

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

OCTOBER 5, 2022
REGULAR MEETING – 7:00 PM
MINUTES

1. CALL TO ORDER

Council President Senatore called the meeting to order at 7:00 pm and read the meeting statement as follows: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **October 5, 2022** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2022** and was posted on the bulletin board in the Municipal Building on **January 6, 2022** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

	Present	Absent
Mr. Birmingham	X	
Mr. Kalish	X	
Mr. Smith	X	
Vice President Dunham		X
President Senatore	X	
Mr. Ryan, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

Ms. Reilly called the roll. All Council members were present except for Vice President Dunham, who was absent. Also in attendance were Mayor Eric Wilsusen, Administrator Debi Millikin, Police Chief Paul Castimore and members of the Jefferson Township Police Department.

3. SALUTE TO THE FLAG

Council President Senatore led the flag salute.

4. SPECIAL PRESENTATIONS

• **Eagle Scout Proclamation**

Mayor Wilsusen presented a proclamation to Francisco "Kiko" Mina.

• **Police Department – Oath of Office – Troy Lewis; Taylor Myshkoff**

Mayor Wilsusen administered the Oath of Office to new patrol officers Troy Lewis and Taylor Myshkoff.

• **Police Department – Awards (Departmental & Civilian)**

Captain Bush presented Lieutenant Krater and Officer Fabian with Exceptional Duty Service awards in recognition of their hard work and dedication regarding a 2017 investigation.

Chief Castimore presented six (6) civilians with Police Department Civilian awards in recognition of their selfless and heroic life-saving act during a summer boating incident.

Ms. Reilly read a congratulatory statement from Council Vice President Dunham.

Council President Senatore announced a fifteen (15) minute recess.

****15 MINUTE RECESS**

5. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Barbara Shephard – 6 Pecan Lane

Ms. Shephard thanked Council for all they do for the town. She said her street had been cape sealed and she was disappointed with the results. She said the company had run out of sealant and the part of the road in front of her home looks like an oil slick. She showed pictures to the Mayor and Administrator.

Mayor Wilsusen said this spot will dry and told Ms. Shephard she could drive through the Peaks or Water's Edge if she wanted to see what the road will eventually look like. Ms. Millikin said the curing process normally takes about two to three weeks and said she will follow up at that time.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

ORDINANCE #22-20 - "ORDINANCE AMENDING CHAPTER 7, ARTICLE IX DEPARTMENT OF HEALTH AND WELFARE, 7-50 MUNICIPAL ALLIANCE FOR A DRUG-FREE COMMUNITY (MAC) OF THE CODE OF THE TOWNSHIP OF JEFFERSON"

BE IT ORDAINED by the Township Council of the Township of Jefferson as follows: Section 7-50 Municipal Alliance for a Drug-Free Community (MAC) as follows:

A. There is hereby established within the Department of Health and Welfare of Jefferson Township a Municipal Alliance for a Drug-Free Community to be known as the "Township of Jefferson Municipal Alliance for a Drug-Free Community." In addition, there is established a sub-committee known as "JT Connect".

B. Objectives. The Municipal Alliance for a Drug-Free Community shall have the following general objectives:

- (1) To study the causes and prevention of drug, alcohol abuse & mental health
- (2) To disseminate information within the Township and further public awareness of the causes and prevention of drug alcohol abuse & mental health.
- (3) To support educational and prevention programs on drug alcohol abuse & mental health for the citizens of the Township with special attention to grade school and high school youth.

(4) To study and recommend available drug, alcohol & mental health treatment programs to the public.

C. Membership. The Municipal Alliance for a Drug-Free Community shall consist of not more than 20 members.

(1) The members shall be selected and appointed by the Mayor of the Township of Jefferson and shall include, if possible, at least one of the following:

- (a) A Township law enforcement officer.
- (b) A Township school system member.
- (c) A physician.
- (d) A nurse.
- (e) An attorney of the State of New Jersey.
- (f) Five students who are enrolled in the Jefferson Township School District in grades nine through 12.
- (g) Up to 10 at-large members that represent the geographic diversity of the Township.

(2) The Township Chief of Police and Health Officer or designee shall be a nonvoting member of the Municipal Alliance for a Drug-Free Community.

(3) The JT Connect subcommittee shall consist of any member of the Municipal Alliance and up to 10 additional members-at-large to serve on the subcommittee.

(4) In the event of a vacancy or resignation in the Municipal Alliance for a Drug-Free Community membership, a replacement shall be elected and appointed by the Mayor as soon as possible to fill the balance of the vacant member's unexpired term.

D. Terms of appointment.

- (1) All adult appointments shall be for terms of two years, with the terms staggered so that 1/2 of said appointments are made each year.
- (2) All student appointments shall be for terms of one year and shall run concurrently with the calendar year, even though the appointment may not have been made in January.

E. Rules and regulations. The Jefferson Township Municipal Alliance for a Drug-Free Community shall have the right to establish reasonable rules and regulations to accomplish the purposes and objectives as outlined in this chapter. It shall have the right to elect officers and establish bylaws. It shall meet at such times and such places as may be mutually convenient for its membership and to accomplish the purposes and objectives as set forth above.

SECTION III

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION IV

If any article, chapter, subchapter, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, chapter, subchapter, paragraph, phrase or sentence shall be deemed severable.

SECTION V

This Ordinance shall take effect immediately upon final publication as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING

Council President Senatore opened the public comment hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

INTRODUCED: SEPTEMBER 7, 2022

ADOPTED: OCTOBER 5, 2022

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham	X		X						X			
Mr. Kalish			X				X		X			
Mr. Smith		X	X						X			
Vice President Dunham			X									X
President Senatore			X					X	X			

ORDINANCE #22-21 - "ORDINANCE CREATING AN ADVISORY TRAIL COMMITTEE TO THE MAYOR TO PLAN AND DEVELOP ALL TRAILS PART OF THE TOWNSHIP OF JEFFERSON"

BE IT ORDAINED by the Township Council of the Township of Jefferson creates as follows:

1. Establishment of membership.

The Trail Committee shall consist of up to 15 members to be appointed by the Mayor who shall be either residents of the Township of Jefferson, own or operated a business within the Township of Jefferson. In addition, the Mayor or designee, the Recreation Director, and the Parks Director shall be members for the Trails Committee. The terms of the citizen members shall be three year each, except that the terms of not more than three members shall expire in any one year. The noncitizen members shall serve during the term of their office.

2. Duties, obligations, and purpose.

- A. The Trails Committee shall make recommendations to the Mayor and Council as to, establishing and maintenance of trail systems and related recreational activity for the Township of Jefferson.
- B. A Chairperson shall be appointed by the trails committee and serve for term of one year beginning January 1st.
- C. The trails committee will assist in locating grants and alternative funding for the establishment and maintenance of trails.

3. Meetings; reports.

The Trails Committee shall meet at least four times per year at the Township Municipal Building or Township Health Center. All meetings shall be open to the public. The Committee shall file a yearly reports with the Mayor and Council as to its progress and recommendations. It may file additional reports as it deems necessary.

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With no one wishing to be heard, Council President Senatore closed the public hearing.

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ADOPTED: OCTOBER 5, 2022

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X						X			
Mr. Kalish	X		X				X		X			
Mr. Smith			X						X			
Vice President Dunham			X									X
President Senatore			X					X	X			

7. COUNCIL AND MAYOR DISCUSSION

There was no Council and Mayor discussion listed on the agenda for October 5, 2022.

8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Ms. Millikin told Council that Asphalt Paving Systems has completed the cape sealing.

Ms. Millikin gave a computer update and stated that the new software is up and running and remote access is expected by the end of the week. She said the new software is more secure and she believes a bit faster. She gave a shout out to Dave Van Valer and Matt Beekman from IT for all their efforts in this endeavor.

Ms. Millikin reported that the heating project has been completed and is now operational. She said she expects to see cost savings due to the conversion.

Ms. Millikin reported attending the Economic Development Committee event last night at Stonewater, the Peaks Community Day and the Wrobo Run. She said she led the Pledge of Allegiance at the Wrobo Run. She mentioned that the Peaks area has a tennis court which also has painted pickleball lines, and that John Burns will look into painting lines on some of the Township tennis courts. Mayor Wilsusen said this might take some of the pressure off of the pickleball courts at Dogwood Park.

Ms. Millikin said department budgets are due Friday and departments have been told to stay in line with the strategic plan.

Ms. Millikin told Council T-Mobile is requesting a backup generator at their Pine Hollow Court location, and per Township Code this requires Council approval. She said she is working with Engineer Jim Lutz on an engineering report and Township Attorney Tom Ryan on a resolution and expects to present both to Council at the next meeting.

Mayor Wilsusen announced the Veterans Day ceremony will be held on November 12th at 11 am and Michael Murphy is running this event. He said that the Oak Ridge Presbyterian Church will be hosting a "Flags of Honor" event that same day at 1:30 pm to honor service members as well as police, fire and emergency services.

Mayor Wilsusen said he attended the quarterly DEP and Lake Mayor's meeting on September 26th. He said these meetings have been held since 2019 and have proved fruitful, and that it is nice to have a level of cooperation and dialog with the DEP.

Mayor Wilsusen reported attending the ribbon cutting at Top Tier Dance Studio and an upcoming ribbon cutting on October 8th at Magic Lube and Rubber Automotive Service.

Mayor Wilsusen mentioned the retirement party for Recreation employee Terry McCarney on October 19th. He said he attended the Economic Development roundtable last night and said it is always nice to see new faces and new businesses.

Mayor Wilsusen said the newsletter went to print today and will be mailed out in the next two to three weeks.

Mayor Wilsusen told Council his administration is reviewing park rules before bringing them before Council, and he would like to have these in place before next spring.

9. COUNCIL REPORTS

Councilman Kalish reported attending the Morris County League dinner with Councilmen Birmingham and Smith, the Peaks Day with Ms. Millikin and Council President Senatore, and the cancer pancake breakfast. He encouraged everyone to attend the retirement party for Terry McCarney.

Councilman Birmingham said he attended the Morris County League dinner. He said he did not receive the email about the retirement dinner and Ms. Reilly said she would forward it to him. He said he was happy to hear the news about the pickleball lines being painted on the tennis courts as these don't interfere with playing tennis.

Councilman Birmingham said the newsletter is great and wondered if the Mayor had ever talked to anyone at Strauss Publications about publishing a Jefferson newspaper. Mayor Wilsusen said he had. Councilman Birmingham said he wished they would cover Jefferson since they cover so many surrounding towns.

Councilman Smith reported attending the Economic Development round table, the PBA golf tournament, the breast cancer fundraiser, and the Morris County League dinner. He said he participated in the DEP virtual meeting with the Mayor's.

Council President Senatore reported attending the Economic Development event, the Peaks Day, the Wrobo run, the cancer breakfast and a Highlands webinar. She said the Township Planner, Jessica Caldwell, participated in the Highlands webinar and it was nice to hear Jessica's ideas for some of the other towns she works with.

Ms. Reilly reminded Council of the date and time of the next meeting. She also explained to Council that due to the renovations at the Health Center, election districts 1,2,3 will be voting at the Drummond School/Board of Education offices, for the November 8th election only.

10. ORDINANCES – FIRST READING

There were no Ordinance for First Reading/Introduction on the agenda for October 5, 2022.

11. NEW BUSINESS

Discussion - Resolution Regarding State Health Care Benefit Increase

Mr. Ryan said there had been some Council discussion and frustration regarding the increase in State Health Benefits premiums. He told Council that the draft resolution Ms. Reilly had distributed included three (3) different points that he thought Council wanted to express: first, that the State should be investigating why the increase is so excessive, second, to expand the membership of the State Health Benefits Commission, and third, to investigate the efficacy of using State Federal Rescue Plan Funds to offset the increases. He asked for Council comments on the draft resolution.

Ms. Millikin mentioned the resolution should be changed to reflect "Council" instead of "Committee".

Councilman Birmingham said the resolution touches on a lot. He pointed out that Senator Bucco is not the Township's current representative and asked that Senator Pennachio be included. Mayor Wilsusen said to also include Assemblyman Webber. Councilman Birmingham proposed including language stating that the Council supports efforts currently underway in the Legislature to mitigate costs.

Mr. Ryan agreed to have the resolution updated and ready to present to Council for the October 17th meeting.

**12. MINUTES
September 20, 2022**

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Kalish			X			
Mr. Smith		X	X			
Vice President Dunham						X
President Senatore					X	

13. CONSENT AGENDA*

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***PERMITS/LICENSES**

- None for October 5, 2022

***APPOINTMENTS**

- None for October 5, 2022

***CONSENT AGENDA RESOLUTIONS:**

- 22-228 Resolution Authorizing the Payment of Bills
- 22-229 Resolution Authorizing a Disabled Veterans Exemption and the Cancellation of Taxes – Block 49, Lot 2
- 22-230 Resolution Cancelling Grant Appropriations and Receivables
- 22-231 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A:4-87 for the American Rescue Plan Funds for Health Center Improvements in the Amount of \$35,000
- 22-232 Resolution Authorizing Award of Non-Fair and Open Contract for Frames, Grates and Related Materials to Campbell Foundry Company
- 22-233 Resolution Authorizing the Refund of Overpayment(s) of Building Department Fees
- 22-234 Resolution Authorizing Change Order No. 1, Change Order No. 2, and Change Order No. 3 and Approving Current Estimate No. 3 Ranco Mechanical, LLC. – for New D.P.W. Garage Heaters, Contract No. BLD-72-1J
- 22-235 Resolution Authorizing Contracts with Certain Approved New Jersey Cooperative Purchasing Alliance (NJCPA)-CK04 Contract Vendor for Contracting Units – Rapid Pump & Meter Services, Co. Inc.
- 22-236 Resolution Authorizing the Request for Proposals (RFP) for a Treatment Plan Assessment for the Township of Jefferson's White Rock Wastewater Treatment Plant (WWTP)

22-237 Resolution Authorizing a Shared Service Agreement Between the Township of Jefferson and the Jefferson Township Board of Education for the Installation and Use of a New Fuel Facility Tank Replacement at the Jefferson Township DPW Garage and Lease Agreement

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Kalish			X			
Mr. Smith		X	X			
Vice President Dunham						X
President Senatore			X			

14. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

15. EXECUTIVE SESSION

There was no Executive Session listed on the agenda for October 5, 2022.

16. ADJOURNMENT AT 8:15 PM

Motion made by Councilman Smith, second by Councilman Birmingham to adjourn the meeting at 8:15 pm, with all members in favor signifying by "Aye."

October 5, 2022

 Michele Reilly, RMC, Township Clerk

 Melissa Senatore, Council President

CONSENT AGENDA RESOLUTION #22-228

"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **October 5, 2022** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #22-229

"RESOLUTION AUTHORIZING A DISABLED VETERANS EXEMPTION AND THE CANCELLATION OF TAXES –BLOCK 49, LOT 2"

WHEREAS, the Tax Assessor has approved an application for a totally Disabled Veteran Exemption for a resident property owner; and

WHEREAS, based on the approved permanently Disabled Veterans application date of **September 15, 2022**, the resident property owner is entitled to an exemption of taxes in accordance with N.J.S.A. 54:4-3.32; and

WHEREAS, the Mayor of the Township of Jefferson does recommend an exemption of his taxes based on date of approved permanently Disabled Veterans application, **September 15, 2022**.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Tax Collector be and is hereby authorized to cancel said taxes as follows:

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>QUARTER/YR</u>
Block 49 Lot 2	15 Delaware Ave	\$2,756.72	4 th 2022
		\$2,711.07	1 st 2023
		\$2,711.06	2 nd 2023

CONSENT AGENDA RESOLUTION #22-230

"RESOLUTION CANCELLING GRANT APPROPRIATIONS AND RECEIVABLES"

WHEREAS, there is a need to cancel the following Grant/Budget Appropriations and Receivables:

FUND	ACCOUNT No.	ACCOIUNT TYPE	DESCRIPTION	AMOUNT
CURRENT	2-01-41-745-000-001	BUDGET	DRUNK DRIVING ENFORCEMENT FUND	8,872.91
CURRENT	2-01-10-745-601	REVENUE	DRUNK DRIVING ENFORCEMENT FUND	8,872.91
GRANT	G-01-41-745-000-001	BUDGET	DRUNK DRIVING ENFORCEMENT FUND	8,872.91
GRANT	G-01-41-745-001	REVENUE	DRUNK DRIVING ENFORCEMENT FUND	8,872.91

NOW, THEREFORE, BE IT RESOLVED by the Township of Jefferson, Morris County, New Jersey, that the above referenced Appropriations and Receivables be cancelled.

CONSENT AGENDA RESOLUTION #22-231

“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE AMERICAN RESCUE PLAN FUNDS FOR HEALTH CENTER IMPROVMENTS IN THE AMOUNT OF \$35,000.00”

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Jefferson, has been awarded AMERICAN RESCUE PLAN FUNDS and has a need to allocate a portion of those funds for Health Center Improvements in the amount of **\$35,000.00** and wishes to amend its **2022** budget to include this amount as an item of revenue.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2022** in the total amount of **\$35,000.00**, which will be available as a revenue from:

Miscellaneous Revenues
 Special Items of General Revenue Anticipated with Prior Written
 Consent of the Director of Local Government Services – Public
 And Private Revenues Offset with Appropriations:
American Rescue Plan Funds – Health Center Improvments **\$35,000.00**

BE IT FURTHER RESOLVED that a like sum of **\$35,000.00** be and the same is hereby appropriated under the caption of:

General Appropriations
 A. Operations – Excluded from CAPS
 Public and Private Programs Offset by Revenues:
American Rescue Plan Funds – Health Center Improvments **\$35,000.00**

BE IT FURTHER RESOLVED that the Chief Financial Officer submit one copy of the Chapter 159 certification form and two copies of this resolution to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #22-232

“RESOLUTION AUTHORIZING AWARD OF NON-FAIR AND OPEN CONTRACT FOR FOR FRAMES, GRATES AND RELATED MATERIALS TO CAMPBELL FOUNDRY COMPANY”

WHEREAS, the Township of Jefferson has a need for professional **Frames, Grates and Related Materials** services; and

WHEREAS, the Township of Jefferson has decided to award the contract for goods and services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, **CAMPBELL FOUNDRY COMPANY**, has submitted a proposal indicating that **Frames, Grates and Related Materials** will be provided for a fee **not to exceed \$60,000.00**; and

WHEREAS, **CAMPBELL FOUNDRY COMPANY**, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit **CAMPBELL FOUNDRY COMPANY** from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer (CFO) of the Township has determined and certified in writing that the value of the services will **exceed \$17,500 but will not to exceed \$ 60,000.00**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and **totaling \$ 60,000.00**.

C-04-55-920-013-916
G-01-41-790-000-004
C-04-55-922-010-915

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this Non-Fair and Open contract is hereby authorized and approved by the Township Council.

BE IT ALSO RESOLVED:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with **CAMPBELL FOUNDRY COMPANY, 800 Bergen Street, Harrison, NJ 07029** for **Frames, Grates and Related Materials** to the Township of Jefferson for a fee **not to exceed \$ 60,000.00**.

Section 2. The Business Entity Disclosure Certification and the Determinations of Value be placed on file with this resolution.

CONSENT AGENDA RESOLUTION #22-233

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF BUILDING DEPARTMENT FEES”

WHEREAS, there appears on the Building Department records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Construction Official recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

1. Incorrect Payment	2. Duplicate Payment	3. Project Cancelled
4. Contractor Submitted in Error		

BLOCK/LOT	NAME	AMOUNT	CODE
320.01/5	JP ELECTRIC	\$528	1,4

CONSENT AGENDA RESOLUTION #22-234

“RESOLUTION AUTHORIZING CHANGE ORDER NO. 1, CHANGE ORDER NO. 2 AND CHANGE ORDER NO. 3 AND APPROVING CURRENT ESTIMATE NO. 3, RANCO MECHANICAL, LLC. – FOR NEW D.P.W. GARAGE HEATERS, CONTRACT NO. BLD-72-1J”

WHEREAS, a contract was awarded to Ranco Mechanical, LLC. for New D.P.W. Garage Heaters, **Contract BLD-72-1J**; and

WHEREAS, the Township Engineer has submitted and recommended **Change Order No. 1** in the amount of \$3,350.00 for additional gas piping, dirt legs and labor at burner control box units increasing the contract total to \$82,250.00 (an increase of 4.25%); and

WHEREAS, the Township Engineer has submitted and recommended **Change Order No. 2** in the amount of \$4,500.00 for the replacement of vent wall terminations, wall thimbles and labor increasing the contract total to \$86,750.00 (an increase of 5.70%); and

WHEREAS, the Township Engineer has submitted and recommended **Change Order No. 3** in the amount of \$4,000.00 for the change in the size of the natural gas supply line and labor increasing the contract total to \$90,750.00 (an increase in 5.07%); and

WHEREAS, the Township Engineer has submitted **Current Estimate No. 3** in the amount of **\$15,793.20** for work completed and accepted; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said payment.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby **approves Change Order No. 1, Change Order No. 2 and Change Order No. 3** for the additional work as detailed.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby approves **Current Estimate No. 3 for a payment in the amount of \$15,793.20** to Ranco Mechanical, LLC., **2 Melba Drive, Newton, NJ 07860.**

BE IT FURTHER RESOLVED that this payment will be made pending receipt of the State of New Jersey Monthly Project Manning Report and certified payroll records.

CONSENT AGENDA RESOLUTION #22-235

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED NEW JERSEY COOPERATIVE PURCHASING ALLIANCE (NJCPA)-CK04 CONTRACT VENDORS FOR CONTRACTING UNITS- “RAPID PUMP & METER SERVICES, CO. INC.”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey Cooperative Purchasing Alliance (NJCPA) contracts entered into on behalf of the County of Bergen; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

WHEREAS, NJCPA Contract **CK04-#21-13** was awarded to **Rapid Pump & Meter Service Co., Inc. 285 Straight Street, Paterson, NJ 07509** for Sewer parts and repairs; and

WHEREAS, the Township of Jefferson desires to purchase sewer parts and repairs to the hydraulic grinder at the Water’s Edge Treatment Facility, in the **amount of \$19,780.00** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current NJCPA contracts; and

WHEREAS, all purchases **exceeding \$17,500.00** require approval by the Township Council; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item

C-08-55-521-012-504

C-08-55-522-007-502

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Water and Sewer parts and repairs **from the approved NJCPA Vendor, Contract CK04-#21-13 in an amount not to exceed \$19,700.00 from Rapid Pump & Meter Service Co., Inc. 285 Straight Street, Paterson, NJ 07509.**

CONSENT AGENDA RESOLUTION #22-236

“RESOLUTION AUTHORIZING THE REQUEST FOR PROPOSALS (RFP) FOR A TREATMENT PLANT ASSESSMENT FOR THE TOWNSHIP OF JEFFERSON’S WHITE ROCK WASTEWATER TREATMENT PLANT (WWTP)”

WHEREAS, the Township of Jefferson’s White Rock Wastewater Treatment Plant (WWTP) is consistently at or over the rated treatment capacity; and

WHEREAS, the Township of Jefferson plans to increase the capacity of the White Rock WWTP through funds in the Township Capital Budget; and

WHEREAS, the Township Utilities Director John Perry recommends the Request for Proposals (RFP) for a Treatment Plant Assessment to increase the capacity of the White Rock WWTP; and

WHEREAS, the Township is soliciting Qualifications and Proposals through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, the Township Council of the Township of Jefferson is required to authorize through resolution a Request for Proposals through the Competitive Contracting Process established in Section 1 of P.L.1999, c.440(C.40A11-4.1) N.J.S.A, Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby approves the soliciting of Requests for Proposals for a Treatment Plant Assessment for the White Rock WWTP.

CONSENT AGENDA RESOLUTION #22-237

“RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF JEFFERSON AND THE JEFFERSON TOWNSHIP BOARD OF EDUCATION FOR THE INSTALLATION AND USE OF A NEW FUEL FACILITY TANK REPLACEMENT AT THE JEFFERSON TOWNSHIP DPW GARAGE, AND LEASE AGREEMENT”

WHEREAS, the Township of Jefferson currently has an existing fuel facility at its DPW garage that is also utilized by the Jefferson Township Board of Education and;

WHEREAS, the Township of Jefferson and the Jefferson Township Board of Education have agreed to an upgrade of the Fuel Facility, including placing the tank(s) above ground, and the Jefferson Township Board of Education has agreed to pay 50% of the cost; and

WHEREAS, the Township of Jefferson and the Jefferson Township Board of Education have an existing lease agreement dated January 1, 2010 that allows the Board of Education to use 3 bays at the Jefferson DPW garage. The shared service agreement replaces the existing lease agreement; and

WHEREAS, the Shared Service Agreement shall remain in effect for as long as the facility is utilized by the Board of Education, unless a twelve-month termination notice is provide by either entity;

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Shared Service Agreement between the Township of Jefferson and the Jefferson Township Board of Education for the installation and use of a new fuel facility tank replacement at the Jefferson Township DPW Garage and the Lease Agreement is hereby approved.

BE IT ALSO RESOLVED that the Mayor and Municipal Clerk are authorized to sign the agreements.
