll. All Council members were present. Also in attendance were Mayor Eric Wilsusen and Administrator Debi Millikin and Chief Financial Officer Bill Eagen.

**3. SALUTE TO THE FLAG**

Council President Senatore led the flag salute.

**4. SPECIAL PRESENTATIONS**

There were no special presentations on the agenda for July 13, 2022.

**5. PUBLIC COMMENT**

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Peter Boodanian – 6 Timberwood Lane

Mr. Boodanian presented a written request to Council to pass an Ordinance for the maintenance of Timberwood Lane, a private road. He gave examples of other municipalities who have passed similar Ordinances and said he and the other residents worry that their lives, health and safety will be comprised by the loss of services.

Joe De Pasquale – 16 Timberwood Lane

Mr. De Pasquale said can't combine the three (3) lots he owns because they are divided by Lot 15; however, Lot 15 is no longer on the tax map and he was never notified. He also urged Council to consider passing the Ordinance maintaining Timberwood Lane as it is a safety issue and he believes he bought his property with the knowledge the Township would take care of the road.

Katarzyna Parlej – 10 Timberwood Lane

Ms. Parlej asked Council to consider the proposal for Timberwood Lane because of the safety issues. She said she and her husband bought their house fifteen (15) years ago with the belief that the Township takes care of the road. She said it feels very unsafe for them to continue to live there and they don't want to be chased away.

Krzysztof Parlej – 10 Timberwood Lane

Mr. Parlej asked Council to please consider the request and said he and his wife are hopeful Council will agree to maintain the road.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

**6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION**

**ORDINANCE #22-18 - "ORDINANCE REDEDICATING A PORTION OF HELLER'S LANE IN THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, STATE OF NEW JERSEY"**

**WHEREAS**, there exists in the Township of Jefferson property known as "Heller's Lane"; and

**WHEREAS**, it has been discovered that portions of Heller's Lane that were vacated were done in error and now should be rededicated back to the Township, as described in accordance with Schedule A, attached hereto (the "Properties"); and

**WHEREAS**, the Jefferson Township Council does hereby determine that the aforementioned portions of the Properties as set forth in the description attached hereto as Schedule A will need to be rededicated to the Township; and

**WHEREAS**, the Jefferson Township Council does hereby desire to accept a deed conveying to the Township, for public roadway uses, fee simple ownership of a portion of the property located within the bounds of Block 273.01, Lot 12; and Block 273.02, Lots 1 & 2 as appears on the Official Tax Map of the Township of Jefferson in Morris County, New Jersey, to re-dedicate a portion of the Heller's Lane right-of-way that was dedicated to the Township pursuant to Deed dated February 8, 2013 and recorded in the Morris County Clerk's Office on February 21, 2013 in Deed Book 22259 at Page 1492, and subsequently vacated pursuant to Jefferson Township Ordinance No. 1-13, recorded in the Morris County Clerk's Office on March 8, 2013 in Book 22272 at Page 250; and

**WHEREAS**, the Jefferson Township Council does hereby accept the deed for use of portions of Heller's Lane (0.462 acres in size), as described by the attached deed.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, as follows:

**SECTION I**

The Township of Jefferson Council does hereby accept dedication, for public roadway uses, of a portion of the property located within the bounds of Block 273.01, Lot 12; and Block 273.02, Lots 1 & 2, for a portion of the Heller's Lane right-of-way.

**SECTION II**

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION III**

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION IV**

This Ordinance shall take effect immediately upon final publication as provided by law.

**DESCRIPTION OF PORTION OF HELLERS LANE TO BE REDEDICATED  
 TOWNSHIP OF JEFFERSON, MORRIS COUNTY, NEW JERSEY**

**SCHEDULE A**

Beginning at the point of intersection of southwesterly right-of-way line of Hellers Lane with the with the easterly right-of-way line of New Jersey State Highway Route 15 (southbound), said point being the same point of beginning as described in vacation Deed Book 22272, Page 250, running, thence;

1. N 17°08'00" E, 38.71 feet along the easterly right-of-way line of NJSH Route 15 (southbound), thence;
2. S 41°21'00" E, 521.82 feet across the right-of-way of Hellers Lane as defined on Filed Map No. 2011047338, thence;
3. S 30°46'23" E, 29.44 feet across the same to a point in the easterly right-of-way line of Hellers Lane as defined on said map, thence;
4. Southerly along said right-of-way line, a non-tangent curve to the right having a radius of 461.00 feet, an arc length of 126.23 feet, and a central angle of 15°41'20" (chord - S 15°34'12" E, 125.84 feet), thence;
5. N 30°46'23" W, 147.82 feet across the right-of-way of Hellers Lane as defined on Filed Map No. 2011047338, thence;
6. N 41°21'00" W, 498.53 feet across said right-of-way, to a point in, and thence along the southwesterly right-of-way line of Hellers Lane to the point or place of beginning.

Containing 20,123 square feet or 0.462 acres of land, more or less.

The above description is based on attached map titled "Rededication Exhibit, Hellers Lane, Township of Jefferson, Morris County, New Jersey" prepared by Dykstra Walker Design Group, dated 4/6/22.

Realigned limits of Hellers Lane as shown on map titled "Final Map, Major Subdivision, Tax Map Sheet 40, Tax Lots 11 & 12 ~ Tax Block 273.01, Tax Lots 1, 2 & 3 ~ Tax Block 273.02, Township of Jefferson, Morris County, New Jersey", dated 2/25/11, last revised 4/8/11 and recorded in the Morris County Clerk's Office on 7/25/11 as Filed Map No. 2011047338. The bearings for this description are in accordance with said map.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

**INTRODUCED: JUNE 29, 2022**

**ADOPTED: JULY 13, 2022**

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham	X		X						X			
Mr. Kalish						X		X	X			
Mr. Smith		X	X				X		X			
Vice President Dunham			X						X			
President Senatore						X			X			

**7. COUNCIL AND MAYOR DISCUSSION**

• **CFO Mid-Year Report**

Mr. Eagen reviewed the list of American Rescue Plan projects and said the chart he handed out to Council mirrors what was in the budget. He explained that there are five (5) projects on the list, totaling \$702,000, as follows: the installation of plexiglass workstations for the administrative offices, the purchase of more laptops for IT to allow for remote work, the Clerk's project to scan and digitize files, public works drainage and stormwater improvements on West Shawnee Trail, and the purchase of an ambulance for Emergency Management, to be used by Jefferson Rescue. In response to Council questions, Mr. Eagen said the Township has received the two (2) installments, must encumber funds by 2024, and must spend the funds by 2026. Councilman Birmingham pointed out the Township should be able to accrue interest on some of the funds. Mr. Eagen added that the Township submitted its first project report on April 30<sup>th</sup>.

Mr. Eagen also reviewed the State Aid and Energy receipts. He explained that New Jersey collects energy tax receipts and redistributes part of it, but not all of it, back to the municipality. He stated that this year the Township is receiving an extra \$97,505 which will be put in a reserve for the next year per State guidelines.

Council Vice President Dunham asked if the Newark Watershed Tax Appeal has been settled and Mr. Eagen said there is a proposal on the table and he feels the parties are close to settlement.

Mr. Eagen said he will come back in September to do a more extensive review of the status of the budget for Council. Council Vice President Dunham pointed out that court revenue is short and Mr. Eagen said he feels it has increased a bit but will address this in September.

**8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR**

Ms. Millikin reported that summer hours are in place effective July 1<sup>st</sup>. She said Camp Jefferson is very busy and she's visited four (4) times.

Ms. Millikin also reported that the refurbishment of Company 2's truck is going well but that the diamond plate is worn and they have asked to be able to have this replaced. She said the cost is \$4725 and there is money left in the capital account, and that she plans on placing a resolution to expend the money on the August agenda.

Ms. Millikin said the work on the Summer Walk Circle Bike Path has begun and thanked Native Fields for their efforts.

Ms. Millikin stated that the Department of Public Works has been very busy. She said the road paving schedule is tentative due to weather but tree cutting has begun on Russia Road and milling and paving is expected to begin on July 25<sup>th</sup>, followed by Cozy Lake in August. She said the gas company received thirty (30) last minute connection requests which is delaying the paving project a bit.

Ms. Millikin told Council she would be on vacation again next week in the Finger Lakes area.

Council Vice President Dunham asked about the West Shawnee drainage project and Ms. Millikin said this will be paved by the gas company.

Mayor Wilsusen said former employee Terry Koontz passed away and that and Ms. Millikin attended her wake this afternoon. He said she will be missed and her passing is a big loss to the community.

Mayor Wilsusen reported that the Police Department hired two (2) new officers. He said one is a transfer and the other is an "alternate route".

Mayor Wilsusen told Council he was informed by the Lake Hopatcong Foundation that there will be a public congressional subcommittee meeting held at 1 pm on July 22<sup>nd</sup> at the Lake Hopatcong Yacht Club. He also mentioned that the Governor's annual visit to Lake Hopatcong to meet the Lake Mayor's is being finalized.

Mayor Wilsusen said he held a trails committee meeting last week. He said he and Ms. Millikin attended the bridge event to support the Veteran's Cruise, the ribbon cutting at All Roads Baking, Gatwyn's twenty-fifth (25<sup>th</sup>) anniversary party, the ribbon cutting at Charley's Tavern, and the open house for the medical building on Route 15. He also reported attending the Chamber of Commerce networking cruise on the Miss Lotta and his "Hike with the Mayor", attended by Dr. Bret and Ms. Millikin.

Mayor Wilsusen reported that the New Jersey State Police Superintendent visited the Lake on June 28<sup>th</sup> and was out on the Miss Lotta.

Mayor Wilsusen said he attended the boat/lake safety meeting today and there were many concerns expressed about Byram Cove.

Mayor Wilsusen announced the following upcoming events sponsored by the Police Department, specifically a food truck event at the municipal building on July 27<sup>th</sup> from 11:00 am – 1:00 pm, a movie night on July 29<sup>th</sup>, National Nite Out on August 2<sup>nd</sup>, and the Junior Police Academy the week of August 1<sup>st</sup>.

Mayor Wilsusen said he will miss the next Township Council meeting.

**9. COUNCIL REPORTS**

Councilman Birmingham asked Mayor Wilsusen when the Betsy Ross Diner would open and Council Vice President Dunham announced it is already open.

Councilman Birmingham commented on the oil and chip program and Mayor Wilsusen said it is one-third the cost of paving. Councilman Birmingham asked if Minnisink Road would be paved next year and Mayor Wilsusen said yes.

Councilman Birmingham said Terry Koontz was very involved in the community and she liked to be around kids.

Councilman Smith reported attending the Chamber of Commerce boat ride, the open house for the medical building, and Gatwyn's twenty-fifth (25<sup>th</sup>) anniversary party.

Councilman Kalish mentioned that Terry Koontz was his neighbor and she was very involved in town. He said he served on the Recreation Advisory Board with her for fifteen (15) years.

Council Vice President Dunham said Terry Koontz was instrumental in the success of Camp Jefferson and making it self-sufficient.

Council Vice President Dunham asked if the Township had received any money from the Federal Opioid lawsuit. Mayor Wilsusen said the Township received \$8700.

Council Vice President Dunham asked the Administration if the Township was going to move forward on a nepotism policy. Ms. Millikin said the Police Department has one and that if Council concurs, a policy can be implemented on the administrative side.

Council Vice President Dunham reported visiting the Township's museum, the re-opening of the Betsy Ross Diner, and that Mario Gagliardi from Mario's pizza had recently passed away.

Council President Senatore spoke about Air BnB's and said she had recently stayed in one in Colorado. She said there are already four (4) registered on her street.

Council President Senatore said she noticed that the Code Enforcement Officer, Joe Macaluso, went out on the State Police boat to inspect docks. She said the State Police have been very active on the lake this year and it's nice to see their presence. She said she hoped everyone stayed safe this summer on the lake.

Councilman Birmingham mentioned that he stopped by The Moving Wall hosted by the County and that Jefferson hosted something similar in 2004.

**10. ORDINANCES – FIRST READING**

**ORDINANCE #22-19 –“ORDINANCE AMENDING SECTION 130-26 “SCHEDULE II: NO PARKING CERTAIN HOURS; PARKING OF COMMERCIAL VEHICLES” OF THE CODE OF THE TOWNSHIP OF JEFFERSON**

**WHEREAS**, the Jefferson Township Council has reviewed the Township Code regarding parking restrictions within the Township and has determined that additions are necessary.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Jefferson Township Municipal Code is hereby amended as follows:

**SECTION I.** Section 130-26(B) “Additional streets” is amended and restated in its entirety as follows:

B. \_\_\_\_\_ Additional streets.

Name of Street	Side	Location	Hours/Days
Francine Place	Both	From the intersection of White Rock Boulevard to the intersection of Barbara Street	From September 1 to June 30 From 7:00 a.m. to 4:00 p.m. Monday through Friday and from 7:00 a.m. to 11:00 a.m. on Saturdays
White Rock Blvd	Both	150 feet both East and West From the intersection of White Rock Blvd And Francine Place	From September 1 to June 30 From 7:00 am to 4:00 pm Monday through Friday and from 7:00 am to 11:00 am on Saturdays

**SECTION II.**

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION III.**

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION IV.**

This Ordinance shall take effect immediately upon final publication as provided by law.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **August 10, 2022.**

**INTRODUCED:**

**JULY 13, 2022**

**ADOPTED:**

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham	X		X									
Mr. Kalish			X									
Mr. Smith		X	X									
Vice President Dunham			X									
President Senatore			X									

**11. NEW BUSINESS**

There was no new business listed on the agenda for July 13, 2022.

**12. MINUTES**

June 29, 2022 (Regular – Kalish and Senatore Absent)

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Kalish			X			
Mr. Smith	X		X			
Vice President Dunham			X			
President Senatore			X			

**13. CONSENT AGENDA\***

\*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*PERMITS/LICENSES**

- None

**\*APPOINTMENTS**

- None

**\*CONSENT AGENDA RESOLUTIONS:**

- 22-181 Resolution Authorizing the Payment of Bills
- 22-182 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 22-183 Resolution Authorizing Refund of Overpayment(s) of Recreation Fees
- 22-184 Resolution Authorizing Contract with Aurora Environmental, Inc., Union Beach, New Jersey, Through NJ State Contract #42284, for Purchase of New Fuel Facility Tank Replacement at the Department of Public Works Between Jefferson Township and Through a Shared Service Agreement with the Jefferson Township Board of Education
- 22-185 Resolution Revising Resolution #22-162 and Authorizing Contract with Road Safety Systems, LLC Through Morris County Coop (MCCPC) Contract #26, for Additional Guiderail Replacement on Various Roads
- 22-186 Resolution Approving Submission of a Grant Application and the Execution of a Grant Contract with the New Jersey Department of Transportation (NJDOT) for Minnisink Road Improvements
- 22-187 Resolution Conditionally Consenting to Co-Location by T-Mobile Northeast LLC on the Communication Tower Located at 1031 Weldon Road, Oak Ridge, Jefferson, New Jersey
- 22-188 Resolution Authorizing the Transfer of Title to an Abandoned Motor Vehicle(s) to Sar's Auto Wreckers Inc. In Satisfaction of Vehicle Storage Charges
- 22-189 Resolution Authorizing the Transfer of Title to an Abandoned Motor Vehicle(s) to Richie's Auto Repair & Towing In Satisfaction of Vehicle Storage Charges

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Kalish			X			
Mr. Smith	X		X			
Vice President Dunham			X			
President Senatore			X			

**14. PUBLIC COMMENT**

**Please state and spell your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

**15. EXECUTIVE SESSION**

**RESOLUTION #22-190 -  
 RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE  
 NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Council of the Township of Jefferson is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Council of the Township of Jefferson to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
  - White Rock Lake Association
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless

all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, assembled in public session on **July 13, 2022 at 7:00 P.M.** in the Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, that the Township Council shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED** that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish			X			
Mr. Smith			X			
Vice President Dunham	X		X			
President Senatore		X	X			

Council President Senatore stated for the public that after Executive Session, Council would return to public session for the purpose of adjourning the meeting.

**16. ADJOURNMENT AT 8:37 PM**

Motion made by Council Vice President Dunham, second by Council President Senatore, to adjourn the meeting at 8:37 pm, with all members in favor signifying by "Aye."

July 13, 2022

\_\_\_\_\_  
 Michele Reilly, RMC, Township Clerk

\_\_\_\_\_  
 Melissa Senatore, Council President

**CONSENT AGENDA RESOLUTION #22-181**

**"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"**

**WHEREAS**, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

**WHEREAS**, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **July 13, 2022** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

**CONSENT AGENDA RESOLUTION #22-182**

**"RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES"**

**WHEREAS**, there appears on the tax records overpayment(s) as shown below; and

**WHEREAS**, said overpayment(s) were created by the reasons indicated; and

**WHEREAS**, the Collector of Taxes recommends the refund(s) of such overpayment(s).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

**CODE OF REASONS**

- |                       |                             |                              |                                    |                     |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment  | 2. Adjustment of Assessment | 3. Homestead Rebate          | 4. Overbilled                      | 5. Third Party Lien |
| 6. Duplicate Payment  | 7. Exempt                   | 8. County/State Board Appeal | 9. Overpayment                     |                     |
| 10. Return of Premium | 11. New Jersey Saver        | 12. Return of Recording Fee  | 13. Vets, Senior Citizen Deduction |                     |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
321	38	EVOLVE BANK & TRUST	17,445.70	5	2022
321	38	EVOLVE BANK & TRUST	41,000.00	10	2022
			<b>TOTAL</b>	<b>\$58,445.70</b>	

**CONSENT AGENDA RESOLUTION #21-183**

**“RESOLUTION AUTHORIZNG REFUND OF OVERPAYMENT(S) OF RECREATION FEES”**

**WHEREAS**, there appears on the Recreation Department records overpayment(s) as shown below; and

**WHEREAS**, said overpayment(s) were created by the reasons indicated; and

**WHEREAS**, the Recreation Department recommends the refund(s) of such overpayment(s).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks refund such overpayment(s) as hereafter shown below:

**CODE OF REASONS**

- |                      |                         |                            |
|----------------------|-------------------------|----------------------------|
| 1. Incorrect Payment | 2. Duplicate Payment    | 3. Withdrawal from Program |
| 4. Program Cancelled | 5. Expelled Participant |                            |

PAYEE	PROGRAM	AMOUNT	CODE
Jessica Malanga	2022 Summer Camp	621.25	3
Jennifer McIntyre	2022 Summer Camp	1351.50	3
Jeanette Marolda	2022 Summer Camp	1260.00	3
	<b>Total Refunds:</b>	<b>3232.75</b>	

**CONSENT AGENDA RESOLUTION #22-184**

**“RESOLUTION AUTHORIZING CONTRACT WITH AURORA ENVIRONMENTAL, INC., UNION BEACH, NEW JERSEY, THROUGH NJ STATE CONTRACT #42274, FOR PURCHASE OF NEW FUEL FACILITY TANK REPLACEMENT AT THE DEPARTMENT OF PUBLIC WORKS BETWEEN JEFFERSON TOWNSHIP AND THROUGH A SHARED SERVICE AGREEMENT WITH THE JEFFERSON TOWNSHIP BOARD OF EDUCATION”**

**WHEREAS**, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the NJ State Contract; and

**WHEREAS**, the Township of Jefferson has the need to purchase a new fuel facility tank for the Department of Public Works Garage together with the Jefferson Township Board of Education; and

**WHEREAS**, the Township of Jefferson and through a shared service with the Jefferson Township Board of Education intends to enter into a contract in an amount not to exceed **\$813,130.00 with Aurora Environmental, Inc., 1102 Union Avenue, Union Beach, New Jersey 07735 for a New Fuel Facility Tank Replacement through this resolution and properly executed contract, which shall be subject to all the conditions and applicable to the NJ State Contract #42274;** and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$813,130.00**

- C-04-55-805-004-001
- C-04-55-922-010-902
- C-04-55-922-015-901

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase **a New Fuel Facility Tank Replacement for the DPW Garage through a shared service agreement with the Jefferson Township Board of Education through NJ State Contract #42274 in the amount of \$813,130.00 from Aurora Environmental, Inc., 1102 Union Avenue, Union Beach, New Jersey 07735.**

**CONSENT AGENDA RESOLUTION #22-185**

**“RESOLUTION REVISING RESOLUTION #22-162 AND AUTHORIZING CONTRACT WITH ROAD SAFETY SYSTEMS, LLC THROUGH MORRIS COUNTY COOP(MCCPC) CONTRACT #26, FOR ADDITIONAL GUIDERAIL REPLACEMENT ON VARIOUS ROADS”**

**WHEREAS**, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the contracts entered on behalf of the MCCPC; and

**WHEREAS**, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing cooperative contracts and;

**WHEREAS**, the Township of Jefferson adopted Resolution #22-162, authorizing guiderail replacement **with Road Safety Systems, LLC, 12 Park Drive, Shamong, New Jersey 08088, for a Guiderail Replacement on various roads through this resolution and properly executed contract for an amount not too exceed \$127,820.50, e subject to all the conditions and applicable to the MCCPC Contract #26;** and

**WHEREAS**, there is a need for additional guiderail replacement in the amount of \$8,849.50, for a revised contract total not to exceed **\$136,670.00 with Road Safety Systems, LLC, which shall be subject to all the conditions and applicable to the MCCPC Contract #26;** and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriation(s) designated below and totaling \$8,849.50.

**C-04-55-922-010-914**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase additional Guiderail Replacement for various roads through MCCPC Contract #26 in the amount of \$8,849.50 for a revised total of \$136,670.00 from Road Safety Systems, LLC., 12 Park Drive, Shamong, New Jersey 08088.

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**CONSENT AGENDA RESOLUTION #22-186**

**“RESOLUTION APPROVING SUBMISSION OF A GRANT APPLICATION  
AND THE EXECUTION OF A GRANT CONTRACT WITH THE  
NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT)  
FOR MINNISINK ROAD IMPROVEMENTS”**

**WHEREAS**, the Township Engineer recommends said grant application to the New Jersey Department of Transportation (NJDOT); and

**WHEREAS**, the Township Engineer asks the Governing Body that he be and is authorized to apply for said grant.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, formally approves the grant application for the above stated project, Minnisink Road Improvements.

**BE IT FURTHER RESOLVED** that the Township Engineer is hereby authorized to submit an electronic grant application identified as MA-2023-Minnisink Road Improvements-00554 to the NJDOT on behalf of the Township of Jefferson.

**BE IT FURTHER RESOLVED** that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Jefferson and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

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**CONSENT AGENDA RESOLUTION #22-187**

**“RESOLUTION CONDITIONALLY CONSENTING TO CO-LOCATION BY T-MOBILE NORTHEAST LLC ON THE  
COMMUNICATION TOWER LOCATED AT 1031 WELDON ROAD, OAK RIDGE, JEFFERSON, NEW JERSEY”**

**WHEREAS**, the Township of Jefferson is the Lessor in the Tower Lease Agreement dated November 10, 2010 (the “Lease”) with T-Mobile Northeast LLC, a Limited Liability Company as successor in interest to American Tower Corporation (“T-Mobile”) for a portion of the Township owned property located at 1031 Weldon Road, Oak Ridge, Township of Jefferson, County of Morris, State of New Jersey (the “Property”); and

**WHEREAS**, American Tower, or its subsidiary Verizon Wireless (collectively referred to as “T-Mobile”) is serving as Verizon's Manager for the Lease, and is in the process of negotiating a co-location license agreement with T-Mobile. The Township shall receive 30% (thirty percent) of the lease, sublease or co-location payment paid by T-Mobile each month, in order to allow T-Mobile to collocate its cellular communication equipment on the tower located at the Property; and

**WHEREAS**, the Jefferson Township Council is amenable to allowing T-Mobile to update and co-locate on the tower provided that the Township is provided with the proposed co-location agreement for its review and approval. The Township's approval is also conditioned upon it receiving thirty percent (30%) of all revenue to be paid by T-Mobile, and if not addressed within the co-location agreement, the parties shall enter into a three (3) party agreement in order to address the Township's receipt of the co-location payments.

**NOW THEREFORE BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proposed co-location by T-Mobile Northeast LLC on the tower owned by American Tower Corporation that is located on the Township of Jefferson's property located at 1031 Weldon Road, Oak Ridge, Jefferson, New Jersey is conditionally approved. The Township's approval is conditioned upon the Township being provided with the proposed co-location agreement for the Township Council's review and approval. The Township's approval is further conditioned upon the Township receiving thirty percent (30%) of all revenue to be paid by T-Mobile. If not satisfactorily addressed in the co-location agreement, the Township also may require an agreement between the Township of Jefferson and T-Mobile Northeast LLC as provided for under Section 8 of the Lease, in order to address the payments that must be paid to the Township.

This Resolution shall take effect immediately and shall be void and of no effect in the event that any of the conditions contained within this Resolution are not met to the Township's reasonable satisfaction.

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**CONSENT AGENDA RESOLUTION #22-188**

**“RESOLUTION AUTHORIZING THE TRANSFER OF TITLE TO AN ABANDONED MOTOR VEHICLE(S)  
TO SAR'S AUTO WRECKERS INC. IN SATISFACTION OF VEHICLE STORAGE CHARGES”**

**WHEREAS**, Sar's Auto Wreckers Inc. maintains the storage facility for motor vehicles towed by order of the Jefferson Township Police Department; and

**WHEREAS**, the following motor vehicle(s) was towed to the storage facility:

**2019 TOYOTA COROLLA  
VIN# 5YFBURHE4KP872336**

**2015 TOYOTA COROLLA  
VIN# 2T1BURHE3FC274437**



WHEREAS, the vehicle owner(s) failed to retrieve the vehicle(s) after legal notice was provided and the vehicle(s) was deemed abandoned; and

WHEREAS, the vehicle(s) was advertised for sale pursuant to law as an abandoned vehicle and no bids were received at the sale conducted on July 12, 2022; and

WHEREAS, Sar's Auto Wreckers Inc. has agreed to accept title to the vehicle(s) in full satisfaction for all storage and other charges.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, that the title(s) to the abandoned 2019 Toyota Corolla VIN# 5YFBURHE4KP872336 and the abandoned 2015 Toyota Corolla VIN# 2T1BURHE3FC274437 shall be transferred to Sar's Auto Wreckers Inc. in full satisfaction of all outstanding charges related to the towing and storage of the vehicle(s) and that the Township Clerk and other appropriate municipal officials are hereby authorized to execute such documents as may be necessary to facilitate the transfer.

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CONSENT AGENDA RESOLUTION #22-189

**"RESOLUTION AUTHORIZING THE TRANSFER OF TITLE TO AN ABANDONED MOTOR VEHICLE(S)  
TO RICHIE'S AUTO REPAIR & TOWING IN SATISFACTION OF VEHICLE STORAGE CHARGES"**

WHEREAS, Richie's Auto Repair & Towing maintains the storage facility for motor vehicles towed by order of the Jefferson Township Police Department; and

WHEREAS, the following motor vehicle(s) was towed to the storage facility:

**2015 NISSAN ALTIMA  
VIN# 1N4AL3AP5FC450491**

WHEREAS, the vehicle owner(s) failed to retrieve the vehicle(s) after legal notice was provided and the vehicle(s) was deemed abandoned; and

WHEREAS, the vehicle(s) was advertised for sale pursuant to law as an abandoned vehicle and no bids were received at the sale conducted on July 12, 2022; and

WHEREAS, Richie's Auto Repair & Towing has agreed to accept title to the vehicle(s) in full satisfaction for all storage and other charges.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, that the title(s) to the abandoned 2015 Nissan Altima VIN# 1N4AL3AP5FC450491 shall be transferred to Richie's Auto Repair & Towing in full satisfaction of all outstanding charges related to the towing and storage of the vehicle(s) and that the Township Clerk and other appropriate municipal officials are hereby authorized to execute such documents as may be necessary to facilitate the transfer.