

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

AUGUST 10, 2022
REGULAR MEETING – 7:00 PM
MINUTES

1. CALL TO ORDER

Council President Senatore called the meeting to order at 7:00 pm and read the meeting statement as follows: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **August 10, 2022** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2022** and was posted on the bulletin board in the Municipal Building on **January 6, 2022** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

	Present	Absent
Mr. Birmingham	X	
Mr. Kalish	X	
Mr. Smith	X	
Vice President Dunham	X	
President Senatore	X	
Mr. McMeen, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

Ms. Reilly called the roll. All Council members were present. Also in attendance were Mayor Eric Wilsusen and Administrator Debi Millikin.

3. SALUTE TO THE FLAG

Council President Senatore led the flag salute.

4. SPECIAL PRESENTATIONS

There were no special presentations listed on the agenda for August 10, 2022.

5. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Joe DePasquale – 16 Timberwood lane

Mr. DePasquale represented that he was attending on behalf of the residents of Timberwood in reference to the discussion item listed on the Council agenda. He said the residents feel that their safety is being compromised and they have fewer services than other taxpayers. He wanted to know what contingency plan the Township has for fire service to his residence.

Council President Senatore announced that because of her conflict of her interest she has no say and she will not be involved in the discussion. She stated that Council Vice President Dunham will be handling the discussion. Mr. DePasquale said he understood.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

ORDINANCE #22-19 - "ORDINANCE AMENDING SECTION 130-26 "SCHEDULE II: NO PARKING CERTAIN HOURS; PARKING OF COMMERCIAL VEHICLES" OF THE CODE OF THE TOWNSHIP OF JEFFERSON

WHEREAS, the Jefferson Township Council has reviewed the Township Code regarding parking restrictions within the Township and has determined that additions are necessary.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Jefferson Township Municipal Code is hereby amended as follows:

SECTION I. Section 130-26(B) "Additional streets" is amended and restated in its entirety as follows:

B. _____ Additional streets.

Name of Street	Side	Location	Hours/Days
Francine Place	Both	From the intersection of White Rock Boulevard to the intersection of Barbara Street	From September 1 to June 30 From 7:00 a.m. to 4:00 p.m. Monday through Friday and from 7:00 a.m. to 11:00 a.m. on Saturdays
White Rock Blvd	Both	150 feet both East and West From the intersection of White Rock Blvd and Francine Place	From September 1 to June 30 From 7:00 am to 4:00 pm Monday through Friday and from 7:00 am to 11:00 am on Saturdays

SECTION II.

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III.

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV.

This Ordinance shall take effect immediately upon final publication as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING

Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

INTRODUCED: JULY 13, 2022

ADOPTED: AUGUST 10, 2022

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham	X		X				X		X			
Mr. Kalish			X						X			
Mr. Smith		X	X					X	X			
Vice President Dunham			X						X			
President Senatore			X						X			

7. COUNCIL AND MAYOR DISCUSSION

- **Amending Chapter 7, Article IX - Municipal Alliance**

Mayor Wilsusen stated that JT Connect has never been officially recognized by Ordinance as part of the Municipal Alliance, and that amending this Ordinance will memorialize JT Connect as a subcommittee.

- **Creating an Advisory Trails Committee**

Mayor Wilsusen stated that right now he has an Ad Hoc committee assisting him with trails projects and ecotourism and he would like to memorialize this as an advisory committee to the Mayor.

Council consensus was that both Ordinances should be placed on the next Council meeting agenda.

8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Ms. Millikin mentioned that summer hours are still in place for the municipal offices. She reported the following on Township projects: Riverview Paving has been working in the Township for the past few weeks completing paving projects and will be milling the rear parking lot in the municipal complex, paving work on Russia Road has been completed through the DOT grant, Rockborn is on site on behalf of the gas company and milling in Cozy Lake, the DPW completed work on Horace and Greenwood and is now working on drainage in Lake Shawnee, the Vassar Well pump issue has been repaired and brought back on line, and cape sealing will start the week of August 29th.

Mr. Millikin said she expected to present a shared service agreement with the Board of Education for the replacement of the fuel system to Council on September 7th. She said that Township Engineer Jim Lutz reported that the Three Rivers Bridge project did not make the funding through FEMA second round. She said he is waiting on a bridge rating from the County to be able to apply for other funding options.

Ms. Millikin told Council she had emailed them the dashboard reports. She commended the police on a great job with the Junior Police Academy and the Mayor concurred. She reported attending Police Department's National Night Out and said this was another great event, with the Fire Department and EMS demonstrating the jaws of life, the Municipal Alliance providing ice cream, and the DPW providing equipment for the kids to see. She also reported her vacation from the afternoon of August 18th through August 28th.

Mayor Wilsusen mentioned that some of the residents on Dogwood are not happy with the pickle ball courts, which replaced an unutilized tennis court. He said the Township installed parking to solve the parking complaints and now there are noise complaints. He said that the administration is looking into ways to quell the noise. Mayor Wilsusen stated that the bike path at Water's Edge, which was requested by the residents there, has been completed and he thanked the DPW and Native Fields for their combined efforts on this project.

Mayor Wilsusen said Governor Murphy visited Lake Hopatcong a few weeks ago and spent an hour with the lake Mayors. He mentioned that Congresswoman Sherrill's bill, which includes ninety million dollars in sewer funding for Jefferson, has made it from the Assembly to the Senate. He also mentioned that he, the Lake Hopatcong Foundation, the Lake Hopatcong Commission, and the Governor's Office drafted letters of support for the bill to the State's Senators.

Mayor Wilsusen reported attending the Lake Hopatcong Foundation at Stonewater and said 275 people attended.

Mayor Wilsusen mentioned that Business Week included a magazine article about Jefferson, highlighting the good things happening in town, and that this was good exposure for the municipality. Mayor Wilsusen also mentioned the power outage last night, which took out the Wharton substation.

Mayor Wilsusen said work is progressing slowly on the Weldon Road Bridge and, according to the DOT, they are waiting on some shop drawings. He stated that voluntary water restrictions are in effect and asked residents to conserve water.

9. COUNCIL REPORTS

Councilman Kalish said he attended National Night Out. He said the article about Jefferson was great. He wished Councilman Smith good luck on his upcoming surgery.

Councilman Birmingham said the Junior Police Academy is fantastic and two (2) of his kids previously attended. He mentioned that he was out of town for National Night Out. He said it is great to see the Betsy Ross Diner finally open.

Councilman Birmingham brought up a previous conversation about the need to install fencing around White Rock Lake for liability purposes. He suggested a fence made from pressure treated wood and cables, which would offer better aesthetics and preserve the view, versus a chain link fence. Mayor Wilsusen said the decision would be based on the insurance vendor's recommendations.

Councilman Birmingham said he has received a few calls and asked Mr. McMeen if cannabis can be given away, for example, if a customer can receive cannabis as a gift due to the purchase of another item. Mr. McMeen brought up the stores giving away cannabis if a customer buys a sticker. He said the idea of gifting cannabis has been perverted and that is not how the law was intended.

Councilman Birmingham said he likes the process of cape sealing better than the oil and chip process. Mayor Wilsusen said the list of roads being addressed is included in his Mayor's summer newsletter.

Councilman Smith mentioned attending National Night Out, as well as the Lake Hopatcong Foundation Gala along with the Mayor and Council President. He said there are additional grant funding opportunities coming from the DEP and that the project at Lakeside will be resubmitted.

Council Vice President Dunham said he attended the Junior Police Academy event. He said he did not understand the sticker business and Mayor Wilsusen explained there are some businesses in town gifting cannabis in return for buying stickers. He said this is a loophole in the law. Mr. McMeen said this issue will have to be addressed through the courts. Council Vice President Dunham wished Councilman Smith good luck on his surgery.

Council President Senatore reported attending the National Night Out, the movie sponsored by the Police Department, and the Lake Hopatcong Foundation Gala. She mentioned she has been using the trail at Liffey Island and has noticed a lot of unleashed dogs. She thanked the Mayor and Administrator for their alerts during the power outage.

Council President Senatore said she attended the Board of Education meeting and had spoken to Board of Education President Stacy Poulas regarding a joint meeting. She said she would like to bring that back, maybe in October. Council members were in agreement.

10. ORDINANCES – FIRST READING

There were no Ordinances for introduction/first reading on the agenda for August 10, 2022.

11. NEW BUSINESS

• **Citizen Request for Township Maintenance of Private Roads – Timberwood Lane**

Council Vice President Dunham stated that there were several citizens of Timberwood Lane who came to the last Council meeting and asked that Timberwood Lane be taken over by the town and not be a private road any further. He said Council has received documents from the Township Attorney to be able to understand what their responsibility is in doing so.

Council Vice President Dunham stated that in order for Council to move ahead with the discussion Council would have to make a resolution, second, and vote on it. He asked if there were any Council members interested in making a resolution or motion. Councilman Kalish asked if he was able to ask questions first. Council Vice President Dunham said there would need to be a resolution and second and then Council members could ask questions. He stated if there was no resolution then the discussion would die. Councilman Kalish made a motion and there was no second received. Council Vice President Dunham stated that the motion died and Council would move forward with the rest of the agenda.

12. MINUTES

**April 6, 2022 (Regular)
May 18, 2022 (Regular)
July 13, 2022 (Regular)**

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Kalish			X			
Mr. Smith	X		X			
Vice President Dunham			X			
President Senatore			X			

13. CONSENT AGENDA*

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***PERMITS/LICENSES**

- None for August 10, 2022

***APPOINTMENTS**

- Ryan Meyer – Fire Company #1

***CONSENT AGENDA RESOLUTIONS:**

- 22-191 Resolution Authorizing the Payment of Bills
- 22-192 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 22-193 Resolution Authorizing the Reduction of Taxes Due to Successful County Tax Appeals
- 22-194 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A:4-87 for the 2022 Morris County Paratransit (Dial-A-Ride) Grant in the Amount of \$19,500
- 22-195 Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a – Route 23 Automall, LLC
- 22-196 Resolution Authorizing Contract for Document Scanning & Storage Services of Health Department Records From Filebank, Inc. Under the Keystone Purchasing Network Cooperative
- 22-197 Resolution Authorizing Sludge Removal for a Five (5) Year Contract – R&D Trucking, Inc. and Wind River Environmental LLC.
- 22-198 Resolution Authorizing Contracts with Certain Approved New Jersey Cooperative Purchasing Alliance (NJCPA) – CK04 Contract Vendors for Contracting Units – Rapid Pump & Meter Services, Co. Inc.
- 22-199 Resolution Authorizing Contract with Certain Approved County of Bergen Through BC-BID-21-B New Jersey Cooperative Purchasing Alliance Improvements to RBC at White Rock Wastewater Treatment Facility

- 22-200 Resolution Authorizing the Submission of a Grant Application for the American Rescue Plan Firefighter Grant Program Through the New Jersey Department of Consumer Affairs – Fire Company #1
- 22-201 Resolution Authorizing the Submission of a Grant Application for the American Rescue Plan Firefighter Grant Program Through the New Jersey Department of Consumer Affairs – Fire Company #2
- 22-202 Resolution Authorizing Change Order #1 for the Refurbishment of Rescue Truck 719 for the Township of Jefferson Fire Department Company #2

Councilman Birmingham mentioned the Township saves a lot of money for the County by providing its own Dial A Ride services, and he was glad to see the increase in funding from \$18,000 to \$19,500.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish		X	X			
Mr. Smith	X		X			
Vice President Dunham			X			
President Senatore			X			

14. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

Council Vice President Dunham said that since the citizens on Timberwood mentioned concerns about their safety, he asked the Mayor to make sure there are fire and EMS contingency plans for the private roads. He said he believes the State Statute requires the Township to respond if there is an emergency on a private road. Mr. McMeen concurred that a health, safety, or welfare emergency triggers Jefferson’s liability and obligation on the roads.

15. EXECUTIVE SESSION

There was no Executive Session listed on the agenda for August 10, 2022.

16. ADJOURNMENT AT 7:54 PM

Motion made by Councilman Smith, second by Council President Senatore to adjourn the meeting at 7:54 pm, with all members in favor signifying by “Aye.”

August 10, 2022

 Michele Reilly, RMC, Township Clerk

 Melissa Senatore, Council President

CONSENT AGENDA RESOLUTION #22-191

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated August 10, 2022 and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #22-192

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | | | |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment | 2. Adjustment of Assessment | 3. Homestead Rebate | 4. Overbilled | 5. Third Party Lien |
| 6. Duplicate Payment | 7. Exempt | 8. County/State Board Appeal | 9. Overpayment | |
| 10. Return of Premium | 11. New Jersey Saver | 12. Return of Recording Fee | 13. Vets, Senior Citizen Deduction | |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
453	4.4109	Metro Title Agency	\$1,827.81	6	2022
457	3.19	True North Title	\$2,230.67	6	2022
128	22.01	Owner	\$1,998.64	6	2022
155	22.04	Ounan & Quinn	\$1,869.88	6	2022
195	2	Owner	\$2,495.11	6	2022
261	5	Owner	\$1,421.30	6	2022
509	3.09	All-Pro Title Group	\$3,933.17	6	2022
511	12	CoreLogic	\$1,555.56	6	2022
			TOTAL	\$17,332.14	

CONSENT AGENDA RESOLUTION #22-193

“RESOLUTION AUTHORIZING THE REDUCTION OF TAXES DUE TO SUCCESSFUL COUNTY TAX APPEALS”

WHEREAS, the Tax Collector of the Township of Jefferson has determined that action is required as a result of the 2022 tax reductions granted by the State of New Jersey and the Morris County Board of Taxation; and

WHEREAS, the Tax Collector has certified to the foregoing as well as to the amount of the tax cancellations, which are set forth along with the Name and Block and Lot of the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the required tax cancellations be made:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>TAX CANCELLATION</u>
25	3	Peltier, Kristi	\$ 193.80
78	3.01	Noone, Edward D/Pamela B	\$ 860.70
318	19	L&B Sparta Holdings LLC.	\$ 1,627.35
336	22	Rothman Realty First LLC	\$ 1,852.50
337	13.017	Gould, Amy	\$ 513.00
339	2.192	Morgan 192 LLC	\$ 399.00
456	49	Kilhaney, Ryan m/Anastasia K	\$ 456.00
521	1	Franek Home Partners LLC	\$ 1,425.00
525	38	Lawless, Paul/Petersen, Carol	\$ 988.95
513	2.01	Ridge Plaza LLC % Acre Group	\$16,698.15

CONSENT AGENDA RESOLUTION #22-194

“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE 2022 MORRIS COUNTY PARATRANSIT (DIAL-A-RIDE) GRANT IN THE AMOUNT OF \$19,500.00”

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Jefferson, has been awarded a **2022 MORRIS COUNTY PARATRANSIT (DIAL-A-RIDE) GRANT** in the amount of **\$19,500.00** and wishes to amend its **2022** budget to include this amount as an item of revenue.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget of the year **2022** in the total amount of **\$19,500.00**, which will be available as a revenue from:

Miscellaneous Revenues	
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public And Private Revenues Offset with Appropriations:	
<u>2022 MORRIS COUNTY PARATRANSIT (DIAL-A-RIDE) GRANT</u>	<u>\$19,500.00</u>

BE IT FURTHER RESOLVED that a like sum of **\$19,500.00** be and the same is hereby appropriated under the caption of: General Appropriations

A. Operations – Excluded from CAPS	
Public and Private Programs Offset by Revenues:	
<u>2022 MORRIS COUNTY PARATRANSIT (DIAL-A-RIDE) GRANT</u>	
Dial-A- Ride: Salaries & Wages	<u>\$19,500.00</u>

BE IT FURTHER RESOLVED that the Chief Financial Officer submit one copy of the Chapter 159 certification form and two copies of this resolution to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #22-195

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a
“ROUTE 23 AUTOMALL, LLC.”**

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, State Contracts, 17-FLEET-00241 was awarded to Route 23 Automall, LLC., 1301 Route 23, Butler, NJ 07405 for a 2023 Ford F-550, 4X4; and

WHEREAS, the Township of Jefferson desires to purchase, in an amount not to exceed \$115,578.00 for a 2023 Ford F-550, 4X4 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey Cooperative Purchasing Program contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$115,578.00.

C-04-55-921-013-908
C-04-55-922-011-930

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase tires, tubes & service in an amount not to exceed \$115,578.00 from Route 23 Automall, LLC., 1301 Route 23, Butler, NJ 07405.

CONSENT AGENDA RESOLUTION #22-196

"RESOLUTION AUTHORIZING CONTRACT FOR DOCUMENT SCANNING & STORAGE SERVICES OF HEALTH DEPARTMENT RECORDS FROM FILEBANK, INC. UNDER THE KEYSTONE PURCHASING NETWORK COOPERATIVE"

WHEREAS, pursuant to P.L. 2011, c. 139 all contracting units are permitted to use contracts awarded by national or regional cooperatives that were already competitively bid without competitively bidding the goods or services themselves; and

WHEREAS, on April 20, 2022 the Township Council adopted Resolution#22-104 authorizing the Township to participate in National Cooperative Purchasing with Keystone Purchasing Network to purchase goods and/or services in order to make the procurement process more efficient and to provide cost savings to the Township; and

WHEREAS, the Keystone Purchasing Network Cooperative awarded Contract No. KPN-202201-06A, Enterprise Content Management Services, to FileBank, Inc., 23 Thornton Road, Oakland, NJ 07436; and

WHEREAS, the Township of Jefferson wishes to contract for Scanning and Storage Services for Health Department Records; and

WHEREAS, the Township is in receipt of the requisite documentation required in order to award this contract through the Keystone Purchasing Network contract; and

WHEREAS, the use of the Keystone Purchasing Network shall result in cost savings, after all factors, including charges for service, material and delivery, have been considered; and

WHEREAS, the Keystone Purchasing Network's bidding process for contractors meets the requirements of the "fair & open" definition required by N.J.S.A. 19:44A-20.7; and

WHEREAS, the determination by the Township to award this contract under this National Cooperative was previously advertised in both The Daily Record and on the Township of Jefferson website; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations as designated below and totaling **\$33,721.00**:

C-04-55-922-011-901

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township Administrator is authorized to contract for Scanning and Storage Services for Health Department Records from FileBank, Inc., 23 Thornton Road, Oakland, NJ 07436 for an amount not to exceed **\$33,721.00**.

CONSENT AGENDA RESOLUTION #22-197

**“RESOLUTION AUTHORIZING SLUDGE REMOVAL FOR A FIVE (5) YEAR CONTRACT –
– R&D TRUCKING, INC. AND WIND RIVER ENVIRONMENTAL, LLC.”**

WHEREAS, the Township of Jefferson has, in accordance with the Local Public Contracts Law of the State of New Jersey, received bids for Sludge Removal Services on June 8, 2022; and

WHEREAS, three (3) bids were received; and

WHEREAS, R&D Trucking, Inc., of West Milford, New Jersey is the lowest responsible bidder for items #1 and #4; and

WHEREAS, Wind River Environmental, LLC. Of Vernon, New Jersey is the lowest responsible bidder for items #2, #3 and #5; and
and

WHEREAS, the Utilities Director, John C. Perry recommends splitting the award of the contract to R&D Trucking, Inc. of West Milford, New Jersey, and Wind River Environmental, LLC. Of Vernon, New Jersey in his memorandum dated July 5, 2022; and

WHEREAS, both bidders agreed to extend the Bid Award date to August 10, 2022; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$120,000 for 2022.

2-07-55-500-000-574

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby awards the contract for Sludge Removal Services to R&D Trucking, Inc. 1874 Route 23, West Milford, New Jersey for Items 1 and 4, and Wind River Environmental, LLC. 99 Maple Grange Road, Vernon, New Jersey for Items 2, 3 and 4 as stated above in a total amount not to exceed \$120,000.

BE IT ALSO RESOLVED that the Mayor and Municipal Clerk are authorized to sign the contracts for Sludge Removal Services.

CONSENT AGENDA RESOLUTION #22-198

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
NEW JERSEY COOPERATIVE PURCHASING ALLIANCE (NJCPA)-CK04 CONTRACT VENDORS FOR CONTRACTING UNITS-
“RAPID PUMP & METER SERVICES, CO. INC.”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey Cooperative Purchasing Alliance (NJCPA) contracts entered into on behalf of the County of Bergen; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

WHEREAS, NJCPA Contract CK04-#21-13 was awarded to Rapid Pump & Meter Service Co., Inc. 285 Straight Street, Paterson, NJ 07509 for Sewer parts and repairs; and

WHEREAS, the Township of Jefferson desires to purchase Sewer parts and repairs, in an amount not to exceed \$65,000 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current NJCPA contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item

2-05-55-500-000-556
2-07-55-500-000-571
C-08-55-522-007-502
C-08-55-522-008-501
C-08-55-521-012-503
C-08-55-521-012-504

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Water and Sewer parts and repairs from the approved NJCPA Vendor, Contract CK04-#21-13 in an amount not to exceed \$65,000 from Rapid Pump & Meter Service Co., Inc. 285 Straight Street, Paterson, NJ 07509.

CONSENT AGENDA RESOLUTION #22-199

“RESOLUTION AUTHORIZING CONTRACT WITH CERTAIN APPROVED COUNTY OF BERGEN
THROUGH #BC-BID-21-B NEW JERSEY COOPERATIVE PURCHASING ALLIANCE IMPROVEMENTS TO RBC
AT WHITE ROCK WASTEWATER TREATMENT FACILITY”

WHEREAS, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the contracts entered on behalf of the County of Bergen through the #CK04 New Jersey Cooperative Purchasing Alliance; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts and;

WHEREAS, the Township of Jefferson intends to enter into a contract with the “Alternate Equipment Manufacturer” price in an amount not to exceed \$400,000 with Rapid Pump and Meter Company, Inc., 285 Straight Street, Paterson, New Jersey 07509, #BC-Bid-21-B through this resolution and properly executed contract, which shall be subject to all the conditions and applicable to the current Bergen County Contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$400,000

C-08-55-520-011-501
C-08-55-521-012-502
C-08-55-522-007-502

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase the repairs for the RBC at White Rock Water Treatment Plan as outlined in their proposal dated June 9th, 2022, the approved #BC-Bid-21-B of Bergen County in the amount \$400,000 from Rapid Pump and Meter Services Co., Inc. 285 Straight Street, Paterson, New Jersey 07509.

CONSENT AGENDA RESOLUTION #22-200

“RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE AMERICAN RESCUE PLAN FIREFIGHTER GRANT PROGRAM THROUGH THE NEW JERSEY DEPARTMENT OF CONSUMER AFFAIRS – FIRE COMPANY #1”

WHEREAS, the Jefferson Township Fire Company #1 desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$23,522.04 to carry out a project to purchase firefighter turnout gear ensembles; and

WHEREAS, the Township of Jefferson will **contribute \$12,311.02 for a total project amount of \$35,833.06.**

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township of Jefferson does hereby authorize the Jefferson Township Fire Company #1's application for such a grant.

BE IT ALSO RESOLVED that the Township of Jefferson and the Jefferson Township Fire Company #1 recognize and accept that the Department may offer a lesser or great amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Jefferson Township Fire Company #1 and the New Jersey Department of Community Affairs.

BE IT ALSO RESOLVED that the Mayor and Township Clerk are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

CONSENT AGENDA RESOLUTION #22-201

“RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE AMERICAN RESCUE PLAN FIREFIGHTER GRANT PROGRAM THROUGH THE NEW JERSEY DEPARTMENT OF CONSUMER AFFAIRS – FIRE COMPANY #2”

WHEREAS, the Jefferson Township Fire Company #2 desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$23,649.64 to carry out a project to purchase firefighter turnout gear ensembles; and

WHEREAS, the Township of Jefferson will **contribute \$11,812.32 for a total project amount of \$35,461.96.**

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township of Jefferson does hereby authorize the Jefferson Township Fire Company #2's application for such a grant.

BE IT ALSO RESOLVED that the Township of Jefferson and the Jefferson Township Fire Company #2 recognize and accept that the Department may offer a lesser or great amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Jefferson Township Fire Company #2 and the New Jersey Department of Community Affairs.

BE IT ALSO RESOLVED that the Mayor and Township Clerk are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

CONSENT AGENDA RESOLUTION #22-202

“RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR THE REFURBISHMENT OF RESCUE TRUCK 719 FOR THE TOWNSHIP OF JEFFERSON FIRE DEPARTMENT COMPANY #2”

WHEREAS, the Township of Jefferson awarded a contract based on bid on November 10, 2021 to P.L. Custom Body and Equipment Co., Inc., through Resolution 21-262 in the amount of \$295,000.00; and

WHEREAS, P.L. Custom Body and Equipment Co., Inc., has provided Change Order #1 regarding the replacement of the diamond plate at corner coves front/rear, rub rails both side and under body compartment doors in the amount of \$4,725.00; and

WHEREAS, the Township Administrator/QPA Debra Millikin and Fire Chief Company #2 recommend the change order based on the change order dated July 7, 2022; and

WHEREAS, the total contract is now \$299,725.00 for the diamond plate on Rescue Truck 719;

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$299,725.00

C-04-55-919-007-901
C-04-55-919-007-902
C-04-55-921-013-905

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby approved Change Order #1 for the Refurbishment of Rescue Truck 719 to P.L. Custom Body and Equipment Co., Inc., 2201 Atlantic Avenue, Manasquan, NJ 08736 in the amount of \$299,725.00.